Carn Brea Parish Council
Consel Plu Carn Bre
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Meeting Minutes of the Full Council

Meeting Details:

Date: Thursday 17th September 2026

Time: 7:00 pm

Location: Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Present: Councillors R. Drew (Chairman), S. Dale (Vice Chairman), N. Barden, E. Glanville, T. Sutton, B. Watkins, G. White, A. Woodrow, J. Poxon, J. Hunt, J. Cowsill, M. Rainbird and T. Salisbury.

Also Present: Sarah-Jane Noakes (Assistant Clerk) and Anita Hopkinson (Admin Assistant). Councillor S. Desmonde (Cornwall Council).

Agenda Items:

1. Chairman's welcome and safety procedures.

The Chairman welcomed those present and explained the safety procedures.

The Chairman gave remembrance, thanks and gratitude for Councillor Holmes who was a founding member of Carn Brea Parish Council and expressed condolences and thoughts to Cllr Pollock and family ahead of Paul's funeral on Friday 25th September.

A minute's silence was held for Councillor Paul Holmes.

2. To receive apologies for non-attendance.

The Clerk Andrew Moyle-Browning, Councillors D. Cooper and J. Pollock.

3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest.

4. To consider written requests for dispensations.

There were no written requests for dispensations.

5. To receive Cornwall Councillor reports.

Councillor S. Desmonde reported on the following: -

- Condolences to Councillor Holmes family.
- Assisting parish residents with various issues including speeding, parking, noise levels, accommodation issues, land issues and unlawful structures.
- Heartlands pond/fish – a new aerator has now been fitted.
- Community Chest donations.
- Attended the Police meeting.

The Chairman advised that Cllr. C. Crawford had supplied a written report detailing meetings attended which is tabled for Council's information.

Cllr. S. Desmonde and one member of public left the meeting.

6. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Order).

There were three members of the public present.

7. To receive and approve the minutes of the Full Council meeting held on 16th July 2026.

Minutes of the Full Council meeting held on 16th July 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Full Council meeting held on the 16th July 2026 are approved.

Proposed by Councillor B. Watkins and seconded by Councillor J. Cowsill.

8. To consider the minutes of the Full Council Meeting held on 16th July 2026 and receive any reports on matters referred.

The Assistant Clerk reported that:

- 16/07/15 – The PWLB Loan Application has been submitted.

9. To receive the following financial reports and make appropriate resolutions

a) To receive financial statements for the months of July and August 2026.

Financial Statements for the month of July and August 2026 had been circulated in advance of the meeting.

The Chairman reported that Cllr. D. Cooper had confirmed that July's financial checks were completed with no discrepancies and Cllr. S. Dale confirmed that the August's financial checks were completed with no discrepancies.

Resolved that the financial statements for the month of July and August 2026 are noted.

Proposed by Councillor S. Dale and seconded by Councillor G. White.

b) To receive and approve the payment schedules for the months of August and September 2026.

They payment schedule for the months of August and September had been circulated in advance of the meeting.

The Assistant Clerk reported that there were two extra invoices added to the payment schedule, Cllr Dale confirmed he had checked them.

Resolved that the payment schedule for the month of August and September 2026 is approved.

Proposed by Councillor S. Dale and seconded by Councillor M. Rainbird.

c) To nominate a member to check the invoices, cheques and RBS for the month of October 2026.

Resolved that Councillor White check the invoices, cheques and RBS for the month of October 2026.

Proposed by Councillor R. Drew and seconded by Councillor J. Cowsill.

d) To receive and approve the bank reconciliations for the months of July and August 2026

The bank reconciliations for the month of July and August 2026 had been circulated in advance of the meeting.

Resolved that the bank reconciliations for the month of July and August 2026 are approved.

Proposed by Councillor J. Cowsill and seconded by Councillor N. Barden.

e) To approve transfers of money within accounts.

Resolved that £30,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £28,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account for Septembers Payments.

Proposed by Councillor T. Sutton and seconded by Councillor M. Rainbird.

f) To consider movements to and from Earmarked Reserves.

There were no movements to and from Earmarked Reserves for consideration.

10. To receive the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Amenities & Projects Committee meeting held on 23rd July 2026

Minutes of the Amenities & Projects Committee meeting held on 23rd July 2026 had been circulated in advance of the meeting.

Resolved to approve the recommendations that:

- **Carn Brea Parish Council install a 50ltr bin at Trevithick Road and approve the following expenditure: the installation of a new post at up to £500 (excl VAT) the purchase and installation of 1 50ltr bin up to £100 (excl VAT) and the ongoing annual cleansing cost of up to £190 (excl VAT per bin). The Clerk to make the arrangements for the associated works.**
- **having considered the provisions of Section 137 of the Local Government Act 1972, Carn Brea Parish Council is satisfied that the provision and purchase of a 200 ltr Salt Bin for the agreed location in Carn Brea Village at a cost of £283.34 will bring direct benefit to the parish community and is commensurate with the expenditure incurred, therefore approves and authorises the expenditure of £283.34 from the Council's S137 budget.**

Proposed by Councillor R. Drew and seconded by Councillor B. Watkins.

