



# Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)  
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**Minutes of the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 19th March 2026 at 7:00 pm.**

## Minutes

**Present:** Councillors R. Drew, (Chairman), S. Dale (Vice Chairman), A. Woodrow, P. Holmes, G. White, D. Cooper, J. Poxon, T. Salisbury, T. Sutton, N. Barden, J. Paton, J. Hunt and J. Pollock.

**Also Present:** Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin. Assistant).  
 Nina Maley (Mei Loci) and Mark Kaczmarek (Community Liaison Cornish Metals).

**26/03/01 Chairman's welcome and safety procedures.**

The Chairman welcomed the meeting and explained the safety procedures and gave a special welcome to the recently co-opted Cllr Joe Hunt.

**26/03/02 To receive apologies for non-attendance.**

Cllr. J. Cowsill, B. Watkins, M. Rainbird and E. Glanville.  
 Cornwall Councillors: Cllr. Crawford and Cllr Desmonde.

**26/03/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.**

There were no declarations of interest.

**26/03/04 To consider written request(s) for dispensations.**

There were no written request(s) for dispensations.

**26/03/05 To receive Cornwall Councillor reports.**

Reports provided by Cllr. Crawford and Cllr. Desmonde were circulated ahead of the meeting.

**26/03/06 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).**

There were no members of the public present.

**26/03/07 To receive and approve the minutes of the Full Council meeting held on 19<sup>th</sup> February 2026.**

The minutes of the Full Council Meeting held on 19<sup>th</sup> February 2026 were circulated ahead of the meeting.

**Resolved:** that the minutes of the Full Council Meeting held on 19<sup>th</sup> February 2026 are approved.

**Proposed:** Cllr. T. Sutton

**Seconded:** Cllr. D. Cooper

**26/03/08 To consider the minutes of the Full Council Meeting held on 19<sup>th</sup> February 2026 and receive any reports on matters referred.**

The Clerk reported on the following:

- **26/02/12**– Grit Bin Request for Carn Brea Village – in principle Cornwall Council have agreed to provide one – details of proposed location are being submitted.
- **26/02/15** – Letter to Cornwall Council regarding WCA770 – Correspondence received and provided in the pack.
- **26/02/20** – Letter to Cornwall Highways supporting works to remediate the parking and safety issues. Correspondence received and provided in the pack.
- **26/02/21** – Proposed locations to be added to the Public Spaces Protection Order (Alcohol) have been submitted.

**26/03/09 To receive an update and presentation from Mei Loci on the Moorfield Road Open Space Improvements project and make appropriate resolutions.**

Mei Loci gave an update on the Moorfield Road Open Space Improvements project.

The Clerk gave thanks to Mei Loci for supporting the Council with the completion of a recent funding application form and work done on the project so far.

**26/03/10 To receive a presentation and update from Cornish Metals on South Crofty Tin Mine.**

The presentation was circulated ahead of the meeting, and Councillors were taken through the update on South Crofty Tin Mine and invited to ask questions.

The Chairman gave thanks to Cornish Metals for the update.

*Mei Loci and Cornish Metals left the meeting.*



**f) To consider movements to and from the Earmarked Reserves.**

The Clerk reported that there were no planned EMR transfers but reported that the Council could consider reallocating the budget previously allocated in the 2026-2027 financial year for Pool in Bloom to an appropriate Earmarked Reserve to be used for future projects.

**Resolved:** That the 2026-2027 budget for Pool in Bloom at £8465 be transferred to the EMR for Moorfield Road, EMR 323.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. P. Holmes

**26/03/12 To consider correspondence received.**

The meeting received the following correspondence ahead of the meeting:

|       |                  |   |
|-------|------------------|---|
| 26/01 | Resident         | Memorial Bench                                  |
| 26/02 | Resident         | Trevenson Lane                                  |
| 26/03 | Cornwall Highway | RCHT Cornwall Food Production Site – Wilson Way |
| 26/04 | YMCA             | Thank you and Update                            |
| 26/05 | CBPC             | WCA770  |

**26/02 - Meeting agreed that the Clerk write to Cornwall Council and copy in Cllr Desmonde to forward the comments and highlight the fly tipping.**

**26/03 – Meeting agreed that the Clerk write to Cornwall Highways and copy in Cllr Desmonde to ask if it can be added to the works schedule.**

**26/05 - Deferred to the next meeting as incomplete correspondence.**

**Resolved:** that the Correspondence for March 2026 is noted.

**Proposed:** Cllr. T. Sutton

**Seconded:** Cllr. J. Paton

**26/03/13 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.**

**a) Planning Committee Meeting held on 26<sup>th</sup> February 2026.**

Minutes of the Planning Committee meeting held on 26<sup>th</sup> February 2026 were circulated ahead of the meeting.

