



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)

Scryuynyas dhu Consel

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**Minutes of the Health & Safety and Finance Committee meeting held
Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
on Thursday 13th November 2025 at 7:00 pm.**

Minutes

Present: Councillors J. Poxon (Chairman), S. Dale (Vice-Chairman), R. Drew, D. Cooper, T. Sutton and M. Rainbird.

Also Present: Andrew Moyle-Browning (Clerk)
Cllrs G. White, J. Cowsill

25/11/H&S/01 Welcome and Safety Procedures

The Chairman welcomed the meeting and explained the safety procedures.

25/11/H&S/02 To receive apologies for non-attendance.

There were no apologies for absence.

25/11/H&S/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda

There were no declaration of interests received.

25/11/H&S/04 Members To consider written request(s) for dispensations.

There were no written requests for dispensations received.

25/11/H&S/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

25/11/H&S/06 To receive and approve the minutes of the Health & Safety and Finance Committee meeting held 11th September 2025 and receive a report on matters referred.

The minutes of the Health & Safety and Finance Committee meeting held 11th September 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Health & Safety and Finance Committee meeting held on 11th September 2025 are approved.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

- 25/11/H&S/07 To nominate a committee member to review the Internal Health & Safety Checks and complete a 6 month Internal Health & Safety Check with the Clerk making appropriate resolutions.**

The Clerk briefed the committee on the terms of reference and the checks required.
The Chairman called for nominations.

Resolved: that Cllr Sutton Complete a 6 Month Internal Health & Safety Check with the Clerk and review Health & Safety Checks and report back to the next available committee meeting.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

- 25/11/H&S/08 To receive and review the Banking and Investment Strategy and make appropriate recommendations / resolutions.**

The Banking and Investment Strategy with proposed amendments was circulated ahead of the meeting.

The meeting noted a requirement to look into the wording on page 4 under Review and Amendments of Regulations relating to the right to make variations, and agreed the Clerk investigate and report back at a future meeting.

Resolved to Recommend: that the Banking and Investment Strategy as amended be approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. T. Sutton

- 25/11/H&S/09 To receive an up to date report on Income and Expenditure and make appropriate recommendations / resolutions.**

The Income and Expenditure report to 31st October 2025 was circulated ahead of the meeting and the committee were invited to ask questions.

Resolved: that the Income and Expenditure report to 31st October 2025 is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

- 25/11/H&S/10 To receive correspondence from the Council's banking providers and make appropriate recommendations / resolutions.**

Correspondence from the Council's banking providers was circulated ahead of the meeting.

Resolved: that the correspondence received from Lloyds Bank and Unity Trust Bank is noted.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. T. Sutton

- 25/11/H&S/11 To receive and review the updated 3-Year draft Budget Action Plan 2025-2028 and make appropriate recommendations / resolutions.**

The updated 3-Year Action Plan 2025-2028 was circulated ahead of the meeting, and the Clerk took the meeting through the pack.

Resolved: that the updated 3-Year Budget Action Plan 2025-2028 is approved.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

- 25/11/H&S/12 To consider and make decisions on committee budget requests for the financial year 2026-2027 as part of the draft budget process and make appropriate resolutions.**

The budget requests received from each of the Council's committees were circulated ahead of the meeting.

Resolved : that the following recommendation from the Staffing Committee Meeting held on 4th September 2025, referred to the Health & Safety and Finance Committee is approved:

- that as part of the 2026/2027 budget process, the Staffing Committee request that a £500.00 budget for appropriate Employment law Training relevant to Staffing Committee Members is provided, £250.00 for employee uniform and a £250.00 budget for Standing Publications to be included with an additional request of a £250.00 budget to support a Councillor and Employee development day working with other Town and Parish Councils.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

Resolved: that the following budget requests from the Council's Committees are included in the draft Budget Paper for the Financial Year 2026-2027 to be presented to the Annual Finance Meeting for approval.

- Planning Committee – A £250.00 budget for standing publications and £250.00 for Councillor Planning Training.
- Amenities & Projects Committee – A £2,500.00 budget be provided for Open Space Waste, £750.00 for the Annual Parish Meeting and £25,000.00 for Open Space Capital Works.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

- 25/11/H&S/13 To receive and review the draft 3-Year Budget Paper 2026-2029 and supporting documentation for the financial year 2026-2027 and make appropriate recommendations / resolutions.**

The draft 3-Year budget sheet 2026-2029 and Earmarked Reserves Sheet was circulated ahead of the meeting and paper copies provided on the table.

The Clerk took the meeting through the budget paper and detailed the key factors impacting the budget for the 2026-2027 financial year.

The meeting discussed the following:

- The importance of maintaining the precept Band D amount payable for parishioners at the same level, under £104.
- The Neighbourhood Development Plan fund, and consideration for future expenditure on a replacement Council Vehicle.
- Community Projects – the need for a 3rd Speed Indicator Sign.
- Increases in the provision of the Council's services due to challenges with higher labour costs.

Resolved to Recommend: that the 3-year draft Budget Paper V1 2026-2029 be approved by the Annual Finance Meeting with the following amendments: that the precept value for the financial year 2026-2027 be set at £279,000 with budget provision for a 3rd Speed Indicator Sign made under community projects. In addition, that the earmarked reserve 333, Neighbourhood Development Plan value of £3,536 be re allocated to a new Earmarked Reserve fund for the provision of a new Council Vehicle.

Proposed: Cllr. D. Cooper

Seconded: Cllr. S. Dale

Resolved to Recommend: that Carn Brea Parish Council make an application for a Fixed Rate Loan from the PWLB (Public Works Loan Board) for up to £150,000 on an Annuity Repayment Basis over a period of 10.5 years but not over 11 years for the purposes of funding the proposed Treloweth Community Hall Works budgeted for in the 2026-2027 financial year. Delegation to the Clerk to complete the application and report back to Full Council.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Rainbird

25/11/H&S/14 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

25/11/H&S/15 To receive a report on Health & Safety matters.

The Clerk provided a verbal report.

Resolved: that the Clerks report on Health & Safety matters is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

Meeting Closed at 8.11 pm