



Mr. Andrew Moyle-Browning (Clerk to the Council)
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**Minutes of the Amenities & Projects Committee held at
 Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
 on Thursday 12th March 2026 at 7:00 pm.**

Minutes

Present: Councillors S. Dale (Chairman), D. Cooper (Vice-Chairman), R. Drew, M. Rainbird, J. Poxon, T. Sutton and B. Watkins.

Also Present: Sarah-Jane Noakes (Assistant Clerk), Anita Hopkinson (Admin Assistant) and Alex Gilroy (Grounds Person).

26/02/A&P/01 Welcome and Fire Safety Procedures.

The Chairman of the meeting welcomed everyone and explained the fire safety procedures and gave a special welcome to the Grounds Person – Alex.

26/03/A&P/02 To receive apologies for non-attendance.

No apologies received.

26/03/A&P/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest received.

26/03/A&P/04 To consider written request(s) for dispensations.

There were no written requests for dispensations.

26/03/A&P/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

- 26/03/A&P/06** **To receive and approve the minutes of the Amenities & Projects Committee meeting held on 22nd January 2026.**
The minutes of the Amenities and Projects Committee meeting held on 22nd January 2026 were circulated ahead of the meeting.
- Resolved:** **that the minutes of the Amenities and Projects Committee meeting held on 22nd January 2026 are approved.**
- Proposed:** Cllr. S. Dale **Seconded:** Cllr. D. Cooper
- 26/03/A&P/07** **To consider the minutes of the Amenities & Projects Committee meeting held on 22nd January 2026 and receive any reports on matters referred.**
The Clerk provided an update on matters referred in the pack.
- The Chairman took the meeting through the report.
- 26/03/A&P/08** **To receive the Grounds Persons report on Council owned land and assets and make appropriate recommendations / resolutions including any expenditure required in line with budget.**
A Report was circulated ahead of the meeting.
- The Grounds Person verbalised and briefed the meeting on the report.
The meeting gave thanks to the Grounds Person.
- 26/03/A&P/09** **To receive and consider a request from a local Four Lanes resident for Carn Brea Parish Council to take over the management and maintenance of identified land within Four Lanes making appropriate recommendations.**
A report was circulated ahead of the meeting.
- The Grounds Person verbalised and briefed the meeting on the report.
- The meeting discussed this request and that in principle the committee supported the idea of taking over the development of identified land and to use this request as a test case.
- The committee also discussed their support for improvement projects such as planting within the Parish and proposed that an assessment could be undertaken to identify other areas where there may be an opportunity for improvement and a strategy and criteria be put in place and an inventory of land be kept.
- The meeting considered that there may be opportunities to work with local community groups and the local Nature Recovery team in any existing or future projects in addition to exploring sponsorship opportunities with local businesses.
- The Grounds Person briefed the committee that he had been in contact with the Nature Recovery Team to discuss any projects the Council could be involved in.
- Budgeting for any future improvement projects was discussed and the Chairman confirmed that during discussions with the Clerk, that there is provision within the budget should the committee wish to proceed.

Concerns were raised about any damage that may be caused to any new planting areas during grass cutting.

The meeting acknowledged the work and time spent on this report and thanked the Grounds Person.

Resolve to recommend: that the Clerk makes enquiries with the relevant authorities on the potential for the management of the areas in Four Lanes as a test case and the Clerk makes enquiries with other outside bodies to look for external funding or collaboration opportunities for projects.
Delegation to the A&P committee to develop a policy to consider the development of open spaces and verges in the parish at the appropriate time.

Proposed: Cllr. B. Watkins

Seconded: Cllr. R. Drew

The Grounds Person left the meeting.

26/03/A&P/10 To receive the Quarterly Operational Playground Equipment Inspection report conducted in February 2026 and an update on outstanding actions making appropriate recommendations / resolutions.

A report was circulated ahead of the meeting detailing warranty work being undertaken to replace the corroded fixings & SWPI are to provide a quote to replace the damaged seat.

Resolved: that the Quarterly Operational Playground Equipment Inspection report is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

26/03/A&P/11 To receive an update and consider treatment options for the Weed Treatment contract for 2026 and make appropriate recommendations including expenditure. The weed treatment information, maps and costings were circulated ahead of the meeting.

The meeting discussed the weed treatment glyphosate and the 50% reduction and its effectiveness according to the information provided.