**Resolved:** that the minutes of the Planning Committee meeting held on 26<sup>th</sup> February 2026 are noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. A. Woodrow

**b) Extraordinary Staffing Committee Meeting held on 5<sup>th</sup> March 2026**

The minutes of the Staffing Committee meeting held on 5<sup>th</sup> March 2026 were circulated ahead of the meeting.

**Resolved:** that the minutes of the Staffing Committee meeting held on 5<sup>th</sup> March 2026 are noted.

**Proposed:** Cllr. J. Poxon

**Seconded:** Cllr. J. Pollock

c) **Amenities & Projects Committee Meeting held on 12th March 2026.**

**Resolved:** that the following recommendations from the Amenities & Projects Committee Meeting held on 12<sup>th</sup> March 2026 are approved:

- that the Clerk makes enquiries with the relevant authorities on the potential for the management of the areas in Four Lanes as a test case and the Clerk makes enquiries with other outside bodies to look for external funding or collaboration opportunities for projects.  
Delegation to the A&P committee to develop a policy to consider the development of open spaces and verges in the Parish at the appropriate time.
- that Carn Brea Parish Council renew the Weed Treatment contract for 2026 with Complete Weed Control to cover the agreed locations in Four Lanes, Pencoys, Pool, Carnkie, Piece and West Tolgus using the 50% reduced Glyphosate treatment method at a cost of £3,172.00 (excl VAT). The variance to budget of £187.00 to be funded from the 2026-2027 contingency budget. Delegation to the Clerk to make arrangements for the contract to be issued and signed.

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. J. Paton

**Resolved:** that the minutes of the Amenities & Projects Committee meeting held on 12<sup>th</sup> March 2026 are noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. S. Dale

**26/03/14 To receive reports**

**(i) Chairman of the Council**

A written report from the Chairman was supplied ahead of the meeting detailing events attended.

**(ii) Police Report**

Nothing to report.

**(iii) Finance Member**

Cllr. White reported checks completed for March and all in order.

**(iv) Clerk**

- No expenditure to report.
- Due to the contractor not being able to fulfil the Pool in Bloom contract for 2026, a decision has been taken to not go ahead with the Hanging Baskets in 2026 and look to reinstate these for 2027.
- The new Speed Sign has been received and installed at one of the existing locations.
- The new defibrillator unit and bleed kit have been installed at Carn Brea Village Hall.
- The staffing committee meeting scheduled to be held on the 9th April 2026 has been cancelled, and an extraordinary meeting has been called for the 31st March 2026.
- Following the operational playpark inspection, Creative Play attended the play park to replace corroded fixings and missing caps under warranty.

**(v) To receive any written reports on any meetings attended.**

No written reports received.

- (vi) **To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**

Cllr. Dale reported that he was dealing with planning infringements.

- 26/03/15 To receive the minutes and working action plan from the Climate Action Working Party and consider a recommendation for terms of reference for 2026.**

The minutes of two Climate Action Working Party meetings and the Climate Action Working Action Plan was circulated ahead of the meeting.

**Resolved: that the following recommendation from the Climate Action Working Party is approved: that the Climate Action Working Party are set the following terms of reference: to keep under review the Climate Action Plan and the Working Action Plan document and make appropriate recommendations to Full Council for any amendments to the Climate Action Plan.**

**Proposed:** Cllr. D. Cooper **Seconded:** Cllr. T. Sutton

**Resolved: that the minutes of two Climate Action Working Party meetings on 18<sup>th</sup> December 2025 & 26<sup>th</sup> February 2026 are noted and the Climate Action Working Action Plan is approved.**

**Proposed:** Cllr. D. Cooper **Seconded:** Cllr. J. Paton

- 26/03/16 To receive and consider quotations to provide grass cutting and associated grounds maintenance works on the Councils open spaces on a 2-year contract for the period April 2026 – March 2028 making appropriate resolutions. The proposal of dates and flags to be flown at Treloweth Community Hall was circulated ahead of the meeting.**

The grass cutting and associated grounds maintenance works information, and quotations were circulated ahead of the meeting.

