



Carn Brea Parish Council

Consel Plu Carn Bre

Contact the Clerk Andrew Moyle-Browning

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Draft Meeting Minutes of the Amenities and Projects Committee

Meeting Details:

- Date: Thursday 1st October 2026
- Time: 7:00 pm
- Location: Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Present:

Councillors R. Drew (Chairman), N. Barden, S. Dale, J. Poxon and T. Sutton.

Also Present:

Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin Assistant).

Agenda Items:

1. Welcome and fire safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

2. To receive apologies for non-attendance.

Councillors D. Cooper, M. Rainbird, B. Watkins and J. Pollock.

3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

4. To consider written requests for dispensations.

There were no written requests for dispensations.

5. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Order).

There were no members of the public present.

6. To receive and approve the minutes of the Amenities and Projects Committee meeting held on 23rd July 2026.

Minutes of the Amenities and Projects Committee meeting held on 23rd July 2026 were circulated ahead of the meeting.

Resolved that the minutes of the Amenities and Projects Committee meeting held on 23rd July 2026 are approved.

Proposed by Cllr. N. Barden and seconded by Cllr. T. Sutton.

7. To consider the minutes of the Amenities and Projects Committee meeting held on 23rd July 2026 and receive any reports on matters referred.

The Clerk reported on the following:

- 11/06/26 – Item 13 – Enquiries were made regarding appropriate signage for the Councils speed signs – UPDATE – Permission has not been granted.
- 23/07/09 - Wheal Fortune Lane – A response has been received confirming that the adopted highway only extends to CBPC in front of the park, therefore any works are the responsibility of CBPC. A response is outstanding following an enquiry about permissions required for CBPC to complete any marking works on the land.
- 23/07/11 – The new bin at Tregajorran has been installed and the installation date for the new post required at Tolgus Lane is 13th November.
- 23/07/14 – An update on signage requests for Tregajorran and Carn Brea Village is provided at item 18.

8. To receive a report on Council owned land and assets and make appropriate recommendations/resolutions including any expenditure in line with budget.

The meeting received a written report on land and assets, supported by photographs. The Clerk took the meeting through the following:-

Tregajorran – New bin installation.

Carn Brea – New bench installation.

Wheal Fortune Park - New fencing installation.

Carnkie - Noticeboard refresh.

The Clerk also reported on the following:

- One of the bin posts on Moorfield Road open space requires replacing due to rotten wooden post.
- CBPC stickers have been added to the new bins.
- The Flagpole Service & Works will hopefully take place during w/c 5th October.
- The Fire Risk Assessment was carried out on Tuesday 29th September in line with the H&S Internal Audit.
- The 2nd treatment of the Japanese Knotweed and Sumac has taken place in the fenced off area of WFP.

Cllr. Sutton raised a concern about the accessibility of the bin in Tregajorran, and it was agreed that the height could be revisited.

9. To receive a report on the latest Speed Indicator Sign data and make appropriate recommendations/resolutions.

A speed sign report detailing speed data collected since the previous reporting period, had been circulated ahead of the meeting.

Resolved that Carn Brea Parish Council note the Speed Indicator Sign data report.

Proposed by Cllr. S. Dale and seconded by Cllr. N. Barden.

10. To receive a report and analysis on the trial Speed Sign Data captured on stealth mode and make appropriate recommendations/resolutions.

A speed sign report detailing speed data collected on stealth mode had been circulated ahead of the meeting.

The meeting discussed the speed sign data captured on stealth mode.

The meeting thanked the Admin Assistant for collecting and collating the speed sign data information.

The meeting agreed to note the trial speed sign data captured on stealth mode report and continue to operate the speed sign data in stealth mode for the next 3 months for 1-2 weeks at each location. Item to be added to A&P agenda in January to review the speed sign data.

11. To receive the Playpark Operational Quarterly Inspection report conducted on 4th August 2026 and make appropriate resolutions including any expenditure in line with budget.

A written report and quarterly inspection report from SWPSI had been circulated ahead of the meeting.

The Clerk took the meeting through the inspection report.

Resolved that Carn Brea Parish Council note the quarterly inspection report from SWPSI for Wheal Fortune Park play equipment.

Proposed by Cllr. R. Drew and seconded by Cllr. J. Poxon.

The meeting agreed that actions from recommendations highlighted in the report be deferred for consideration at the next meeting.

12. To receive and note an update on feedback and ideas received following the Social Media consultation on competitions.

