Carn Brea Parish Council
Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
Scryuynyas dhu Consel
e. clerk@carnbreaparishcouncil.gov.uk

Minutes of the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 19th February 2026 at 7:00 pm.

Minutes

Present: Councillors R. Drew, (Chairman), S. Dale (Vice Chairman), M. Rainbird, E. Glanville, A. Woodrow, P. Holmes, G. White, D. Cooper, J. Cowsill, T. Salisbury, T. Sutton, N. Barden, B. Watkins and J. Pollock.

Also Present: Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin. Assistant). Cornwall Councillors: Cllr Desmonde and Cllr Ball.

26/02/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

26/02/02 To receive apologies for non-attendance.

Cllr. J. Poxon and J. Paton.
Cornwall Councillor: Cllr. Crawford.

26/02/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest.

26/02/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

26/02/05 To receive Cornwall Councillor reports.
The Chairman read out the report provided by Cllr. Crawford:
- Assisting residents that were without power during the storms and floods.
- Been in talks with the Police liaison team regarding the lack of Police visibility in the area – they are using a more targeted approach in different areas.
- Completed planning training.
- Attended various meetings including West Sub Area Planning Committee.

Cllr. Desmonde reported on the following:

- Heartlands – National Trust have announced they are organising a signing ceremony.
- Attended Full Council at New County Hall.
- Moorfield car park in Truro – still awaiting a structural meeting for a second opinion.
- Assisting Residents with parking/drop pavement/ongoing planning dispute.
- Attended the formal Opening of the new Community Diagnostic unit at Camborne Redruth Hospital.
- Attended a meeting at Threemilestone with NHS Cornwall about virtual wards.

Cllr. Ball reported on the following:

- Gave apologies for not attending more meeting but unfortunately meetings clash with Camborne.
- East Hill ongoing problems with potholes.
- Tuckingmill Valley – problems with anti-social behaviour issues.
- Attended various meetings including budget development.
- Public meeting coming up to discuss issues with secondary schools.

26/02/06 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were 3 members of the public present.

The meeting agreed to bring agenda item 20 forward.
For the purposes of the minutes the details are recorded in agenda order.

Cllr. Desmonde and one member of the public left the meeting following Item 20.

26/02/07 To receive and approve the minutes of the Full Council Annual Finance Meeting held on 15th January 2026 and receive any reports on matters referred

The minutes of the Full Council Annual Finance Meeting held on 15th January 2026 were circulated ahead of the meeting.

The Clerk reported that the precept and budget documentation had been sent to Cornwall Council and the Residents Precept Letter and CBPC Budget Action Plan has been published on the Council's Website.

Resolved: **that the minutes of the Full Council Annual Finance Meeting held on 15th January 2026 are approved.**

Proposed: Cllr. D. Cooper **Seconded:** Cllr. B. Watkins

26/02/08 To receive and approve the minutes of the Full Council meeting held on 15th January 2026.

The minutes of the Full Council Meeting held on 15th January 2026 were circulated ahead of the meeting.

Resolved: **that the minutes of the Full Council Meeting held on 15th January 2026 are approved.**

Proposed: Cllr. E. Glanville **Seconded:** Cllr. A. Woodrow

26/02/09 To consider the minutes of the Full Council Meeting held on 15th January 2026 and receive any reports on matters referred.

- **26/01/14 – DMMO** – An update and report to be received at agenda item 15.
- **26/01/15 – Emergency Planning** – The Clerk has been in contact with the Link Officer and is collating information with a report to be provided at a future Full Council meeting with recommendations.
- **26/01/16 – Defibrillator Unit & Bleed Kit** – An update and options for consideration are to be received at agenda item 17.
- **26/01/18 – PSPO** (Alcohol in public spaces 2026) deferred to February's Full Council. Additions to be considered at agenda item 21.
- **26/01/21** – The Council's response to the Bal Maidens concept design proposals has been submitted.

26/02/10 To receive a report and consider the feedback following the final Public Consultation on the Moorfield Road Open Space proposed Improvements and make appropriate resolutions.

The report and Final Consultation feedback were circulated ahead of the meeting.

The Clerk updated the meeting that he has a meeting with Mei Loci on 26th February 2026.