The meeting discussed the quotations.

**Resolved: that Greens (Cornwall) Ltd is approved to provide grass cutting for Wheal Fortune Park and Moorfield Road Open Space on a 2-year contract from April 2026 – March 2028, to be reviewed annually, completing 24 cuts per year at a cost of £6175.21 (excl VAT) per year. Delegation to the Clerk to make the arrangements to issue and sign the contract.**

**Proposed:** Cllr. J. Paton **Seconded:** Cllr. P. Holmes

- 26/03/17 To receive and consider the draft Meeting Dates for 2026-2027 and make appropriate resolutions.**

The draft meeting dates was circulated ahead of the meeting.

**Resolved: That the draft meeting dates for 2026/2027 are approved.**

**Proposed:** Cllr. G. White **Seconded:** Cllr. J. Hunt

**26/03/18 To receive an update on the potential removal and relocation of the Parish Boundary Sign at Pencoys and make appropriate resolutions.**

A report about the Parish Boundary sign at Pencoys was circulated ahead of the meeting.

The Clerk provided a verbal update that having approached Cornwall Highways for approval to relocate the sign, the proposed location of Bolenowe cross has not been approved. The Clerk is continuing to liaise with Cornwall Highways for a cost to remove the sign and alternative suitable locations on the Parish boundary.

**26/03/19 To receive and review the Councillor Expenses Policy with proposed amendments and make appropriate resolutions.**

The Councillor Expenses Policy with proposed amendments was circulated ahead of the meeting.

**Resolved: that the Councillor Expenses Policy, as amended with the additional amendment is approved:**

**5. Travel by Public Transport**

**5.1 Councillors should retain tickets wherever possible, where a Councillors' existing season ticket / travel pass already covers the cost of the journey, no further claim will be entertained. Where "swipe on / swipe off" or contactless payments are used, a printed record of journey costs should be provided by the Councillor, together with the ravel providers fare charge structure.**

**Travel by bus, coach, ferry, train or plane should be booked ahead whenever possible to obtain the best pricing and Standard Class travel is the norm, unless other standards of travel are cheaper at the time of booking or under exceptional circumstances, agreed in advance by the Clerk or Chair of Council.**

**Section 6 can then be removed.**

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. T. Salisbury

**26/03/20 To receive an update and review the Data Retention Policy with proposed amendments and make appropriate resolutions.**

The Clerk has raised the question regarding the age limit for personnel records to CALC who have escalated the matter to NALC. No response has been received therefore this item to be deferred to a future meeting once feedback has been received.

**26/03/21 To receive and consider the Cornwall Council Public Notice regarding the Open Space at Heartlands and the intention to dispose of the land to the National Trust and consider formulating a response making appropriate resolutions.**

The Cornwall Council Public Notice was circulated ahead of the meeting.

The Clerk explained the public notice to the Council.

**Resolved: that the Cornwall Council Public Notice regarding the Open Space at Heartlands and the intention to dispose of land to the National Trust is noted.**

**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. R. Drew

**26/03/22** To resolve that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public be excluded due to the confidential nature of the business to be discussed.

**Resolved:** that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. S. Dale

*The Admin Assistant left the meeting.*

**26/03/23** To receive and approve the Confidential Minutes of the Full Council meeting held on 19th February 2026 and receive a report on any matters referred.

**Resolved:** that the Confidential Minutes of the Full Council meeting held on 19<sup>th</sup> February 2026 are approved.

**Proposed:** Cllr. T. Salisbury

**Seconded:** Cllr. D. Cooper

**26/03/24** To receive the resolutions and consider the recommendations of the Staffing Committee meeting held on 5th March 2026 and make appropriate resolutions.

**Resolved:** that the recommendations of the Staffing Committee meeting held on 5<sup>th</sup> March 2026 are approved.

**Proposed:** Cllr. G. White

**Seconded:** Cllr. J. Paton

**Meeting closed at 8.42.pm**

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_