



Carn Bre Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
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Minutes the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 16th October 2025 at 7:00 pm.

Minutes

Present: Councillors R. Drew, (Chairman), S. Dale (Vice Chairman), M. Rainbird, E. Glanville, A. Woodrow, P. Holmes, J. Pollock, S. Charles, G. White, J. Cowsill, D. Cooper, J. Poxon, J. Paton, T. Salisbury, T. Sutton and B. Watkins.

Also Present: Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin. Assistant).

25/10/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting with a special welcome to the two new Councillors, explained the safety procedures and advised that the meeting is being recorded.

25/10/02 To receive apologies for non-attendance.

Cornwall Councillors: Cllr. Desmonde and Cllr. Crawford

25/10/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

Cllr Drew declared an interest in item 14.
 Cllr Dale declared an interest in item 15.

25/10/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

25/10/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were 3 members of the public present.

2 members of the public spoke about their grant applications:

A representative from YMCA Cornwall gave an overview of the project and reason for the grant application the following was discussed:

- YMCA provides supportive accommodation and support workers for vulnerable youngsters between the ages of 16-24 throughout Cornwall
- The aim is that everyone leaves in a much better place
- The demand is growing, currently 46 people on the waiting list nearly half are under 18yrs.
- Total project cost is £250,000, today since launching campaign in June £161,000 has been raised.
- Opportunity to build 4 new units of accommodation on the current site
- The YMCA has reached out to all the Town and Parish Councils for support.
- The YMCA is an independent charity.

Councillors were asked if they had any questions and the representative responded.

A representative from Four Lanes Snooker Club gave an overview of the project and reason for the grant application.

Councillors were asked if they had any questions and the representative responded.

25/10/06 To receive and approve the minutes of the Full Council meeting held on 18th September 2025.

The minutes of the Full Council meeting held on 18th September 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 18th September 2025 are approved.

Proposed: Cllr. B. Watkins

Seconded: Cllr. J. Cowsill

25/10/07 To consider the minutes of the Full Council Meeting held on 18th September 2025 and receive any reports on matters referred.

The Clerk's reported on the following:

25/09/26 – Emergency Evacuation – Treloweth School. This has been updated and a copy provided to Treloweth School and Appendix A has also been removed for the Website.

25/09/18 – DMMO WCA770 – an update and correspondence to be received at an agenda item later in the meeting.

25/09/19 – Re siting of the Pencoy's Carn Brea Parish Council sign – an email has been sent to the Highways Manager and Highways and awaiting a response.

Resolved: that the Clerks report is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

The Council discussed the appropriateness of bringing forward agenda items 18 and 19 to be discussed at this point.

Resolved: that the two grant applications received agenda items 18 and 19 to be discussed are moved forward.

Proposed: Cllr. P. Holmes

Seconded: Cllr. R. Drew

For the purposes of the minutes the details are recorded in agenda order.

25/10/08 To receive the following financial reports and make appropriate resolutions.

a) To receive financial statements for the month of September 2025.

Financial statements for the month of September 2025 were circulated ahead of the meeting.

The September financial checks were completed by Cllr. Cooper.

Resolved: that the financial statements for the month of September 2025 are noted.

Proposed: Cllr. D. Cooper

Seconded: Cllr. M. Rainbird

b) To receive and approve the payment schedule for the month of October 2025.

The payment schedule for the month of October 2025 was circulated ahead of the meeting.

Resolved: that the payment schedule for the month of October 2025 is approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Pollock

c) To nominate a member to check the invoices, cheques and RBS for the month of November 2025.

Resolved: that Cllr. Dale completes the financial checks for the month of November 2025.

Proposed: Cllr. R. Drew

Seconded: Cllr. B. Watkins

d) To receive and approve the bank reconciliations for the month of September 2025.

Bank reconciliation reports were circulated ahead of the meeting.

Resolved: that the bank reconciliations for the month of September 2025 is approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Cowsill

e) To approve transfers of money within accounts.