Resolved: **that Carn Brea Parish Council note the public consultation feedback report following the Final Public Consultation held between 5th January – 18th January 2026 and approve the final proposed concept design for Moorfield Road Open Space with no amendments. Delegation to the Clerk in liaison with Mei Loci to commence stages 4-5 of the project and provide regular updates on the progress to Full Council.**

Proposed: Cllr. B. Watkins **Seconded:** Cllr. J. Cowsill

26/02/11 To receive the following financial reports and make appropriate resolutions.

a) To receive financial statements for the month of January 2026.

Financial statements for the month of January 2026 were circulated ahead of the meeting.

The financial checks had been completed by Cllr. White who confirmed all was in order.

Resolved: **that the financial statements for the month of January 2026 are noted.**

Proposed: Cllr. G. White **Seconded:** Cllr. D. Cooper

b) To receive and approve the payment schedule for the month of February 2026.

The payment schedule for the month of February 2026 was circulated ahead of the meeting.

Resolved: **that the payment schedule for the month of February 2026 is approved.**

Proposed: Cllr. G. White **Seconded:** Cllr. J. Cowsill

c) To nominate a member to check the invoices, cheques and RBS for the month of March 2026.

Resolved: **that Cllr. White completes the financial checks for the month of March 2026.**

Proposed: Cllr. J. Cowsill **Seconded:** Cllr. M. Rainbird

d) To receive and approve the bank reconciliations for the month of January 2026.

The Bank reconciliation reports for January 2026 were circulated ahead of the meeting.

Resolved: **that the bank reconciliations for the month of January 2026 are approved.**

Proposed: Cllr. D. Cooper **Seconded:** Cllr. B. Watkins

e) To approve transfers of money within accounts.

Resolved: **that £25,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £23,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account for February's Payments.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. J. Pollock

f) To consider movements to and from the Earmarked Reserves.

The Clerk reported that there were no EMR transfers.

26/02/12 To consider correspondence received.

The meeting received the following correspondence ahead of the meeting:

25/063	Resident	Grit Bin Request
25/064	Resident	Speeding Church Road
25/065	Resident	Council's use of Social Media X

25/063 – Clerk to pass this request on to Cornwall Highways.
25/064 – The resident has been given contact details for Cllr. Desmonde.

Resolved: **that the Correspondence for February 2026 is noted.**

Proposed: Cllr. N. Barden **Seconded:** Cllr. M. Rainbird

26/02/13 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Amenities & Projects Committee Meeting held on 22nd January 2026.
Minutes of the Amenities & Projects Committee meeting held on 22nd January 2026 were circulated ahead of the meeting.

Resolved: **that the following recommendations from the Amenities & Projects Committee Meeting held on 22nd January 2026 are approved:**

- **that delegation is given to the Amenities and Projects Committee to approve additional locations for the Speed Indicator Sign placement and make arrangements for the installation of new Posts at the agreed additional locations with a budget of £2,000 (excluding VAT).**
- **that Carn Brea Parish Council purchase an Evolvis Vision, Solar Version Speed Indicator Sign from Elan City at a cost of up to £3,000 (excl VAT) to include the mounting brackets and fixings for the solar panel and sign for existing and additional locations. Delegation to the Clerk to make the arrangements for the purchase of the Speed Indicator Sign with solar panel and associated mounting fixings.**
- **that delegation is given to the Amenities & Projects Committee to consider and approve the purchase and associated installation and annual cleansing costs of up to 3 bins in line with the agreed budgets.**

Proposed: Cllr. S. Dale **Seconded:** Cllr. B. Watkins

An amendment was proposed for the following recommendation:

- **that following the annual review of the Pool in Bloom, hanging basket contract, Carn Brea Parish Council are satisfied with the effectiveness of the contract and that subject to the approval by Cornwall Council on the submitted locations, the contract be renewed for year 2 in 2026 with K. C. Warne for the provision and maintenance of hanging baskets at the agreed locations at a cost of £8,465.00 (excl VAT) as previously quoted. Delegation to the Clerk to submit the proposed agreed locations for approval by Cornwall Council and subject to their approval, make arrangements for the year 2, 2026 contract to be issued.**

The meeting discussed the amendment.

