



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
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**Minutes of the Amenities & Projects Committee held at
 Treleweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
 on Thursday 22nd January at 7:00 pm.**

Minutes

Present: Councillors S. Dale (Chairman), D. Cooper (Vice-Chairman), R. Drew, P. Holmes, J. Pollock, M. Rainbird and B. Watkins.

Also Present: Andrew Moyle-Browning (Clerk)

26/01/A&P/01 Welcome and Fire Safety Procedures.

The Chairman of the meeting welcomed everyone and explained the fire safety procedures.

26/01/A&P/02 To receive apologies for non-attendance.

Cllr. J. Poxon

26/01/A&P/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest received.

26/01/A&P/04 To consider written request(s) for dispensations.

There were no written requests for dispensations.

26/01/A&P/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

26/01/A&P/06	To receive and approve the minutes of the Amenities & Projects Committee meeting held on 2nd October 2025.
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Minutes of the Amenities and Projects Committee meeting held on 2nd October 2025 were circulated ahead of the meeting.

Resolved: **that the minutes of the Amenities and Projects Committee meeting held on 2nd October 2025 are approved.**

Proposed: Cllr. R. Drew

Seconded: Cllr. B. Watkins

26/01/A&P/07	To consider the minutes of the Amenities & Projects Committee meeting held on 10th July 2025 and receive any reports on matters referred.
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The Clerk provided an update on matters referred:

25/06/A&P/10 – Bench Placement at Carn Brea Village – the Clerk & Cllr Cooper have revisited the site and explored alternative locations for the placement of a bench on Carn Brea. Cornwall Council have approved the proposed locations and Cllr Holmes to provide suitable wording for the proposed signage referencing the Pilgrims Way.

25/10/A&P/08 - CCTV Research for Wheal Fortune Park – This item is still outstanding, and a report will be provided at a future meeting. The Penguin Bin is to be installed at Wheal Fortune Park in the Spring.

25/10/A&P/10 – Council Awards – Awaiting approval from the families of Cllr Moyle and Cllr Jordan to proceed and promote the awards.

The Clerk also confirmed that the agreement to provide strimming works at Carn Brea Village Hall has been passed onto the Chairman of the Institute and the new Grounds Person is aware and will complete an assessment and complete the works following his training in March 2026.

26/01/A&P/08	To receive a report on Council owned land and assets and make appropriate recommendations / resolutions including any expenditure required in line with budget.
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The Clerk provided a verbal report on the following: -

- New Grounds Person started on 5th January and is settling in well.
- Cllr Paton is assisting with the installation of the Parish Board at Carn Brea Village.
- Damage from the recent storm to several small trees in Moorfield Road Open Space.
- A fruit tree pruning workshop with Forest For Cornwall is being explored- The Grounds Person is taking the lead on this project.
- Hedging around the perimeter of Moorfield Road Open Space requires some maintenance and the Grounds Person is leading on a project to involve the local community and Cornwall College to support clearing weeds and grass from the base of the hedging.

Cllr Drew spoke on the free trees being given away on February 14th by Forest for Cornwall and the aim of obtaining some of these for future projects.

26/01/A&P/09

To receive the Quarterly Visual Playground Equipment Inspection report conducted in November 2025 and make appropriate recommendations / resolutions.

The quarterly playground equipment inspection report was circulated ahead of the meeting. The Clerk briefed the meeting on the inspection findings and reported that it had been confirmed by SWPSI that there were no Health & Safety concerns noted and the equipment and area was in good condition.

The meeting noted the comments on the report regarding the replacement of the fixings due to corrosion.

Resolved: **that the quarterly Wheal Fortune playground equipment inspection report conducted in November 2025 is noted.**

Proposed: Cllr. D. Cooper

Seconded: Cllr. B. Watkins

The Clerk to clarify with SWPSI the level of corrosion on the fixings highlighted in the report and ascertain the warranty detail. Where fixings require replacement, the Clerk to obtain a quotation for replacement and provide an update at the March meeting.

26/01/A&P/10

To receive a report and the latest speed indicator sign data and make appropriate recommendations / resolutions.

The latest Speed Indicator Sign data was circulated ahead of the meeting.