Resolved: that £30,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £28,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account for October's Payments.

Proposed: Cllr. J. Poxon

Seconded: Cllr. D. Cooper

f) To consider movements to and from the Earmarked Reserves.

The Clerk confirmed that there were no movements to or from Earmarked Reserves for consideration.

25/10/09 To consider correspondence received.

The meeting received the following correspondence ahead of the meeting:

25/046	Local Resident	Request for Speed Sign Location
25/047	Local Resident	Road safety issues outside Pool Academy
These road issues have been reported to Cornwall Highways.		
The Clerk to notify the local PC of this correspondence.		
25/048	Cornwall Highways	Carn Brea Parish Highways Resurfacing and Works
25/049	Redruth Cricket Club	Grant Application Update
25/050	Local Resident	Garages at Bosmeor Park
Advice has been given to the resident on contacting Cornwall Council.		

25/046 – meeting agreed that this matter be refer this to the A&P committee.

Resolved: that the Correspondence for October 2025 is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Pollock

25/10/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.**a) Planning Committee Meeting held on 25th September 2025.**

Minutes of the Planning Committee meeting held on 25th September 2025 were circulated ahead of the meeting.

Resolved: that the following recommendations from the Planning Committee Meeting 25th September are approved:
that the following budget requests are submitted to the Health & Safety and Finance Committee for consideration as part of the budget process for 2026-2027: £250.00 for relevant Councillor Planning Training and a £250.00 budget for relevant planning publications.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

Resolved: that the minutes of the Planning Committee meeting held on 25th September 2025 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

b) Amenities & Projects Committee Meeting held on 2nd October 2025.

Minutes of the Amenities & Projects Committee Meeting held on 2nd October 2025 were circulated ahead of the meeting.

Resolved: that the following recommendations from the Amenities & Projects Committee Meeting held on 2nd October 2025 are approved:

- that the Clerk research options for providing CCTV at Wheal Fortune Park, to provide a report on appropriate legislation requirements and report to Full Council for consideration.
- that the Clerk make enquiries with the Leisure Centre and the landlords of Camborne Retail Park, regarding the provision of a Defibrillator Unit and Bleed Kit and report back to Full Council for consideration.
- that Carn Brea Parish Council do not approve the addition of footpath 205/7/1 to the Local Maintenance Contract for 2026/2027 as the hedges are private and there is no through access.

- that the Clerk provide a report on the ongoing provision of the Newsletter to Full Council and that the following recommendations are submitted to the Health & Safety and Finance Committee:-
 - That the open space waste budget be increased to £2,500
 - That the annual parish meeting budget be increased to £750
 - That the open space capital be increased to £25,000
- that Carn Brea Parish Council agree that the Grounds Person support the Carn Brea Village Institute by providing occasional strimming works around the Carn Brea Village Hall. Delegation to the Clerk in liaising with the Chairman of the Carn Brea Village Institute to make arrangements for the strimming works to take place, subject to the Grounds Persons availability at no charge.

Proposed: Cllr. S. Dale **Seconded:** Cllr. P. Holmes

An amendment was proposed for the following recommendation to add wording to give delegation for the criteria and arrangement of the 2026 awards:

That the categories and criteria for the 2026 awards are as follows:

- the Clarence Coombe Award and Marise Levenson Award remain the same with no changes.
- The local achievement award be renamed The Chris Jordan Local Achievement Award, subject to his family supporting the award.
- That The Malcolm Moyle Award is in recognition to a volunteer who has gone above and beyond in supporting Carn Brea Parish Council, providing exceptional service and assisting the Council in achieving or providing service to the community subject to the family of Malcolm Moyle supporting the award.

The meeting discussed the amendment.

Resolved: that delegation be given to the Clerk, in liaising with the Chair and Vice Chairman to agree the criteria for the 2026 Carn Brea Parish Council Awards. Delegation to the Clerk to make the arrangements for the 2026 Carn Brea Parish Council Awards.