Resolved: **that the following additional wording is added:**
On the 5th line after locations;
that subject to the contractor being able to deliver the contract for 2026.

Proposed: Cllr. S. Dale **Seconded:** Cllr. D. Cooper

Resolved: **that the following recommendations from the Amenities & Projects Committee Meeting held on 22nd January 2026 are approved as amended:**
that following the annual review of the Pool in Bloom, hanging basket contract, Carn Brea Parish Council are satisfied with the effectiveness of the contract and that subject to the approval by Cornwall Council on the submitted locations, *that subject to the contractor being able to deliver the contract for 2026.*
The contract be renewed for year 2 in 2026 with K. C. Warne for the provision and maintenance of hanging baskets at the agreed locations at a cost of £8,465.00 (excl VAT) as previously quoted.
Delegation to the Clerk to submit the proposed agreed locations for approval by Cornwall Council and subject to their approval, make arrangements for the year 2, 2026 contract to be issued.

Proposed: Cllr. S. Dale **Seconded:** Cllr. D. Cooper

Resolved: **that the minutes of the Amenities & Projects Committee meeting held on 22nd January 2026 are noted.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. J. Pollock

b) **Planning Committee Meeting held on 29th January 2026.**
The minutes of the Planning Committee meeting held on 29th January 2026 were circulated ahead of the meeting.

Resolved: **that the minutes of the Planning Committee meeting held on 29th January 2026 are noted.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. T. Sutton

c) **Staffing Committee Meeting held on 5th February 2026.**
The minutes of the Staffing Committee meeting held on 5th February 2026 were circulated ahead of the meeting.

Resolved: **that the minutes of the Staffing Committee meeting held on 5th February 2026 are noted.**

Proposed: Cllr. E. Granville **Seconded:** Cllr. A. Woodrow

26/02/14 To receive reports

(i) Chairman of the Council
A written report from the Chairman was supplied ahead of the meeting detailing events attended.

(ii) Police Report
Nothing to report.

(iii) Finance Member
Cllr. White reported checks completed for January and all in order.

(iv) Clerk

- The Council received two in person visits from residents regarding potholes along Balkin Way / Moorfield Rd.
- The Clerk has completed and sent off the CIL Funding register of interest application for the Moorfield Road improvements project.
- The Clerk attended the CALC larger councils meeting in St Ives.

- Treloweth Community Hall Works Planning Application – A response has been received from the planning officer to agree conditions.
- A horse was seen on Moorfield Road Open Space – a local resident did fall in one of the rivets, he's ok and the Grounds Person has completed work to even out the ground.
- The Clerk has received contact from Heartlands to set up an informal meeting with CBPC Councillors to have a discussion on the current progress with the National Trust. All Councillors are invited, along with the local CC Susanne Desmonde and the CC Link Officer.

(v) To receive any written reports on any meetings attended.
No written reports received.

(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.
No verbal reports received.

26/02/15 To receive a report on outstanding Definitive Map Modification Orders (DMMO) relating to byways within the Parish and consider appropriate options on how to progress improvements with the overall process making appropriate resolutions.
The report and information on incomplete DMMO Applications was circulated ahead of the meeting.

The Clerk had spoken to a representative from the Ramblers, and a letter has been sent to the applicant of the incomplete applications.

A discussion took place.

Resolved: **Delegation to the Clerk to write to Cornwall Council Public Rights of Way Officer regarding WCA 770, and copy in the CEO, the Leader of Cornwall Council and divisional member from Cornwall Council Cllr. Craze to question the legal necessity or propriety in allowing objections once a sealed order has been made.**

Proposed: Cllr. B. Watkins **Seconded:** Cllr. T. Sutton

26/02/16 To receive and consider a proposal for a schedule of dates and flags to be flown by Carn Brea Parish Council and make appropriate resolutions including expenditure.
The proposal of dates and flags to be flown at Treloweth Community Hall was circulated ahead of the meeting.

The meeting discussed the schedule and the possible changes.

A motion to amend the schedule of dates and flags was properly proposed and seconded. A vote was taken and lost.