Resolved: **that the Speed Indicator Sign data and report for January 2026 is noted.**

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

The meeting agreed that the Speed Sign data should also be shared with the appropriate Cornwall Council Ward Members for their information.

26/01/A&P/11

To receive an update and consider additional locations for the Speed Indicator Sign and make appropriate recommendations.

A copy of the existing locations and Speed Sign schedule was provided ahead of the meeting.

The meeting discussed options for additional locations where a speed sign could be placed and also the impact on driver speeds at the existing locations.

The Clerk to research the suitability of the following locations for the siting of a post for the Speed Indicator Sign and report back to the next Amenities & Projects Committee. the A3047, Dudnance Lane between Philip Weir Roundabout and the traffic Lights by Station Road: Agar Road heading towards Redruth near to Druids Road and at Fore Street: Pool near to Macsalvors heading towards Camborne.

Resolve to recommend: that delegation is given to the Amenities and Projects committee to approve additional locations for the Speed Indicator Sign placement and make arrangements for the installation of new Posts at the agreed additional locations with a budget of £2,000 (excluding VAT)

Proposed: Cllr. B. Watkins

Seconded: Cllr. M. Rainbird

26/01/A&P/12

To consider the necessity for a 3rd Speed Indicator Sign and make appropriate recommendations / resolutions.

The Clerk took the meeting through the report provided and explained that any additional locations would further impact the frequency of use at each location for the existing signs and that to increase the presence at the existing locations and to support any new locations, a 3rd unit was recommended and budget provision had been made in the existing financial year 2025-2026.

Resolved to recommend: that Carn Brea Parish Council purchase an Evolvis Vision, Solar Version Speed Indicator Sign from Elan City at a cost of up to £3,000 (excl VAT) to include the mounting brackets and fixings for the solar panel and sign for existing and additional locations. Delegation to the Clerk to make the arrangements for the purchase of the Speed Indicator Sign with solar panel and associated mounting fixings.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Pollock

26/01/A&P/13

To consider requests for bins to be provided at locations within the Parish and make appropriate recommendations.

A report from the Clerk following recent correspondence was circulated ahead of the meeting.

The Clerk briefed the committee that there was no budget provision for additional waste collection in 2025-2026, however additional provision for waste collection had been made for the 2026-2027 financial year.

The meeting agreed that the Grounds Person increase litter picking on the footpath between Moorfield Road and Trevithick Road and the Lane at the end of North Pool Road.

The meeting agreed that the Clerk complete the following actions: - to research options and costs to purchase 50ltr post mounted bins and 120ltr stand-alone bins with associated installation costs at the following locations; Bus Stop on Fore Street, Pool – heading towards Redruth; small car park on Carn Brea near to the Monument; Lane at the end of North Pool Road and to research associated annual cleansing costs for each location and provide a report to the Amenities & Projects Committee.

The meeting agreed that an item to consider and revisit the necessity for the provision of bins within the Parish be added to the June meeting agenda and request the Grounds Person provide a report on potential sites for consideration.

Resolve to recommend: that delegation is given to the Amenities & Projects Committee to consider and approve the purchase and associated installation and annual cleansing costs of up to 3 bins in line with the agreed budgets.

Proposed: Cllr. B. Watkins

Seconded: Cllr. D. Cooper

26/01/A&P/14 **To make arrangements for the creation of a Strategic Communication Plan for 2026-2027, including its implementation making appropriate resolutions.**

A report was circulated ahead of the meeting, and a discussion was held on the best way to approach the project.

Resolved: that a working party be set up with terms of reference to create a draft Strategic Communication Plan for 2026-2027 and beyond on how Carn Brea Parish Council disseminates information to the parish community and provide a report and recommendations to the Amenities & Projects Committee. The working party members are Cllrs Dale, Cooper, Drew and Rainbird with the Clerk and the Administrative Assistant invited to attend. All Councillors are invited to nominate themselves to join the working party.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

The Clerk to make the arrangements for the first Working Party meeting and to contact all Councillors by email inviting them to nominate themselves to be members of the Working Party.

26/01/A&P/15 **To make arrangements to research and produce a Memorials Policy relating to Carn Brea Parish Council owned land and assets making appropriate resolutions.**

A report was circulated ahead of the meeting, and a discussion was held on the best way to approach the project.