Resolve to recommend: that Carn Brea Parish Council renew the Weed Treatment contract for 2026 with Complete Weed Control to cover the agreed locations in Four Lanes, Pencoys, Pool, Carnkie, Piece and West Tolgus using the 50% reduced Glyphosate treatment method at a cost of £3,172.00 (excl VAT). The variance to budget of £187.00 to be funded from the 2026-2027 contingency budget. Delegation to the Clerk to make arrangements for the contract to be issued and signed.

Proposed: Cllr. D. Cooper

Seconded: Cllr. T. Sutton

26/03/A&P/12 **To receive a report and the latest Speed Indicator Sign data and make appropriate recommendations / resolutions.**
The latest Speed Indicator Sign data was circulated ahead of the meeting.

Resolved: **that the Speed Indicator Sign data and report is noted.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. D. Cooper

26/03/A&P/13 **To receive an update on proposed additional locations for the Speed Indicator Sign and make appropriate resolutions, including expenditure.**
A report on additional locations for the speed indicator sign was circulated ahead of the meeting.

The meeting agreed to note the report and defer the item and for the Clerk to provide quotations for installation at the next meeting.

26/03/A&P/14 **To receive an update on proposed additional bins at locations within the Parish and make appropriate resolutions, including expenditure.**
A report was circulated ahead of the meeting – awaiting installation and cleansing quotation from Cornwall Council / Biffa.

The meeting discussed the report and that location 3 already had a bin on both sides of the road in close proximity.

Resolved: **that Carn Brea Parish Council purchases a 50ltr post mounted bin to be installed at the entrance to the footpath at North Pool Road and approves ongoing annual cleansing costs. The budget for the purchase of the 50ltr bin, associated installation costs and annual cleansing for 2026/2027 is approved up to £350.00. Delegation to the Clerk to make the arrangements for the purchase and commencement of the cleansing contract from 1st April 2026.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. B. Watkins

The meeting agreed location 2 requires further investigation and location 3 is not actioned any further.

26/03/A&P/15 **To receive a report on the Council's Social Media Account and Website and make appropriate recommendations / resolutions.**
A report on the Council's social media and website was circulated ahead of the meeting.

The Admin Assistant took the meeting through the report and answered questions.

The meeting gave thanks to the Admin Assistant.

Resolved: **that the Council's Social Media and Website report is noted.**

Proposed: Cllr. D. Cooper **Seconded:** Cllr. J. Poxon

26/03/A&P/16

To review and approve the Council's Asset Register and make appropriate resolutions.

A report on the Council's Asset register was circulated ahead of the meeting.

Resolved: that the Council's Asset Register and Asset Reconciliation for 2025-2026 is approved.

Proposed: Cllr. B. Watkins

Seconded: Cllr. M. Rainbird

26/03/A&P/17

To make arrangements for the Councils events in 2026 making appropriate resolutions.

Resolved: that delegation is given to the Clerk to make arrangements for the Councils Service of Remembrance and Carol Concert events in 2026 in line with budget to include setting the dates, times and locations.

Proposed: Cllr. B. Watkins

Seconded: Cllr. T. Sutton

The meeting agreed that the Clerk, in liaison with Tom French and the Chair and Vice-Chair of the committee to agree the date for the Service of Remembrance.

26/03/A&P/18

To consider options for competitions that Carn Brea Parish Council could hold in 2026 and make appropriate recommendations including for expenditure.

This agenda item was deferred from the October Amenities & Projects meeting, where the meeting agreed that an agenda item be added and the committee consider options for competitions to be held in 2026.

The meeting discussed a few ideas including:

A photography competition.

A cookery competition.

Possibility of a Village Show.

The meeting agreed that an agenda item be added to the June Amenities & Projects meeting and that the Council research what competitions other Town and Parish Councils are doing and that we create a Facebook post for any suggestions and a poll of ideas.

26/03/A&P/19

To receive a report on outstanding items.

The report on outstanding items was circulated ahead of the meeting.

The Chairman took the meeting through the report:

- **Bus Shelter – Balkin Way**
No update on a scheduled date.
- **Bench Placement – Carn Brea Village**
Permission granted by Cornwall Council in principle. The Grounds person to assess location, access and bench options and report back to the committee with recommendations.
- **CCTV Research – Wheal Fortune Park**
Following a call held with the Security Manager at Falmouth Town Council , the Clerk has contacted a recommended contractor who is now assessing Wheal Fortune Park and the options available – a report will be provided at a future meeting.
- **Penguin Bin – Wheal Fortune Park**
The Grounds Person to schedule in installation as weather improves.

Cllr. Watkins left the meeting.

Meeting Closed At 8.47pm