A written report on feedback and ideas from Social Media consultation had been circulated ahead of the meeting.

The Clerk took the meeting through the report.

Resolved that Carn Brea Parish Council note the competitions report.

Proposed by Cllr. R. Drew and seconded by Cllr. T. Sutton.

13. To review the Pool in Bloom Contract and consider arrangements for renewing for 2027 making appropriate resolutions.

A written report on Pool in Bloom contract, quotation and additional information had been circulated ahead of the meeting.

The Clerk took the meeting through the report and additional information.

Resolved that that subject to approval from Cornwall Council on the submitted proposed locations for hanging baskets, that Carn Brea Parish Council renew the contract with Warnes to provide hanging baskets at the agreed locations within the Parish for 2027 at the approved cost of up to £8886.85. Delegation to the Clerk to make arrangements for a contract to be issued for 2027.

Proposed by Cllr. N. Barden and seconded by Cllr. J. Poxon.

The meeting agreed that in the event that Warnes are unable to provide the contract for 2027, the Clerk make enquiries into an alternative contractor.

- 14. To receive and consider additional information provided for the Book of Remembrance and make appropriate resolutions.**

A written report and additional information for the Book of Remembrance had been circulated ahead of the meeting.

Resolved that Carn Brea Parish Council approve the inclusion of additional information including photographs to the Remembered with Honour page of the Council's website for Douglas Laity and Lionel Molesworth Laity. Delegation to the Clerk to collate the information and make appropriate additions.

Proposed by Cllr. R. Drew and seconded by Cllr. T. Sutton.

The meeting agreed that subject to the families approval that a footnote be added to the Book of Remembrance to state that additional information is available through the Parish Office.

- 15. To receive an update on the Council's Carol Concert 2026 and make appropriate recommendations / resolutions to include expenditure.**

The Clerk provided a verbal report to the meeting on the Council's Carol Concert 2026.

Resolved to recommend that an additional budget of up to £1600 be allocated for the 2026 Carol Concert with the additional funds to be taken from the Council's event budget. Delegation to the Clerk to finalise arrangements with associated costs for the event and provide a report on expenditure to Full Council.

Proposed by Cllr. N. Barden and seconded by Cllr. S. Dale.

- 16. To make arrangements for the Annual Parish Meeting on 10th May 2027.**

Resolved that delegation is given to the Clerk to make arrangements for the Annual Parish Meeting being held on Monday 10th May 2027.

Proposed by Cllr. R. Drew and seconded by Cllr. J. Poxon.

- 17. To make arrangements for the 2027 Council Awards.**

Report and information about current awards had been circulated ahead of the meeting.

The meeting agreed to defer this agenda item until November's Full Council.

- 18. To receive a report on road safety signage on the Great Flat Lode and make appropriate recommendations / resolutions.**

The Clerk provided a verbal update report to the meeting on the road safety signage.

- 19. To consider committee budget requirements for the financial year 2027-2028 and make appropriate recommendations for consideration as part of the draft budget process.**

The Clerk provide a verbal report to the meeting.

Resolved to recommend that the Health & Safety and Finance Committee consider the following provisions for the 2027-2028 budget as part of the budget setting process: that in addition to the provision for the standard Council events, that the Council general events budget be increased to £4,000 and that the Carol Concert budget be increased to £2,000. That a budget of £25,000 be set for Open Spaces Capital Expenditure for the completion of necessary fencing works.

Proposed by Cllr. T. Sutton and seconded by Cllr. N. Barden.

20. To receive a report on outstanding items.

Report on outstanding items had been circulated ahead of the meeting.

The Clerk took the meeting through the following items:

CCTV Research – Wheal Fortune Park

No further information or contact has been received following the meeting on the 9th June 2026.

Land in Four Lanes request for a management agreement

This has been chased and awaiting a response.

Pencoys Sign - relocation

Arrangements are being made for relocation and installation at Bolenowe – Date TBC.

Post for the new Dog Bin on Tolgus Lane / Broad Lane

13th November post installation.

Additional Posts – Speed Sign Locations

The 3 new posts will be installed on 22nd October 2026.

New Bin for Trevithick Road (Approved at Full Council 16th September)

The Clerk is making arrangements for the installation to take place through Cornwall Council.

Salt Bin – Carn Brea Village (Approved at Full Council 16th September)

The order has been placed with Cormac.

Meeting closed: 8.36pm