Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
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Minutes the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 18th September 2025 at 7:00 pm.

Minutes

Present: Councillors R. Drew, (Chairman), S. Dale (Vice Chairman), M. Rainbird, E. Glanville, A. Woodrow, P. Holmes, J. Pollock, S. Charles, G. White, J. Cowsill and B. Watkins.

Also Present: Sarah-Jane Noakes (Assistant Clerk) and Anita Hopkinson (Admin. Assistant).
Cornwall Councillor: Cllr. Desmonde.
Nina Maley from Mei Loci.

25/09/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting with a special welcome to the three new Councillors and explained the safety procedures.

25/09/02 To receive apologies for non-attendance.

Councillors: D. Cooper, J. Poxon and J. Paton
Cornwall Councillors: Cllr. Ball and Cllr. Crawford

25/09/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no interests declared.

25/09/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

The meeting agreed to move the presentation for agenda item 14 forward, for the purpose of the minutes, details are recorded in agenda order.

25/09/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were 4 members of the public present, none of whom wished to speak.

25/09/06 To receive and approve the minutes of the Full Council meeting held on 17th July 2025.

The minutes of the Full Council meeting held on 17th July 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 17th July 2025 are approved.

Proposed: Cllr. S. Dale **Seconded:** Cllr. B. Watkins

25/09/07 To consider the minutes of the Full Council Meeting held on 17th July 2025 and receive any reports on matters referred.

The Clerk's report was circulated ahead of the meeting. The Chairman took the meeting through the information.

Resolved: that the Clerk's report is noted.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Rainbird

Nina Maley left the meeting.

25/09/08 To receive and approve the minutes of the Open Spaces Improvement Committee meeting held on 10th February 2025.

The minutes of the Open Spaces Improvement Committee were circulated ahead of the meeting.

Resolved: that the minutes of the Open Spaces Improvement Committee meeting held on 10th February 2025 are approved.

Proposed: Cllr. B. Watkins **Seconded:** Cllr. M. Rainbird

25/09/09 To receive the following financial reports and make appropriate resolutions.

a) To receive financial statements for the month of July and August 2025.

Financial statements for the month of July and August 2025 were circulated ahead of the meeting.

The July financial checks were completed by Cllr. Cooper and the August checks were completed by Cllr. Dale.

Resolved: that the financial statements for the month of July and August 2025 are noted.

Proposed: Cllr. S. Dale **Seconded:** Cllr. M. Rainbird

b) To receive and approve the payment schedule for the month of August and September 2025.

The payment schedule for the month of August and September 2025 were circulated ahead of the meeting.

Resolved: that the payment schedule for the month of August and September 2025 are approved.

Proposed: Cllr. A. Woodrow **Seconded:** Cllr. M. Rainbird

c) To nominate a member to check the invoices, cheques and RBS for the month of October 2025.

Resolved: **that Cllr. Cooper completes the financial checks for the month of October 2025.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. B. Watkins

d) To receive and approve the bank reconciliations for the month of July and August 2025.
Bank reconciliation reports were circulated ahead of the meeting.

Resolved: **that the bank reconciliations for the month of July and August 2025 are approved.**

Proposed: Cllr. S. Dale **Seconded:** Cllr. M. Rainbird

e) To approve transfers of money within accounts.

Resolved: **that a £15,000 transfer from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that a £15,000 transfer made from the Lloyds Business Account to the Unity Trust Current Account for August's Payments is approved.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Rainbird

Resolved: **that £30,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £28,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account for September's Payments.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. E. Glanville

f) To consider movements to and from the Earmarked Reserves.
The Chairman confirmed that there were no movements to or from Earmarked Reserves for consideration.

25/09/10 To consider correspondence received.
The meeting received the following correspondence ahead of the meeting:

25/043	**Planning and Perran Moon**	**Outstanding Definitive Map Modification Order WCA770**
25/044	**Local Resident**	**Anti-social behaviour: Vehicles using area as racetrack and skid pan.**
25/045	**Local Resident**	**Four Lanes and Pencoys 20 mph limit**

Resolved: **that the Correspondence for September 2025 is noted.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. M. Rainbird

25/09/11 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 31st July 2025.
Minutes of the Planning Committee meeting held on 31st July 2025 were circulated ahead of the meeting.