Resolved: that a working party be set up with terms of reference to create a draft Memorials Policy relating to Carn Brea Parish Council owned land and assets and provide a draft policy and recommendations to the Amenities & Projects Committee. The working party members are Cllrs Dale, Cooper and Drew with the Clerk and the Administrative Assistant invited to attend. All Councillors are invited to nominate themselves to join the working party.

The Clerk to make the arrangements for the first Working Party meeting and to contact all Councillors by email inviting them to nominate themselves to be members of the Working Party.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. B. Watkins

26/01/A&P/16

To review the effectiveness of the Local Maintenance Partnership (LMP) contract and make appropriate recommendations.

A report was circulated ahead of the meeting, and the meeting discussed the current arrangements and reviewed the effectiveness of the 2025 contract. The Clerk reported that there were no concerns raised about the standard of work by the contractor or the completion of the works.

Resolved: that following the annual review by the Amenities & Projects Committee for 2025, Carn Brea Parish Council are satisfied with the effectiveness of the Local Maintenance Partnership Contract.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. M. Rainbird

Resolved: that the Local Maintenance Partnership (LMP) 2026 cutting schedule is provided and a quotation obtained to provide the 2026 LMP contract from the current contractor, R. Sanders (Garden & Countryside Maintenance). Delegation to the Clerk to submit the LMP cutting schedule and quotation for the 2026 LMP contract for Full Council consideration.

Proposed: Cllr. B. Watkins **Seconded:** Cllr. M. Rainbird

26/01/A&P/17

To review the effectiveness of the Weed Treatment contract and make appropriate recommendations.

A report was circulated ahead of the meeting, and the meeting discussed the current arrangements, the Weed Treatment areas covered and reviewed the effectiveness of the 2025 contract. The Clerk reported that there were no concerns raised about the standard of work by the contractor or the completion of the works.

The meeting considered the correspondence received regarding the use of Glyphosate and the options for renewing the contract.

The meeting agreed that the Clerk research options with Complete Weed Control for alternative treatments that do not use Glyphosate and provide a report for consideration at the next meeting.

26/01/A&P/18

To review the effectiveness of the Pool in Bloom contract and review the current hanging basket locations and make appropriate recommendations.

A report was circulated ahead of the meeting, and the meeting discussed the current arrangements, hanging basket locations and reviewed the effectiveness of the 2025 contract. The Clerk reported that there were no concerns raised with the standard of the baskets provided or the completion of the works.

Resolved to recommend: that following the annual review of the Pool in Bloom, hanging basket contract, Carn Brea Parish Council are satisfied with the effectiveness of the contract and that subject to the approval by Cornwall Council on the submitted locations, the contract be renewed for year 2 in 2026 with K. C. Warne for the provision and maintenance of hanging baskets at the agreed locations at a cost of £8,465.00 (excl VAT) as previously quoted. Delegation to the Clerk to submit the proposed agreed locations for approval by Cornwall Council and subject to their approval, make arrangements for the year 2, 2026 contract to be issued.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

26/01/A&P/19 To receive a report on outstanding items.

The Clerk provided an update on the following:

- **Carn Brea Village Notice Board:**
 - Works are to be scheduled in over the coming weeks to complete.
- **Bus Shelter – Balkin Way**
 - The Clerk has received correspondence from Cormac that the consultation period has now finished, and the scheme has been proposed to move forward to construction following the consultation comments received. There is currently no proposed date, however, it is envisaged that works would not begin until April 2026 at the earliest.
- **Bench Placement – Carn Brea Village**
 - The Grounds Person is leading on this project.
- **CCTV Research – Wheal Fortune Park**
 - This is an outstanding item and the Clerk will provide an update at a future meeting.
- **CBPC Competitions Options**
 - This will be added as an agenda item for the March 2026 meeting.

The meeting agreed that the Clerk research options and costs for a bench to be installed at the approved location on Carn Brea and an item to consider the purchase and installation to be added to the next meeting. Cllr Holmes to provide an update on the proposed historical sign for Pilgrims Way.

Meeting Closed At 8.51pm

Signed: _____

Dated: _____