



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
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**Minutes of the Full Council Annual Finance Meeting held at
 Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
 on Thursday 15th January 2026 at 6:00 pm.**

Minutes

Present: Councillors R. Drew, (Chairman), S. Dale (Vice Chairman), G. White, D. Cooper, J. Poxon, T. Sutton, B. Watkins, and N. Barden.

Also Present: Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin. Assistant).

26/01/AFM/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

The Chairman informed the meeting that Cllr. S. Charles had unfortunately resigned from the Council.

26/01/AFM/02 To receive apologies for non-attendance.

Councillors E. Glanville, J. Paton, M. Rainbird and J. Cowsill

26/01/AFM/03 To receive information regarding members' legal responsibilities.

Details of members legal responsibilities were circulated to members ahead of the meeting.

The Chairman highlighted that members should declare an interest if they are in arrears of Council Tax payments of more than two months.

26/01/AFM/04 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest.

26/01/AFM/05 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

26/01/AFM/06 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

26/01/AFM/07 To receive correspondence from the Council's Banking providers on any changes to accounts held.

One piece of banking correspondence was tabled at the meeting.

The Clerk briefed the Council on recent changes to the Financial Services Compensation Scheme (FSCS) deposit Guarantee Scheme and that the protection limit has been increased to £120,000 and confirmed that as a smaller local authority, the Council were eligible under the scheme.

26/01/AFM/08 To receive a recommendation from the Health & Safety and Finance committee and consider the 3-year Budget Action Plan 2026-2029 and make appropriate resolutions.

The 3-year Budget Action Plan was circulated ahead of the meeting.

The Clerk took the meeting through the 3-year budget action plan.

Resolved: that the following recommendation of the Health & Safety and Finance Committee held on 4th December 2025 is approved: that the 3-year draft Budget Action Plan 2026-2029 be approved at the Annual Finance Meeting being held on 8th January 2026 as part of the Budget Setting Process.

Proposed: Cllr. B. Watkins **Seconded:** Cllr. J. Poxon

Resolved: that delegation is given to the Clerk to update the action plan as required and to publish the 3-year Budget Action Plan on the Council's website.

Proposed: Cllr. R. Drew **Seconded:** Cllr. D. Cooper

26/01/AFM/09 The Chairman of the Health & Safety and Finance Committee to give a report on:

a) the 'Half Year Financial Statement' for the period to 30th September 2025.

The half year detailed balance sheet was circulated ahead of the meeting.

Councillors were invited to comment or ask questions, no queries or comments were received.

Resolved: that the Half Year Financial Statement for the period to 30th September 2025 is noted.

Proposed: Cllr. J. Poxon **Seconded:** Cllr. G. White

b) The Budget report for the financial year ending 31st March 2026.

The budget report for the financial year ending 31st March 2026 was circulated ahead of the meeting.

The Clerk took the meeting through the budget report and expenditure to date.

Councillors were invited to comment or ask questions.

Resolved: that the budget report for the financial year ending 31st March 2026 is noted.

Proposed: Cllr. J. Poxon **Seconded:** Cllr. T. Sutton

c) The Earmarked Reserves.

The Earmarked Reserves for the period ending 30th November 2025 was circulated ahead of the meeting.

Resolved: that the earmarked reserves report for period ending 30th November 2025 is noted.

Proposed: Cllr. J. Poxon

Seconded: Cllr. D. Cooper

d) The Bank Reconciliations.

Bank reconciliations for the period ending 30th November 2025 were circulated ahead of the meeting.

Councillors were invited to comment or ask questions.

Resolved: that the bank reconciliation report for period ending 30th November 2025 is noted.

Proposed: Cllr. J. Poxon

Seconded: Cllr. G. White

e) The Draft Budget and Precept for the financial year commencing 1st April 2026.

The Draft Budget and Precept for the financial year commencing 1st April 2026 was circulated ahead of the meeting.

The Clerk took the meeting through the draft Budget and Precept report and Councillors were invited to comment or ask questions.

Resolved: that the draft budget and precept 2026-2027 version 1 for the financial year commencing 1st April 2026 is noted.

