Carn Brea Parish Council
Consel Plu Carn Bre
Contact the Clerk Andrew Moyle-Browning
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Meeting Minutes of the Staffing Committee

Meeting Details:

- Date: Thursday 2nd July 2026
- Time: 7:00 pm
- Location: Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Present: Councillors E. Glanville (Chairman), M. Rainbird (Vice-Chairman), R. Drew, S, Dale and D. Cooper

Also Present: Andrew Moyle-Browning (Clerk)

Agenda Items:

1. Welcome and fire safety procedures.

The Chaiman welcomed the meeting and explained the safety procedures.

2. To receive apologies for non-attendance.

Apologies received from Councillor Poxon.

3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no interests declared.

4. To consider written requests for dispensations.

There were no requests for dispensations received.

5. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Order).

There were no members of the public present.

6. To receive and approve the minutes of the Staffing Committee meeting held on 4th June 2026.

The minutes of the Staffing Committee meeting held on 4th June 2026 were circulated ahead of the meeting.

Resolved that the minutes of the Staffing Committee meeting held on 4th June 2026 are approved.

Proposed by Councillor S. Dale and seconded by Councillor D. Cooper.

7. To consider the minutes of the Staffing Committee held on 4th June 2026 and receive any reports on matters referred.

There were no matters referred.

8. To receive an update on the proposed employee and Councillor Development Day and make appropriate recommendations / resolutions.

The Clerk briefed the meeting that the development day arrangements had been finalised and confirmed for Wednesday 22nd July 2026. The Clerk confirmed that currently 8 Councillors and employees were attending and a minibus had been arranged.

The meeting agreed to note the update provided.

9. To nominate a member to complete the quarterly employee welfare check in September 2026 and make appropriate resolutions.

Resolved that Cllr Drew complete the quarterly employee welfare check in September 2026 and to liaise with the Clerk to confirm the date.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird.

10. To nominate a member to attend the quarterly team meeting planned for September 2026 and make appropriate resolutions.

Resolved that Cllr Glanville attend the quarterly team meeting planned for September 2026 and to liaise with the Clerk to confirm the date.

Proposed by Councillor S. Dale and seconded by Councillor R. Drew

11. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved that under the 1960 Public Bodies (Admission to Meetings) Act, that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird

12. To receive and approve the Confidential Minutes of the Staffing Committee held on 4th June 2026 and receive any reports on matters referred.

The Confidential Minutes of the Staffing Committee held on 4th June 2026 were circulated ahead of the meeting.

Resolved that the Confidential Minutes of the Staffing Committee meeting held on 4th June 2026 are approved.

Proposed by Councillor R. Drew and seconded by Councillor D. Cooper.

13. To receive the Clerks report and make appropriate recommendations / resolutions.

The Clerk provided a report to the committee, and members were invited to ask questions.

Resolved that the Clerks report for July is noted.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird

14. Staffing Matters

The Clerk briefed the Committee on staffing matters and appropriate recommendations and resolutions were made.

Meeting closed at: 7.55