Proposed: Cllr. R. Drew **Seconded:** Cllr. B. Watkins

Resolved: that the following recommendation from the Amenities & Projects Committee Meeting held on 2nd October 2025 is approved as amended:
That the categories and criteria for the 2026 awards are as follows:

- the Clarence Coombe Award and Marise Levenson Award remain the same with no changes.
- The local achievement award be renamed The Chris Jordan Local Achievement Award, subject to his family supporting the award.
- That The Malcolm Moyle Award is in recognition to a volunteer who has gone above and beyond in supporting Carn Brea Parish Council, providing exceptional service and assisting the Council in achieving or providing service to the community subject to the family of Malcolm Moyle supporting the award.

That delegation be given to the Clerk, in liaising with the Chair and Vice Chairman to agree the criteria for the 2026 Carn Brea Parish Council Awards. Delegation to the Clerk to make the arrangements for the 2026 Carn Brea Parish Council Awards.

Proposed: Cllr. B. Watkins **Seconded:** Cllr. S. Charles

Resolved: that the minutes of the Amenities & Projects Committee meeting held on 2nd October 2025 are noted.

Proposed: Cllr. S. Dale **Seconded:** Cllr. S. Charles

c) Extraordinary Staffing Committee Meeting held on 9th October 2025.

Minutes of the Staffing Committee meeting held on 9th October 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Extraordinary Staffing Committee meeting held on 9th October 2025 are noted.

Proposed: Cllr. E. Glanville **Seconded:** Cllr. M. Rainbird

25/10/11 To receive reports

(i) Chairman of the Council

A written report from the Chairman was supplied ahead of the meeting detailing events attended.

(ii) Police Report

Nothing received. The meetings are now quarterly.

(iii) Finance Member

Cllr. Cooper reported checks completed for October and all in order.

(iv) Clerk

- **Chairman and RFO Expenditure Approvals under Finance Regs 5.15 (excl VAT) In line with Financial Regs 5.1, several quotations were sought for best value.**
 - ❖ Asus Laptops for new Councillors: £1110.00
 - ❖ Dictaphone to support minute taking: £53.33
 - ❖ Blinds for the offices: £315.00
- The Clerk informed the meeting that the Grounds Person had resigned from his role.
- The Clerk has been invited to be a speaker at a NALC event being held tomorrow, 17th October for the 'Local Democracy in Action event' following the social media campaign and project headed by the Assistant Clerk, in the run up to the elections.
- The Clerk has today, along with the Chairman, attended a Larger Council's Meeting of CALC and also attended a Clerks session of the SLCC.
- The Clerk, along with the Chairman met with representatives from the Guild of Friends for CRCH to discuss arrangements for their summer fete in 2026 which the Council are supporting by allowing use of the Open Space and Hall. The date has been agreed as the 27th June 2026 and the Clerk is supporting and ensuring that all relevant details are being reviewed and considered.
- Working with the support of Tesco in Pool, the Council's Carol Concert is arranged for Tuesday 9th December at 6:45pm. Tesco are supporting by providing their refurbished café area and are providing refreshments, including mince pies for the event. Posters are available for anyone who wishes to help promote the event.
- A reminder of the Service of Remembrance which is being held at TCH on Sunday 2nd November at 11am.
- Recently at WFP, there have been reports of antisocial behaviour and vandalism on multiple occasions. Unfortunately, this has resulted in damage to the slides and one of the 'springer' rides has been broken and parts are on order to replace. Crimes have been reported to the Police and the Council's Securing partners have offered to stop by periodically when they are in the area.

Resolved: that the Clerks report is noted.

Proposed: Cllr. R. Drew **Seconded:** Cllr. J. Poxon

(v) To receive any written reports on any meetings attended.

A written report from Mining Villages Regeneration Group was supplied ahead of the meeting.

(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.