Resolved that the minutes of the Amenities & Projects Committee held on 23rd July 2026 are noted.

Proposed by Councillor R. Drew and seconded by Councillor N. Barden.

b) Planning Committee meeting held on 30th July 2026

Minutes of the Planning Committee meeting held on 30th July 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Planning Committee held on 30th July 2026 are noted.

Proposed by Councillor S. Dale and seconded by Councillor R. Drew.

c) Extraordinary Staffing Committee meeting held on 3rd August 2026.

Minutes of the Extraordinary Staffing Committee held on 3rd August 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Extraordinary Staffing Committee held on 3rd August 2026 are noted.

Proposed by Councillor M. Rainbird and seconded by Councillor J. Poxon.

d) Planning Committee meeting held on 27th August 2026

Minutes of the Planning Committee meeting held on 27th August 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Planning Committee held on 27th August 2026 are noted.

Proposed by Councillor S. Dale and seconded by Councillor R. Drew.

e) Health & Safety and Finance Committee held on 3rd September 2026.

Minutes of the Health & Safety and Finance Committee meeting held on 3rd September 2026 had been circulated in advance of the meeting.

The resolve to recommend from the Health & Safety and Finance Committee meeting will be dealt with at agenda item 16.

Resolved that the minutes of the Health & Safety and Finance Committee held on 3rd September 2026 are noted.

Proposed by Councillor J. Poxon and seconded by Councillor B. Watkins.

11. To receive reports

a) Chairman of the Council

A written report from the Chairman detailing meetings and events attended had been circulated in advance of the meeting.

b) Police Report

Police report was circulated ahead of the meeting.

Cllr Rainbird reported that she had attended a Police meeting but unfortunately the slides of the meeting had been sent to the Clerk, therefore these will be added to next month's Full Council.

c) Finance Member

Councillor S. Dale reported that the financial checks were completed and all information was correct.

d) Clerk

A written report from the Clerk had been circulated in advance of the meeting.

The Assistant Clerk reported on the finances/expenditure shown on the Clerk's report.

Cllr. Salisbury left and returned during this item.

e) To receive any written reports on any meetings attended

No written reports received.

f) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.

Cllr. Poxon reported that she had attended the mining villages regeneration group meeting this afternoon, and a report will be provided to the next Full Council meeting.

12. To receive and consider a request for additional footpaths to be added to the Local Maintenance Partnership (LMP) contract from 2027 and make appropriate resolutions.

Full information about the additional footpaths was circulated ahead of the meeting.

The Chairman took the meeting through the information provided.

A discussion took place regarding the footpaths, and the meeting considered what further actions could be taken by the Council.

Resolved that Carn Brea Parish Council requires clarification of the Legal Status of footpaths 205/35/1 and 205/12/2 (part) and to establish if it has authority to maintain these footpaths before they can be considered for addition to the LMP 2027/2028 contract. An agenda item shall be added for the October's Full Council meeting to consider the response received.

Proposed by Councillor S. Dale and seconded by Councillor A. Woodrow.

13. To consider approving the Clerks SLCC Annual Membership subscription renewal cost of £379.00 and make appropriate resolutions.

A written report from the Clerk was circulated ahead of the meeting.

Resolved that the SLCC annual membership renewal fee for the Clerk is approved at a cost of £379.00.

Proposed by Councillor S. Dale and seconded by Councillor B. Watkins.

14. To receive the minutes of the Treloweth Community Hall Working Party and consider a recommendation regarding Hall Hire and make appropriate resolutions.

Minutes and recommendations from the Treloweth Community Hall Working Party were circulated ahead of the meeting.

Resolved that the following recommendation from the Treloweth Community Hall Working Party is approved:

- **That all Hall Hire be suspended throughout the full period of the Treloweth Community Hall works. Delegation to the Clerk to write to all existing long-term hirers to communicate this and clarify the period of suspension when known.**

Proposed by Councillor R. Drew and seconded by Councillor T. Salisbury.

15. To receive the Carn Brea Parish Strategic Communication Plan.

The Strategic Communication Plan was circulated ahead of the meeting.

Resolved that the Council's Strategic Communication Plan Policy is noted.

Proposed by Councillor S. Dale and seconded by Councillor B. Watkins.

16. To receive and consider a recommendation from the Health & Safety and Finance Committee for the appointment of an Internal Auditor and make appropriate resolutions.

A written report from the Clerk with recommendations from Health & Safety and Finance Committee for the appointment of an Internal Auditor was circulated ahead of the meeting.

Resolved that the following recommendation from the Health & Safety and Finance Committee is approved:

- **that Carn Brea Parish Council engage the services of Barbara Goraus to provide Internal Auditing Services on a 3-year engagement period at a cost of £330.00 per annum, with an annual effectiveness review to be conducted by the Health & Safety and Finance Committee.**

Proposed by Councillor J. Poxon and seconded by Councillor J. Cowsill.

