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### **Draft Minutes**

**Draft Minutes of the Amenities and Projects Committee held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 7<sup>th</sup> May 2026 at 7:00 pm.**

**Committee Members Present:** Councillors, S. Dale (Chairman), D. Cooper (Vice Chairman), R. Drew, P. Holmes, J. Pollock, M. Rainbird, T. Sutton and B. Watkins

**Also Present:** Andrew Moyle-Browning (Clerk) and Sarah-Jane Noakes (Assistant Clerk)

#### **1. Welcome and Fire safety procedures**

The Chairman welcomed the meeting and explained the fire safety procedures.

#### **2. To receive apologies for non-attendance.**

Councillors J. Paton and J. Poxon

#### **3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.**

There were no declarations of interests received.

#### **4. To consider written request(s) for dispensations.**

There were no written requests for dispensations to consider.

#### **5. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).**

There were no members of the public present.

#### **6. To receive and approve the minutes of the Amenities & Projects Committee meeting held on 12<sup>th</sup> March 2026.**

Minutes of the Amenities and Projects Committee meeting held on 12<sup>th</sup> March 2026 were circulated ahead of the meeting.

**Resolved that the minutes of the Amenities and Projects Committee meeting held on 12<sup>th</sup> March 2026 are approved.**

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. D. Cooper

- 7. To consider the minutes of the Amenities & Projects Committee meeting held on 12<sup>th</sup> March 2026 and receive any reports on matters referred.**

26/O3/A&P/09, land in Four Lanes. This item is outstanding and a report following enquiries will be provided at a future meeting.

26/P3/A&P/14, Cllr. R. Drew asked if any correspondence had been received from Biffa regarding withdrawal of Services. The Clerk confirmed that he had received correspondence and confirmed that the services were being taken over by Cornwall Council with no anticipated changes to the level of service.

- 8. To receive the Grounds Persons report on Council owned land and assets and make appropriate recommendations / resolutions including any expenditure required in line with budget.**

The Grounds Person's report on Council owned land and assets was circulated ahead of the meeting.

The Clerk highlighted work which the Grounds Person has completed which included, repainting telephone box lettering, maintaining land to a manageable condition and completing training on use of equipment. A meeting is scheduled for June with the Wildlife Trust regarding potential risks at Rock Field.

The Clerk reported that the granite bench on Moorfield Road had been repaired and remedial work is being completed on trees within the park.

- 9. To receive the Annual Playground Equipment Inspection report conducted by RoSPA in April / May 2026 and make appropriate recommendations / resolutions.**

The Clerk advised the meeting that this item will be deferred due to the delay in the inspection.

- 10. To receive and consider quotations to provide a replacement cradle seat in the play park at Wheal Fortune Park and make appropriate resolutions to include expenditure within budget.**

A report from the Clerk was circulated ahead of the meeting detailing damage caused to the seat in 2025 and a swing seat that was highlighted at the quarterly inspection as needing to be replaced.

Quotations were provided for consideration.

A query regarding the impact of the warranty of equipment was raised and the Clerk agreed to check whether the warranty will be impacted.

**Resolved that quotation 1 is approved for the replacement of the Cradle Seat at Wheal Fortune Play park at a cost of £376 ex VAT. Delegation to Clerk to make installation arrangements within a budget of £100.**

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. B. Watkins

- 11. To receive a report and the latest Speed Indicator Sign data and make appropriate recommendations / resolutions.**

A speed sign data report was circulated ahead of the meeting and the Clerk reported on contact from Camborne Police Station who asked for in-depth data to ascertain if there was a pattern of excessive speeds in Four Lanes.

The meeting felt that the speed cameras were having a positive impact within the parish and that a high percentage of people are abiding by the speed limit.

**The meeting noted the report.**

- 12. To receive a report and consider a quotation to install up to 3 additional posts at the agreed locations for the Speed Indicator Sign and make appropriate resolutions to include expenditure within budget.**

A report from the Clerk detailing three approved locations for additional posts for the speed indicator sign along with a quotation to install additional posts was circulated ahead of the meeting.

**Resolved that Carn Brea Parish Council approve the quotation from Cormac of £1,401.75 (Excl VAT) to install 3 new posts for the Speed Indicator Sign at the following agreed locations: A3047 Dudnance Lane, Fore Street, Pool and at Agar Road near to the junction of Chili Road. Delegation to the Clerk to contact the local residents on Agar Road and make arrangements for the post installation.**

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. M. Rainbird

- 13. To receive a report and consider the provision of a Salt Bin at Carn Brea Village and make appropriate recommendations including expenditure.**

A report from the Clerk regarding the provision of a salt bin at Carn Brea Village was circulated ahead of the meeting.

The Clerk confirmed that the proposed location had been checked and he was confident that a bin would fit there.

The committee considered the need for a new salt bin in Carn Brea Village and associated costs.

**The meeting agreed that the Clerk seeks approval from Cornwall Highways for the installation of a Salt Bin at the proposed location at the crossroads in Carn Brea Village and provide an update and report including costings for consideration at the next meeting of the committee.**

- 14. To receive an update on the provision of a bench at Carn Brea and make appropriate recommendations including expenditure.**

A report from the Clerk regarding the provision of a bench at Carn Brea was circulated ahead of the meeting. The Clerk confirmed that the bench seat would be provided at no cost but posts and fixtures would be required to install the bench.

The Clerk confirmed a site visit had been completed and permission for the provision of a seat had been confirmed.

**Resolved to recommend that Carn Brea Parish Council install a reclaimed wooden bench on Carn Brea at the approved location with a budget of up to £150 ex VAT for materials.**

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. M. Rainbird

**Thank you to Alex for arranging the provision of a seat.**

- 15. To review the Amenities & Projects Committee Terms of Reference and consider any recommendations for amendments ahead of the Annual Meeting on 14<sup>th</sup> May 2026.**

A proposed amended Terms of Reference was circulated ahead of the meeting.

**Resolved to recommend that the Amenities and Projects Committee Terms of Reference for 2026 as amended be approved at the Annual Meeting being held on 14<sup>th</sup> May 2026.**

**Proposed** Cllr. P. Holmes

**Seconded:** Cllr. T. Sutton

**16. To receive a report on outstanding items.****Bus Shelter at Balkin Way**

No date for installation of approved bus shelter has been received.

**CCTV at Wheal Fortune Park Research**

The company engaged to assist with the project has not responded to requests to meet on site. The Clerk has further engaged in the support of Redruth Town Council, and an onsite meeting is scheduled for Friday 8<sup>th</sup> May 2026.

**Penguin Bin at Wheal Fortune Park**

There have been challenges with the fixing of the bin. The Clerk and Grounds Person are exploring options to ensure the bin can be secured.

**Resolved that Carn Brea Parish Council donate the penguin bin to a suitable local group at the discretion of the Clerk.**

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. B. Watkins

**Pencoys Sign Relocation**

The Clerk has challenged Highways decision not to allow the sign to be relocated to Bolowenoe Cross and is awaiting confirmation on final decision. In principle, the Council could remove and store the existing sign, although the concrete base would remain attached.

**The meeting noted the Clerks report.**

**Meeting closed at 7:45pm**