Resolved: **that the minutes of the Planning Committee meeting held on 31st July 2025 are noted.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. B. Watkins

b) Planning Committee Meeting held on 28th August 2025.
Minutes of the Planning Committee meeting held on 28th August 2025 were circulated ahead of the meeting.

Resolved: **that the minutes of the Planning Committee meeting held on 28th August 2025 are noted.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. J. Pollock

c) Staffing Committee Meeting held on 4th September 2025.
Minutes of the Staffing Committee meeting held on 4th September 2025 were circulated ahead of the meeting.

Resolved: **that the meeting agreed to note the resolved to recommend and refer it to Health & Safety and Finance committee.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. J. Pollock

Resolved: **that the minutes of the Staffing Committee meeting held on 4th September 2025 are noted.**

Proposed: Cllr. E. Glanville **Seconded:** Cllr. M. Rainbird

d) Health & Safety and Finance Committee meeting held on 11th September 2025.
Minutes of the Health & Safety and Finance Committee meeting held 11th September 2025 were circulated ahead of the meeting.

Resolved: **that the following recommendations from the Health & Safety and Finance Committee Meeting held on 11th September 2025 are approved:**

- that the Chairman and Vice Chairman of the Health & Safety and Finance Committee with the support of the Clerk / RFO, conduct a review of the effectiveness of the Council's Internal Audit arrangements in line with 4.16, 4.17 and 4.18 of the practitioner's guide and provide a report for consideration at the October Full Council Meeting.
- that the Council remain unregistered for VAT.
- that the Clerk prepare a draft budget for the 2026-2027 financial year for review by the committee at the November meeting to include committee budget requests for consideration.

Proposed: Cllr. S. Dale **Seconded:** Cllr. G. White

Resolved: **that the minutes of the Health & Safety and Finance Committee meeting held on 11th September 2025 are noted.**

Proposed: Cllr. S. Dale **Seconded:** Cllr. P. Holmes

Cllr. Dale advised the meeting that all Council members are invited to the November Health & Safety and Finance meeting at which the draft budget 2026-2027 will be presented, to include the impact on the precept level.

25/09/12 To receive reports

(i) Chairman of the Council
A written report from the Chairman was supplied detailing events attended.

(ii) Police Report
Nothing received. Cllr. Rainbird reported the meetings are now quarterly.

(iii) Finance Member
Cllr. Dale reported checks completed for August and September and all in order.

(iv) Clerk
A written report from the Clerk was supplied ahead of the meeting.

(v) To receive any written reports on any meetings attended.
There were no written reports received.

(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.
There were no verbal reports.

25/09/13 To receive Cornwall Councillor reports.

A written report from Cllr Crawford was tabled.

Cllr Desmond reported that she had attended:

- A bake sale in Tehidy.
- A garden party in Tehidy.
- Visited the newly refurbished Camborne Police Station.
- The South Crofty briefing.
- Langarth Site and expressed that there is not the infrastructure to support this ie. Hospital/GPs/Schools
- Police liaison meeting regarding domestic abuse.
- Her first Cornwall Council Full Council meeting
- That she has been dealing with difficult planning issue.
- And reported that there is no update on Heartlands at present.

Cllr Ball sent apologies and a brief report, the Assistant Clerk read this out to the meeting:

- It's been a busy time over August with many reports around parking and waste issues, I had a few issues with Salboy in the Tuckingmill site trying to fell trees not belonging to them which I successfully stopped after speaking the managing director.
- I have just been elected as Vice Chair of the budget development overview and scrutiny committee.

Cllr. Desmond & 1 member of public left the meeting.

25/09/14 To receive an update and presentation by Mei Loci on the Moorfield Road Open Space improvement project.

The Councillors had all received a copy of the presentation ahead of the meeting.

Nina Maley from Mei Loci gave a presentation on the progress of the project so far, and that the online survey will be available until the end of the September and encouraged all Councillors to complete the survey. Nina explained that in-person consultations with groups associated with the area will take place during October.
Cllr. Charles asked if it would be possible to go door to door in the immediate area? Nina Maley replied that this could be a consideration.

