



Carn Brea Parish Council

— Consel Plu Carn Bre —

Mr. Andrew Moyle-Browning (Clerk to the Council)

Scryuynyas dhu Consel

e. clerk@carnbreaparishcouncil.gov.uk

Minutes of the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 15th January 2026 at 7:00 pm.

Minutes

Present: Councillors R. Drew, (Chairman), S. Dale (Vice Chairman), M. Rainbird, E. Glanville, A. Woodrow, P. Holmes, G. White, D. Cooper, J. Poxon, J. Paton, T. Salisbury, T. Sutton, N. Barden, B. Watkins and J. Pollock.

Also Present: Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin. Assistant).
Cornwall Councillor: Cllr Desmonde.

26/01/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting, explained the safety procedures and wished everyone a Happy New Year.

The Chairman informed the meeting that Cllr. S. Charles had unfortunately resigned from the Council.

26/01/02 To receive apologies for non-attendance.

Cllr J. Cowsill.

Cornwall Councillor: Cllr Crawford.

26/01/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest.

26/01/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

26/01/05 To receive Cornwall Councillor reports.

Cllr. Crawford's email was read out by the Clerk.

Cllr Desmonde reported on meetings she has attended over the last month:

- Cornish Metals meeting
- Meeting Perran Moon
- Carn Brea Leisure Centre have been allocated funds for roof repairs.
- Interview on Radio Cornwall
- Continued discussions regarding car park demolition in Truro

- Representing & supporting residents that have still got issues with Internet/broadband since Storm Goretti
- Upcoming event Opening of the CT scan department.

Cllr. Desmonde left the meeting

26/01/06 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were two members of the public present.

26/01/07 To receive and approve the minutes of the Full Council meeting held on 11th December 2025.

The minutes of the Full Council meeting held on 11th December 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 11th December 2025 are approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Paton

26/01/08 To consider the minutes of the Full Council Meeting held on 11th December 2025 and receive any reports on matters referred.

The Clerk reported that the Cyber Insurance was renewed in line with the delegation at a cost of £410.25.

26/01/09 To receive and approve the minutes of the Annual Finance Meeting held on 8th January 2026 and receive any reports on matters referred.

This Agenda Item was deferred to the next Full Council meeting.

26/01/10 To receive the following financial reports and make appropriate resolutions.

a) To receive financial statements for the month of December 2025.

Financial statements for the month of December 2025 were circulated ahead of the meeting.

The financial checks had been completed by Cllr. Cooper who confirmed all was in order.

Resolved: that the financial statements for the month of December 2025 are noted.

Proposed: Cllr. D. Cooper

Seconded: Cllr. B. Watkins

b) To receive and approve the payment schedule for the month of January 2026.

The payment schedule for the month of January 2026 was circulated ahead of the meeting.

Resolved: that the payment schedule for the month of January 2026 is approved.

Proposed: Cllr. J. Paton

Seconded: Cllr. M. Rainbird

- c) **To nominate a member to check the invoices, cheques and RBS for the month of February 2026.**

Resolved: that Cllr. White completes the financial checks for the month of February 2026.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

- d) **To receive and approve the bank reconciliations for the month of December 2025.**

The Bank reconciliation reports for December 2025 were circulated ahead of the meeting.

Resolved: that the bank reconciliations for the month of December 2025 are approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. T. Sutton

- e) **To approve transfers of money within accounts.**

Resolved: that £27,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £25,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account for January's Payments.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

- f) **To consider movements to and from the Earmarked Reserves.**

The Clerk reported that there were no EMR transfers.

26/01/11 To consider correspondence received.

The meeting received the following correspondence ahead of the meeting:

25/059	Lastonet Junior Netball Club	Newsletter
25/060	Resident	Litter Picking
25/061	Duchy Defibrillators	2025 Year in Review
25/062	Resident	Rubbish issues & Bin request

Cllr. Woodrow – explained he had been contacted by another resident regarding issues raised in item 25/062 also.

The meeting agreed that correspondence items 25/060 and 25/062 would be passed to the Amenities & Projects Committee for consideration.

Resolved: that the Correspondence for January 2026 is noted.

Proposed: Cllr. J. Poxon

Seconded: Cllr. T. Salisbury

26/01/12 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 18th December 2025.

Minutes of the Planning Committee meeting held on 18th December 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Planning Committee meeting held on 18th December 2025 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. B. Watkins

26/01/13 To receive reports

(i) Chairman of the Council

A written report from the Chairman was supplied ahead of the meeting detailing events attended.

(ii) Police Report

Nothing to report

(iii) Finance Member

Cllr. Cooper reported checks completed for January and all in order.

(iv) Clerk

Chairman and RFO Expenditure Approvals under Finance Regs 5.15 (excl VAT) In line with Financial Regs 5.1, several quotations were sought for best value.

A Biodiversity Net Gain Report had been completed as part of the Planning Application process for the Treloweth Community Hall Works at £995.00.

- The Council received several Christmas Cards including from MP Perran Moon, the Rainbows, Mr Bray and Mrs. Coombe and family.
- The New Grounds Person started in his role on 5th January 2026 and is settling in well and completing his induction training.
- The Admin Assistant spoke with a local resident who was looking for local groups for the elderly and arranged for the Kernow Gateway - Age UK to make contact with the resident who is now being supported.

(v) To receive any written reports on any meetings attended.

No written reports received.

(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.

Cllr. J. Poxon reported that she is regularly asking for updates on Heartlands and will keep the Council updated.

- 26/01/14 To receive a report on outstanding Definitive Map Modification Orders (DMMO) relating to byways within the Parish and make appropriate resolutions.**
Report and updated list of DMMO Applications was circulated ahead of the meeting.