Cllr. Charles gave reports on two issues she had received from local residents:

- A Resident's email concerning Pilgrim's meat factory smoke – Cllr Charles will report back to the resident that this has been raised at Full Council and provide resident with further contact information for Cornwall Council Public Health and Environment departments. The Chairman advised that the resident would be unable to speak on the problem at a future meeting unless it was an agenda item. The Clerk suggested that this could also be raised through the case work assist portal.
- Residents have reported vandalism and theft in the local area during the evenings. The Clerk asked Cllr Charles to send all details through so we can contact the police for further information.

25/10/12 To receive Cornwall Councillor reports and consider a change to the position of this item on the agenda for future meetings, making appropriate resolutions.

Cllr. Crawford's report was circulated ahead of the meeting.

The Chairman reported that Cornwall Councillors are out most evenings, and would it not be polite if we moved this item earlier on the agenda.

Resolved: that the item on the Full Council agenda to receive Cornwall Councillor reports be moved to item 6 after Public Participation on Full Council agendas going forward.

Proposed: Cllr. R. Drew

Seconded: Cllr. P. Holmes

25/10/13 To receive a report following completion of the Council's Annual Review of Internal Audit Controls and make appropriate resolutions.

A written report was circulated ahead of the meeting.

Resolved: that the current Internal Audit Arrangements and Controls for Carn Brea Parish Council are adequate and fulfil the Councils governance requirements.

Proposed: Cllr. J. Cowsill

Seconded: Cllr. D. Cooper

Cllr. Drew left the meeting.

The Vice Chairman chaired the following item.

25/10/14 To receive applications and consider endorsing a member to join the Cornwall Planning Partnership making appropriate resolutions.

Resolved: that Carn Brea Parish Council endorse the application of Cllr R Drew to be a member of the Cornwall Planning Partnership.

Proposed: Cllr. B. Watkins

Seconded: Cllr. E. Glanville

Cllr Drew returned to the meeting.

Cllr Dale left the meeting.

25/10/15 To receive and consider endorsing member applications to the Cornwall Association of Local Councils (CALC) Board, making appropriate resolutions.

Application form circulated ahead of the meeting.

Resolved: that Carn Brea Parish Council endorse the application of Cllr S Dale for a position on the Board of the Cornwall Association of Local Councils (CALC).

Proposed: Cllr. P. Holmes

Seconded: Cllr. D. Cooper

Cllr Dale returned to the meeting.

25/10/16 To receive an update on the outstanding Definitive Map Modification Order (DMMO) WCA770 and make appropriate resolutions.

Copy letters and correspondence were provided ahead of the meeting.

The meeting discussed the appropriate next steps to take.

Resolved: that Carn Brea Parish Council write to Cornwall Councillor Bruce Craze of Four Lanes to bring to his attention the outstanding DMMO WCA770.

Proposed: Cllr. S. Dale

Seconded: Cllr. T. Salisbury

Resolved: that Carn Brea Parish Council request that an agenda item to discuss to be added to the next Mining Villages Regeneration Group meeting to discuss Public Rights of Way in Carn Brea Parish and the Mining Villages Regeneration Group area.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Paton

25/10/17 To receive a report and consider recommendations on the provision of the Council's Newsletter and make appropriate resolutions.

A report from the Assistant Clerk was circulated ahead of the meeting.

The Clerk gave thanks to the Assistant Clerk for the report and asked the Council to consider the options.

The Chairman asked the meeting to consider the following options:

1. Do nothing.
2. Stop all together.
3. Research different options.
4. Website and Facebook only.
5. Produce the Winter issue then delegate to the A&P Committee for further discussion.
6. That the Annual report is delivered by address not just postcodes.

Discussions took place and the following points were raised:

- The costs are getting out of hand.
- Does anyone ever take hard copies from the office?
- The newsletter has been enjoyed and might be missed, and we need to think about equality and diversity with online options.
- Provide advertising opportunities in the newsletter, the problem with this is the pages and weight would increase therefore the advertising would be outweighed.
- Could the newsletter be left in local shops and post offices for collection?
- The office could print a roundup and important contacts and have copies available for collection.
- Trial Facebook and Website only.
- Think about Instagram for the younger residents.
- Half production therefore half the costs.