Proposed: Cllr. J. Poxon

Seconded: Cllr. B. Watkins

26/01/AFM/10 To consider amendments and movements to Earmarked Reserves and make appropriate resolutions.

The V2, December 2025 Earmarked Reserves Forecast 2025/2026 Budget 2026/2027 paper was circulated ahead of the meeting.

The Clerk highlighted that the Earmarked Reserves Forecast had already been received and approved by Full Council and that any further additions and releases still to be made in this financial year will be provided for Full Council approval at end of the current financial year and the forecast updated as appropriate.

Councillors were invited to comment or ask questions.

Resolved: that version 2 December 2025 Earmarked Reserves Forecast 2025-2026 and budget 2026-2027 is approved.

Proposed: Cllr. G. White

Seconded: Cllr. T. Sutton

26/01/AFM/11 To receive and approve the list of due payments which arise on a regular basis.

A list of due payments which arise on a regular basis was circulated ahead of the meeting.

Councillors were invited to comment or ask questions.

Resolved: that the list of due payments which arise on a regular basis are approved.

Proposed: Cllr. S. Dale **Seconded:** Cllr. D. Cooper

26/01/AFM/12 To receive the recommendations of the Health & Safety and Finance Committee and resolve to set a budget and precept for the financial year commencing 1st April 2026.

The recommendations of the Health & Safety and Finance Committee meeting held on 13th November 2025 and the draft budget for 2026-2027 were circulated ahead of the meeting and copies were also tabled at the meeting.

Councillors were invited to comment or ask questions.

Resolved: that the following recommendations of the Health & Safety and Finance Committee held on 13th November 2025 are approved:

- that the 3-year draft Budget Paper V1 2026-2029 be approved by the Annual Finance Meeting with the following amendments: that the precept value for the financial year 2026-2027 be set at £279,000 with budget provision for a 3rd Speed Indicator Sign made under community projects. In addition, the earmarked reserve 333, Neighbourhood Development Plan value of £3,536 be reallocated to a new Earmarked Reserve fund for the provision of a new Council Vehicle.
- that Carn Brea Parish Council make an application for a Fixed Rate Loan from the PWLB (Public Works Loan Board) for up to £150,000 on an Annuity Repayment Basis over a period of 10.5 years but not over 11 years for the purposes of funding the proposed Treloweth Community Hall Works budgeted for in the 2026-2027 financial year. Delegation to the Clerk to complete the application and report back to Full Council.

Proposed: Cllr. S. Dale **Seconded:** Cllr. B. Watkins

Resolved: that the precept for 2026-2027 is approved at £279,000.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. N. Barden

Resolved: that the draft public notice and budget information for 2026-2027 is approved. Delegation to the Clerk to send the public notice to Cornwall Council along with placing it on Carn Brea Parish Council's website.

Proposed: Cllr. J. Poxon **Seconded:** Cllr. N. Barden

26/01/AFM/13 To review the Emergency Scheme of Delegation and make appropriate resolutions.

The Emergency Scheme of Delegation that was approved at the Annual Finance Meeting on 9th January 2025 was circulated ahead of the meeting.

The Clerk highlighted that it gives powers to the Clerk to ensure the continuity of Council services during any period of instability, for example during a Pandemic.

The Clerk advised the meeting that the proposed emergency expenditure of £2000.00 was sufficient due to approval of regular payments which covered day to day services and expenditure.

Resolved: that the Council delegates to the Clerk informed by consultation with three members of the Council, to take any actions necessary with associated expenditure up to £2,000 to protect the interest of the community and ensure council business continuity during any period of instability where the day-to-day functions of the Council are impacted and where it is deemed inappropriate to meet.

Proposed: Cllr. S. Dale

Seconded: Cllr. G. White

26/01/AFM/14 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

The Admin Assistant left the meeting.

26/01/AFM/15 To review the salaries and bandings of Council employees.

NALC Local Government Services Pay Agreement 2024/25 was circulated ahead of the meeting. Details of employee salaries were tabled at the meeting.

Resolved: that the salaries and bandings for the Council's employees be approved in accordance with the schedule provided and any advancement paid as of 1st April 2026.

Proposed: Cllr. R. Drew

Seconded: Cllr. T. Sutton

Meeting closed at 6.33pm