17. To receive and consider taking out a 3-year warranty extension for the Speed Indicator Sign Unit 2 from 4th December 2026 at a cost of £199.00 (excluding VAT) per annum making appropriate resolutions.

A written report from the Clerk with recommendations and correspondence for the 3-year warranty extension for the Speed Indicator Sign Unit 2 was circulated ahead of the meeting.

Resolved that a 3-year extended warranty for the Speed Indicator Sign 2 is approved at a cost of £199.00 (excl VAT) per annum for 3 years commencing 5th December 2026. Delegation to the Clerk to sign the warranty contract.

Proposed by Councillor R. Drew and seconded by Councillor G. White.

18. To receive a request from Cornwall Council regarding their campaign to reduce Fly-Tipping and consider formulating a response making appropriate resolutions.

The Cornwall Council information was circulated ahead of the meeting.

The Chairman took the meeting through the information and explained that the Council are asked to consider formulating a response to support the fly-tipping reduction campaign and make appropriate resolutions to include specific locations, frequency of fly-tipping activity, the types of waste, any contributing factors and the impact on the local area.

Resolved that in response to the Cornwall Council campaign to reduce fly-tipping, Councillors to submit their responses to the Clerk by 30th September 2026 and delegation to the Clerk in liaising with the Chair and Vice Chair to agree the locations and details to be submitted to CC.

Proposed by Councillor B. Watkins and seconded by Councillor G. White.

19. To receive a report regarding the condition of the trees on the central reservation of Tolvaddon Road and make appropriate resolutions.

A written report from Cllr. Drew regarding the trees on the central reservation of Tolvaddon Road was circulated ahead of the meeting.

Cllr. Drew updated the meeting that this work has been completed.

The meeting agreed that the Clerk write to Cornwall Council noting that the work has been completed on the trees along the central reservation Tolvaddon Road and request the schedule of works for tree maintenance at the area.

20. To receive and note correspondence regarding the proposal for a Community Governance Boundary Review.

Correspondence regarding the proposal for a Community Governance Boundary Review was circulated ahead of the meeting.

Cllr Drew & Cllr Glanville have heard nothing regarding this proposal despite living in the area.

Resolved that Carn Brea Parish Council note the correspondence regarding the proposal for a Community Governance Boundary Review.

Proposed by Councillor M. Rainbird and seconded by Councillor S. Dale.

21. To receive and note the Carn Brea Parish Council response to the Cornwall Council Planning Protocol review survey.

Cllr Drew and Cllr Dale's responses were circulated ahead of the meeting and also tabled.

Resolved that Carn Brea Parish Council note the Planning Committees responses to the Cornwall Council Planning Protocol review survey.

Proposed by Councillor J. Cowsill and seconded by Councillor A. Woodrow.

22. To fill vacancies on the following committees:

a) Health & Safety and Finance Committee – 4 vacancies

No nominations received.

b) Staffing Committee - 1 vacancy

No nominations received.

23. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public are excluded due to the confidential nature of the business to be discussed.

Proposed by Councillor R. Drew and seconded by Councillor S. Dale.

The Assistant Clerk, the Admin Assistant and two members of the public left the meeting.

24. To receive and approve the Confidential Minutes of the Full Council Meeting held on 16th July 2026 and receive a report on any matters reserved.

Resolved that the confidential minutes of the Full Council meeting held on 16th July 2026 are approved.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird.

25. To receive the confidential resolutions and consider the recommendations of the Extraordinary Staffing Committee held on 3rd August 2026 making appropriate resolutions.

Resolved that the resolutions of the Extraordinary Staffing Committee meeting held on 3rd August 2026 are noted.

Proposed by Councillor M. Rainbird and seconded by Councillor G. White.

The Assistant Clerk and Admin Assistant returned to the meeting.

26. To receive correspondence and consider the prospectus from Screen Cornwall regarding the potential use of Council owned land and assets within the Parish for future filming making appropriate resolutions.

The correspondence from Screen Cornwall was circulated ahead of the meeting.

Cllr. Rainbird left and returned to the meeting during this item.

Resolved that Carn Brea Parish Council agrees to work with Screen Cornwall and the FilmApp platform in considering filming applications impacting Carn Brea Parish Council land or assets. Delegation to the Clerk in liaising with Chair and Vice Chair to consider and approve filming requests and agree the terms and conditions of the filming and the fee.

Proposed by Councillor J. Cowsill and seconded by Councillor M. Rainbird.

27. To receive correspondence from Cornwall Council regarding land within Carn Brea Parish and make appropriate resolutions.

The correspondence from Cornwall Council was circulated ahead of the meeting.

The Chairman took the meeting through the correspondence.

Resolved that Carn Brea Parish Council does not have an interest in the land identified as UPRN 13444, Barncoose Industrial Estate Tree Screens, Pool, Redruth.

Proposed by Councillor B. Watkins and seconded by Councillor M. Rainbird.

Time meeting closed: 20.37