Carn Brea Parish Council
Consel Plu Carn Bre
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Draft Meeting Minutes of the Full Council

Meeting Details:

Date: Thursday 16th July 2026

Time: 7:00 pm

Location: Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Present: Councillors R. Drew (Chairman), S. Dale (Vice Chairman), N. Barden, D. Cooper, E. Glanville, T. Sutton, B. Watkins, G. White, A. Woodrow, J. Poxon, M. Rainbird and T. Salisbury.

Also Present: Sarah-Jane Noakes (Assistant Clerk) and Anita Hopkinson (Admin Assistant).
Councillor S. Desmonde (Cornwall Council).
Adrian Lea and Mark Kaczmar (Cornish Metals).

Agenda Items:

1. **Chairman's welcome and safety procedures.**

   The Chairman welcomed those present, explained the safety procedures.

2. **To receive apologies for non-attendance.**

   Councillors J. Hunt and J. Cowsill.

3. **Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.**

   There were no declarations of interest.

4. **To consider written requests for dispensations.**

   There were no written requests for dispensations.

5. **To receive Cornwall Councillor reports.**

   Councillor S. Desmonde reported on the following: -

   - Helping local residents by dealing with anti-social parking behaviour & parking issues on Industrial Estate, awaiting a response from Cornwall Highways.
   - Having discussions about Community Chest allocation.
   - Attended the AGM of the North Kerrier & East Penwith Community Area Partnership at Kresen Kernow.
   - Attended the Open day at Heartlands and had discussions with the National Trust this was a very positive event.

- Will be attending the Cornwall Council Full Council meeting next week.

The Chairman advised that Cllr. C. Crawford had supplied a written report detailing meetings attended which is tabled for Council's information.

Cllr. S. Desmonde left the meeting.

6. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

7. To receive a presentation and update from Cornish Metals on South Crofty Tin Mine.

Adrian Lea took Councillors through the presentation and update from Cornish Metals on South Crofty Tin Mine.

Adrian Lea let the Council know if there are ever any queries or concerns, to please contact them.

The Chairman gave thanks to Cornish Metals for the update.

Cornish Metals left the meeting.

8. To receive and approve the minutes of the Full Council Meeting held on 18th June 2026.

Minutes of the Full Council meeting held on 18th June 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Full Council meeting held on the 18th June 2026 are approved.

Proposed by Councillor D. Cooper and seconded by Councillor B. Watkins.

9. To consider the minutes of the Full Council Meeting held on 18th June 2026 and receive any reports on matters referred.

The Assistant Clerk reported that:

- 18/06/26 – Item 9 – a meeting has been arranged with the Highways Manager for the 21st July to discuss the speeding concerns in Carn Brea Village.
- 18/06/26 – Item 19 – an email was sent to Cornwall Council Planning Enforcement, Environmental services and Cornwall Councillor Bruce Craze. The Clerk has also written to the resident who brought the matter to the Council's attention asking if any correspondence has been received by them.
- 18/06/26 – Item 24 – the outstanding definitive map modification order applications notices have been received and are scheduled to be displayed for approx. 6 weeks.

In line with the feedback on the policies reviewed to provide the full link details, the policies have been updated and include the full link addresses in addition to the accessible links.

10. **To receive and approve the minutes of the Extraordinary Full Council meeting held on 22nd June 2026 and receive any reports on matters referred.**

Minutes of the Extraordinary Full Council meeting held on 22nd June 2026 had been circulated in advance of the meeting.

The Assistant Clerk reported that a Facebook post was created and advertised asking for any members of the public to get in touch to share their stories - to date no comments have been received on the posts.

Resolved that the minutes of the Extraordinary Full Council meeting held on the 22nd June 2026 are approved.

Proposed by Councillor T. Salisbury and seconded by Councillor G. White.

11. **To receive the following financial reports and make appropriate resolutions.**

a) **To receive financial statements for the month of June 2026.**

Financial Statements for the month of June 2026 had been circulated in advance of the meeting.

Cllr. D. Cooper reported that June's financial checks were completed with no discrepancies.

Resolved that the financial statements for the month of June 2026 are noted.

Proposed by Councillor D. Cooper and seconded by Councillor N. Barden.

b) **To receive and approve the payment schedule for the month of July 2026.**

The payment schedule for the month of July 2026 had been circulated in advance of the meeting.

Resolved that the payment schedule for the month of July 2026 is approved.

Proposed by Councillor D. Cooper and seconded by Councillor J. Poxon.

c) **To nominate a member to check the invoices, cheques and RBS for the month of September 2026.**

Resolved that Councillor S. Dale check the invoices, cheques and RBS for the month of September 2026.

Proposed by Councillor D. Cooper and seconded by Councillor M. Rainbird.

d) **To receive and approve the bank reconciliations for the month of June 2026.**

The bank reconciliations for the month of June 2026 had been circulated in advance of the meeting.

Resolved that the bank reconciliations for the month of June 2026 are approved.

Proposed by Councillor D. Cooper and seconded by Councillor T. Sutton.

e) **To approve transfers of money within accounts.**

Resolved that £ 22,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £ 22,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account for August's payments.