Resolved: that Carn Brea Parish Council produce a physical Winter Newsletter in 2025 and Spring Newsletter 2026 and that the future of the Council's Newsletter and its communication be referred to the A&P committee with the following Terms of Reference: delegation to the A&P committee to create and make arrangements to implement a Strategic Communication Plan for 2026-2027 on how Carn Brea Parish Council disseminates information to the Parish Community going forward and provide a report for Full Council. A Budget of £3000 be set for the Financial Year 2026-2027.

Proposed: Cllr. J. Poxon

Seconded: Cllr. T. Salisbury

25/10/18 To receive and consider a grant application from the Four Lanes Snooker Club and make appropriate resolutions.

The grant application from the Four Lanes Snooker Club was circulated ahead of the meeting. The Chairman advised the meeting that the remaining budget for grants is £5,000.

Resolved: that a grant award of £2000 be made to Four Lanes Snooker Club.

Proposed: Cllr. J. Paton

Seconded: Cllr. T. Salisbury

After the grant application was discussed, the representative left the meeting.

25/10/19 To receive and consider a grant application from YMCA Cornwall and make appropriate resolutions.

The grant application from YMCA Cornwall was circulated ahead of the meeting.

Resolved: that a grant award of £2000 be made to YMCA Cornwall.

Proposed: Cllr. D. Cooper

Seconded: Cllr. S. Charles

After the grant application was discussed, the representative left the meeting.

25/10/20 To fill vacancies on the following committees:

i. 1 vacancy on the Planning Committee.

Resolved: that Cllr. Sutton is appointed to the Planning Committee.

Proposed: Cllr. A. Woodrow

Seconded: Cllr. S. Charles

ii. 5 vacancies on the Health & Safety and Finance Committee.

Resolved: that Cllr. Sutton is appointed to the Health & Safety and Finance Committee

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

iii. 3 vacancies on the Staffing Committee.

Resolved: that Cllr. Cooper is appointed to the Staffing Committee.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Pollock

Resolved: that Cllr. Poxon is appointed to the Staffing Committee.

Proposed: Cllr. S. Dale

Seconded: Cllr. B. Watkins

25/10/21 To co-opt a member for the Pool Ward.

Application forms from two candidate were tabled at the meeting.

One candidate was present and spoke to introduce himself.

Councillors were asked by the Chairman if there were any questions for the candidate. There were no questions.

A paper vote was taken.

Resolved: that Mr Barden be co-opted as a Member of Carn Brea Parish Council for the Pool Ward.

Proposed: Cllr. R. Drew

Seconded: Cllr. P. Holmes

The Chairman congratulated the successful candidate on being co-opted to the Council.

The member of the public left the meeting.

25/10/22 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

The recording device was switched off.

25/10/23 To receive and consider a request for a volunteer worker to work alongside the Grounds Person and make appropriate resolutions.

The Clerk brief the Council about a request made and the current situation.

25/10/24 To receive and approve the Confidential Minutes of the Full Council meeting held on 18th September 2025 and receive a report on any matters referred.

No Matters referred

Resolved: that the Confidential Minutes of the Full Council Meeting held on 18th September 2025 are approved.

Proposed: Cllr. J. Paton

Seconded: Cllr. G. White

The Admin Assistant left the meeting.

25/10/25 To receive the resolutions and consider the recommendations of the Extraordinary Staffing Committee meeting held on 9th October 2025 and make appropriate resolutions.

Resolutions and Recommendations of the Staffing Committee were tabled.

The meeting considered the resolutions and recommendations of the Staffing Committee and made appropriate resolutions.

Meeting closed at 9.10pm

Signed: _____

Dated: _____