Resolved: **that the schedule of dates and flags to be flown on the flag staff at Treloweth Community Hall and on any other flag pole that may exist on CBPC property is approved and in addition the following rule will apply: that the Union Flag to be flown at half-mast on the death of a member of the Royal Family, or other national or local tragedy at the discretion of the Clerk and will take precedence over the agreed schedule. An annual budget of £50 to be provided for the purchase of flags or replacements.**

Proposed: Cllr. B. Watkins **Seconded:** Cllr. M. Rainbird

Cllr. Holmes requested that his name be recorded as voting against.

26/02/17 To receive an update on potential locations for a Defibrillator Unit and Bleed Kit to be installed in the 2025-2026 Financial Year and make appropriate resolutions including expenditure.

A report and update including expenditure for a new defibrillator unit and bleed kit was circulated ahead of the meeting.

The Clerk took the meeting through the report and explained about the SIM card expense.

Resolved: **That CBPC approve the quotation from Duchy Defibrillators for the purchase, installation and associated costs for a new Defibrillator Unit and Bleed Kit at Carn Brea Village Hall with the following approved expenditure: £2,690.00 (excl VAT) for a new Defibrillator Unit & Bleed Kit package from the Defibrillator Project Capital Expenditure Budget; £245.00 (excl VAT) per annum for the ongoing annual Maintenance fees from the Asset Maintenance budget and £120.00 (excl VAT) for the provision of a 5G Sim Card from the Contingency budget. Delegation to the Clerk to make arrangements for the purchase and installation of the new unit and under a maintenance agreement.**

Proposed: Cllr. A. Woodrow **Seconded:** Cllr. J. Cowsill

26/02/18 To receive a verbal report on the ongoing sewage drainage and associated environmental concerns in Carn Brea Village.

The Clerk provided a verbal report on the updates received from Cornwall Council who are escalating the matter through South West Water and in addition to the support received from Perran Moon MP's office.
SWW have been out again and assessed the site, and they are considering installing a non-return valve.

26/02/19 To consider the effectiveness of the Grass Cutting 2-year contract and make arrangements for the renewal in 2026 making appropriate resolutions.

A report, draft invite to tender, model contract and locations maps were circulated ahead of the meeting.

The Clerk took the meeting through the report and explained about the reduction in cuts.

Resolved: **that Carn Brea Parish Council go out to tender for a 2-year grass cutting contract for the Councils open spaces at Moorfield Road and Wheal Fortune Park for 24 cuts per year. Delegation to the Clerk to obtain quotations for consideration at the next Full Council meeting.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. T. Salisbury

26/02/20 To receive and consider correspondence relating to highway parking / access issues to the NHS, Royal Cornwall Hospital Trust (RCHT) Cornwall Food Production site on Wilson Way and consider a formal response to support remedial actions making appropriate resolutions.

A report and correspondence from Cornwall Councillor Susanne Desmonde were circulated ahead of the meeting.

The meeting discussed the issue of parking and access issues and raised the following concerns:

- Not enough parking at the hospital.
- Not on a bus route.
- No access for a fire engine or the large articulated lorries.
- Safety Issues to vehicles parked on the road/verge.

Cllr. Desmonde asked the hospital regarding the lack of parking and been told that there will be more spaces once the development is finished and the contractors have left site.

The meeting suggested improvements including:

- Widening the road by taking away the verges and allowing parking down one side of the road.
- Using unused grass area around the RCHT Cornwall Food Production building for staff parking.
- Opening the suggested car park on the Barncoose Terrace/A3047 improvement plans behind Barncoose Terrace.
- Double yellow lines all the way through the industrial estate.
- The addition of bollards or posts on the verges.

Resolved: **that Carn Brea Parish Council unanimously support the proposal that action be taken by Cornwall Highways to remediate the parking and safety issues on the length of road that serves as access to the Royal Cornwall Hospital Trust food production facility adjacent to the Camborne Redruth Community Hospital.**

Proposed: Cllr. T. Salisbury **Seconded:** Cllr. N. Barden

26/02/21 To receive a report on proposed additions and removals of locations covered by the Cornwall Council PSPO (Public Spaces Protection Order) Alcohol in public spaces 2026 and consider formulating a response to the consultation making appropriate resolutions.