The Clerk reported that the deadline for objections to the determination of WCA 770 was the 12th January 2026 and confirmation had been received that objections had been received by the Public Rights of Way Officer.

A discussion took place regarding the report received and the meeting considered what further actions could be taken by the Council.

Resolved: Delegation to the Clerk to make enquiries with the Public Rights of Way Officer on the four incomplete DMMO applications within the Parish and provide a report to Full Council.

Proposed: Cllr. R. Drew

Seconded: Cllr. T. Salisbury

Resolved: Delegation to the Clerk to enquire with the Public Rights of Way Officer at Cornwall Council into the state of the sealed order following objections received on footpath WCA 770 and report to Full Council.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Rainbird

The meeting agreed to add an agenda item at the next Full Council meeting to discuss options on how to progress improvements with the overall process of the DMMO applications.

- 26/01/15 To receive a report on the response by Cornwall Highways to the recent flooding on Penhallick Road and consider appropriate next steps, making appropriate resolutions.**

Cllr. Dale provided a verbal report on this item.

The meeting discussed the lack of ways to escalate a problem such as flooding within the Parish and how to help the local residents, for example with an emergency action plan.

Resolved: Delegation to the Clerk to liaise with the Cornwall Council Link Officer regarding Emergency Planning procedures and contacts at Cornwall Council and report back to Full Council at a future meeting.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Paton

- 26/01/16 To receive a report on potential locations for a Defibrillator Unit and Bleed Kit in the 2025-2026 Financial Year and make appropriate resolutions including expenditure.**

The Clerk reported that further enquiries with Bensons for Beds have been made but no response has been received.

The meeting discussed Carn Brea Village Hall, Warrior Warehouse and The Innovation Centre as possible locations for Defibrillator installations.

The meeting was asked that any further suggestions for locations should be sent through to the Clerk.

Resolved: Delegation to the Clerk to research options for the installation of a defibrillator unit and bleed kit at Carn Brea Village Hall, Warrior Warehouse and The Innovation Centre.

Proposed: Cllr. B. Watkins

Seconded: Cllr. A. Woodrow

- 26/01/17 To receive a report on Assertion 10 legislation regarding website accessibility and governance requirements and make appropriate resolutions.**

A report and Information on Assertion 10 legislation was circulated ahead of the meeting.

The Clerk took the meeting through the report and the Council's governance obligations in line with the revised Annual Governance Accountability Return (AGAR) and recommended that all Councillors who are provided with a Council email complete the periodic e-learning training that is provided by Purple Cloud IT.

Resolved: that the report on Assertion 10 legislation is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. P. Holmes

- 26/01/18 To receive the consultation to renew the PSPO (Public Spaces Protection Order) Alcohol in public spaces 2026 and consider formulating a response making appropriate resolutions.**

PSPO Consultation information was circulated ahead of the meeting.

Resolved: that the matter be deferred to the February Full Council meeting 2026 and Councillors submit proposed location inclusions or removals for the PSPO (Alcohol Consumption in Public Spaces) 2026 to the Clerk by Midday on Tuesday 10th February 2026 for review at the Full Council meeting being held on 19th February 2026.

Proposed: Cllr. J. Paton

Seconded: Cllr. E. Glanville

26/01/19 To receive an update on the removal of First Bus Services in Cornwall affecting Carn Brea Parish and make appropriate resolutions.

An update on the removal of First Bus Services in Cornwall was circulated ahead of the meeting.

The Clerk took the meeting through the update received.

Resolved: that the report on the First Bus Services in Cornwall is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

26/01/20 To receive an update on the Moorfield Road Open Space Improvement Project and consider a proposal and quotation from Mei Loci to provide ongoing services and support for the next stages of the project making appropriate resolutions including expenditure.

A proposal and quotation for additional services as part of the Moorfield Road Improvement Project were circulated ahead of the meeting.

The Clerk briefed the meeting and outlined the ongoing services that Mei Loci could provide the Council to support the next stages of the project which included technical drawings, costings and support with the tender and grant process.

The Clerk confirmed that there was provision for associated open spaces legal and professional fees in the 2026-2027 budget.

The Clerk briefed the meeting that the final Public Consultation was currently taking place on the proposed improvements with a closing date of the 18th January 2026.

Resolved: that Carn Brea Parish Council approve the proposal and quotation provided by Mei Loci to complete the RIBA next Stages 4-5 of the Moorfield Road Open Space Improvement Project to provide detailed Technical Designs, Cost Planning, Tenders and Grant Support at a cost of £8,000 (excl VAT).

Proposed: Cllr. B. Watkins

Seconded: Cllr. G. White

26/01/21 To receive an update on concept design proposals for the Pool Corridor Barncoose Terrace works and formulate a response making appropriate resolutions.

Report and correspondence regarding proposals for the Pool Corridor were circulated ahead of the meeting.

The meeting reviewed and considered the proposed concept designs provided.

Resolved: that Carn Brea Parish Council are content with the Bal Maidens concept for the Pool Corridor Barncoose Terrace works and for a third information sign next to the sculpture with the history of Bal Maidens.

Proposed: Cllr. B. Watkins

Seconded: Cllr. J. Pollock

The meeting agreed that the Clerk ask that the information provided includes the size and scale.

26/01/22 To appoint members to the following committees:

- (i) 4 vacancies on the Health & Safety and Finance Committee.**

No nominations received

- (ii) 1 vacancy on the Staffing Committee.**

No nominations received

Meeting closed at 8.40pm

Signed: _____

Dated: _____

DRAFT