Proposed by Councillor B. Watkins and seconded by Councillor J. Poxon.

f) To consider movements to and from Earmarked Reserves.

There were no movements to and from Earmarked Reserves for consideration.

12. To receive the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 25th June 2026.

Minutes of the Planning Committee meeting held on 25th June 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Planning Committee held on 25th June 2026 are noted.

Proposed by Councillor G. White and seconded by Councillor R. Drew.

b) Staffing Committee Meeting held on 2nd July 2026

Minutes of the Staffing Committee meeting held on 2nd July 2026 had been circulated in advance of the meeting.

Resolved that the minutes of the Staffing Committee Meeting held on 2nd July 2026 are noted.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird.

13. To receive reports

a) Chairman of the Council

A written report from the Chairman detailing meetings and events attended had been circulated in advance of the meeting.

b) Police Report

Police report was circulated ahead of the meeting.

c) Finance Member

Councillor D. Cooper reported that the financial checks for the month of June were completed and all information was correct.

d) Clerk

A written report from the Clerk had been circulated in advance of the meeting.

e) To receive any written reports on any meetings attended

A written report from Cllr. Holmes was circulated ahead of the meeting.

f) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council

Councillor Dale reported that a Treskillard resident had contacted both himself and Councillor Paton regarding lorries and another resident had contacted him regarding the dumping of soil and the level of the land being raised, all information has been passed onto the Clerk.

Councillor Cooper reported that she had received an email regarding parking on Barncoose Terrace Lane and will forward all the information to the Clerk on his return.

14. **To receive and consider for adoption the Fire Evacuation Procedure for Treloweth Community Hall and Offices and make appropriate resolutions.**

The Treloweth Community Hall and offices Fire Evacuation Procedure was circulated ahead of the meeting.

The Office to check that any Personal Emergency Evacuation Plans (PEEP) are up to date.

Resolved that the Fire Evacuation Procedure for Treloweth Community Hall and Offices is adopted.

Proposed by Councillor B. Watkins and seconded by Councillor E. Glanville.

15. **To receive and consider the business case for the Treloweth Community Hall and Council Office Works Project and consider formally resolving to seek the approval of the Secretary of State for Levelling Up, Housing and Communities for the application to the Public Works Loan Board to borrow up to £150,000 over 10.5 years to fund the Capital Works.**

Report from the Clerk on Public Works Loan Board Application was circulated ahead of the meeting.

Resolved that at the Full Council meeting held on Thursday 16th July 2026, it was resolved to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £150,000 over the borrowing term of 10.5 years for the purpose of capital works to the Council's Offices and Grounds Person Workshop at Treloweth Community Hall. The annual loan repayments will come to around £17,930 per annum.

The Council has considered the affordability of the proposed borrowing and is satisfied that the annual repayments can be met from its existing financial resources. It is not intended to increase the Council Tax Precept for the purpose of the loan repayments.

Proposed by Councillor B. Watkins and seconded by Councillor N. Barden.

16. **To receive correspondence from Hayle Town Council and consider supporting their initiative to urge National Highways to consider the entire stretch of the A30 from Treswithian to St Erth and develop proposals to improve safety along the route making appropriate resolutions.**

Correspondence from Hayle Town Council was circulated ahead of the meeting.

Resolved that Carn Brea Parish Council support the initiative by Hayle Town Council to urge National Highways to undertake a review to Improve road safety on the A30 route between Treswithian and St Erth. Delegation to the Clerk to write to National Highways requesting that they undertake a review and confirm the action taken by Carn Brea Parish Council with Hayle Town Council and to copy our letter to Perran Moon MP.

Proposed by Councillor R. Drew and seconded by Councillor S. Dale.

17. **To resolve that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public be excluded due to the confidential nature of the business to be discussed.**

Resolved that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public are excluded due to the confidential nature of the business to be discussed.

Proposed by Councillor R. Drew and seconded by Councillor S. Dale.

18. To receive and approve the Confidential Minutes of the Full Council Meeting held on 18th June 2026 and receive any reports on matters referred.

Resolved that the confidential minutes of the Full Council meeting held on 18th June 2026 are approved.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird.

19. To receive the confidential resolutions and consider the recommendations of the Staffing Committee meeting held on 2nd July 2026 making appropriate resolutions.

Resolved that the recommendations of the Staffing Committee meeting held on 2nd July 2026 are approved.

Proposed by Councillor E. Glanville and seconded by Councillor M. Rainbird.

20. To receive the categories and criteria for Rewind Radio's Cornwall's Heroes Awards 2026 and consider making appropriate resolutions for any nominations.

The closing date for Councillors to nominate was 15th July 2026, no nominations had been received.

Resolved that delegation is given to the Chairman, Vice Chairman, Clerk & Assistant Clerk to review the awards made by the Annual Parish meeting in 2026 and where appropriate submit nominations for the Rewind Radio Heroes awards 2026 and report back to Full Council.

Proposed by Councillor T. Salisbury and seconded by Councillor G. White.

Time meeting closed:

8.43 pm