A report and additional information from Cornwall Council was circulated ahead of the meeting.

The Clerk took the meeting through the report.

Resolved: **that in response to the Public Spaces Protection Order (Alcohol) consultation, Carn Brea Parish Council propose the following areas as additions: Wheal Fortune Park, Pool, the area of Dudnance Lane (A3047) from the junction with Station Road to the junction of Kerrier Way and the area of Tuckingmill Valley. Delegation to the Clerk to complete and submit the Consultation response form.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. J. Pollock

26/02/22 To receive and consider a quotation to Verti-Drain Moorfield Road Open Space to support water drainage and make appropriate resolutions.

A report and quotation for Verti-Draining was circulated ahead of the meeting.

The Chairman took the meeting through the report.

A discussion took place.

Resolved: **that Carn Brea Parish Council approve the quotation to carry out 1 Verti drain procedure on Moorfield Road Open Space at a cost of £303.60 (excl VAT) to provide ground aeration and improve drainage.**

Proposed: Cllr. J. Cowsill **Seconded:** Cllr. G. White

The meeting agreed that the Amenities & Projects Committee review the effectiveness of the treatment and the need for any future treatments.

26/02/23 To receive and consider the Local Maintenance Partnership (LMP) cutting schedule and a quotation to provide the contract for 2026 making appropriate resolutions.

A report and information from Cornwall Council including the quotation, draft contract and maps were circulated ahead of the meeting.

The Clerk took the meeting through the report.

Resolved: **that Carn Brea Parish Council approve and renew the Local Maintenance Partnership (LMP) contract and cutting schedule with Cornwall Council for 2026/2027 and approve the quotation of £2,969.03 (excl VAT) to provide the LMP Contract on behalf of Carn Brea Parish Council. Delegation to the Clerk to provide the cutting schedules, maps and issue the contract to R. Sanders, Garden and Countryside Maintenance for 2026/2027.**

Proposed: Cllr. D. Cooper **Seconded:** Cllr. N. Barden

26/02/24 To consider collaboration with local Parish Councils to research the possibility of setting up an area Youth Council and make appropriate resolutions.

The Clerk provided a verbal report on a proposal by Illogan Parish Council to collaborate with them and Portreath Parish Council to form an area Youth Council.

Resolved: **that Carn Brea Parish Council Support in Principle the proposal to collaborate with Illogan Parish Council and Portreath Parish Council to form an Area Youth Council. Delegation to the Clerk, in liaison with the Clerks of Illogan and Portreath to research the proposal and provide a report for Full Council.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. T. Salisbury

26/02/25 To receive and review the Data Retention Policy with proposed amendments and make appropriate resolutions.

The Data Retention Policy with proposed amendments was circulated ahead of the meeting.

The meeting discussed the Data Retention Policy proposed amendments and the retention period for personnel files.

A query was raised regarding the age limit for personnel file retention.

The meeting agreed to defer this agenda item to the next Full Council meeting. The Clerk to research the retention period for personnel files and report back.

26/02/26 To appoint members to the following committees:

(i) 4 vacancies on the Health & Safety and Finance Committee.
No nominations received

(ii) 1 vacancy on the Staffing Committee.
No nominations received

(iii) 1 vacancy on the Amenities & Projects Committee.

Resolved: **that Cllr. Sutton be appointed to the Amenities & Projects Committee.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. D. Cooper

26/02/27 To co-opt a member for the Pool Ward vacancy.

An application form from one candidate was tabled at the meeting.

The candidate was present and spoke to introduce himself. Councillors asked the candidate questions.

Resolved: **that Mr Joe Hunt be co-opted as a Pool Ward Member of Carn Brea Parish Council.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. A. Woodrow

The Chairman congratulated the candidate on being co-opted to the Council.

26/02/28 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act, the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: **that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. S. Dale

Cllr. Ball and two members for the public left the meeting.
The Admin Assistant left the meeting.

26/02/29 To receive the resolutions and consider the recommendations of the Staffing Committee meeting held on 5th February 2026 and make appropriate resolutions.

Resolved: **that the recommendations of the Staffing Committee meeting held on 5th February 2026 are approved.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. T. Salisbury

Meeting closed at 9.12pm