Resolved: **that the report from Mei Loci is noted.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Rainbird

25/09/15 To receive the Public Spaces Protection Order - Dogs on Beaches Consultation and consider a response making appropriate resolutions.

The information from Cornwall Council and a report from the Clerk was circulated ahead of the meeting.

A discussion took place and Cllr. Woodrow suggested the Council approve the current order to keep restrictions the same.

Resolved: **that Carn Brea Parish Council approve the dogs on beaches current order.**

Proposed: Cllr. A. Woodrow **Seconded:** Cllr. G. White

25/09/16 To receive the updated Treloweth School and Carn Brea Parish Council Joint Emergency Evacuation ' Operating Procedure and make appropriate resolutions.

A copy of the Joint Emergency Evacuation Operating Procedure document was circulated ahead of the meeting.

The meeting discussed the document and the following amendments:

- Page 2 towards the bottom – 'The Council will ensure two representatives are at TCH to receive the children and school staff.' Change to 'The Council will endeavour to ensure two representatives are at TCH to receive the children and school staff.'
- Page 3 second paragraph – 'The Council will have two representatives on site whilst the children and staff are present.' Change to 'The Council will endeavour to ensure that two representatives are on site whilst the children and staff are present.'
- The need to remove Appendix A from the website as this contains personal telephone numbers.
- Re-number the pages.

Resolved: **that the Treloweth School and Carn Brea Parish Council Joint Emergency Evacuation Operating Procedure is approved as amended with the following further amendments:**

- Page 2 towards the bottom – Council will have two representatives changed to 'The Council will endeavour to ensure two representatives are at TCH to receive the children and school staff.' and Page 3 second paragraph 'The Council will endeavour to ensure that two representatives are on site whilst the children and staff are present.'
- Remove Appendix A on the website and re-number pages.

Proposed: Cllr. S. Dale **Seconded:** Cllr. B. Watkins

25/09/17 To receive the report submitted to Cornwall Highways regarding the Highways Resurfacing and other Highways Work requirements within the Parish and make appropriate resolutions.

A copy of the report sent to Cornwall Highways was circulated ahead of the meeting.

Resolved: **that the Carn Brea Parish Council Highways Resurfacing and other Highway Works requirements report submitted to Cornwall Highways is approved.**

Proposed: Cllr. E. Glanville **Seconded:** Cllr. J. Cowsill

25/09/18 To receive an update on outstanding Definitive Map Modification Orders (DMMO) relating to byways within the Parish and make appropriate resolutions.

The updated list of DMMO Applications was circulated ahead of the meeting.

A discussion took place about the application list and the lack of progress, the meeting felt that this was unacceptable, and that further investigation should be carried out as to the lack of progress.

Resolved: **that Carn Brea Parish Council write to Perran Moon MP asking him to request Cornwall Council take action on DMMO WCA770.**

Proposed: Cllr. S. Dale **Seconded:** Cllr. R. Drew

The meeting agreed that an item is added to the agenda for the October Full Council meeting to discuss.

Resolved: **That the DMMO report is noted.**

Proposed: Cllr. B. Watkins **Seconded:** Cllr. M. Rainbird

Member of the public left the meeting during discussions.

25/09/19 To receive a report on the location of Parish Boundary Signs at Nine Maidens and Pencoys and consider options to remove or relocate in line with Parish Boundaries making appropriate resolutions.

A report from the Clerk was circulated ahead of the meeting.

The meeting discussed the necessity to move one of the Parish markers or to do nothing. It was reported that the stone at Nine Maidens is in the correct location and there were differences of opinion of the appropriate location of the second marker outside Pencoys Sunday School and whether this should be moved to a different location at Bolenowe crossroads.

Resolved: **that delegated authority be given to the Clerk to discuss with Cornwall Highway the removal of the metal CBPC sign at Pencoys and its potential relocation at Bolenowe crossroads, Clerk to report back at the October Full Council meeting.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. S. Dale

25/09/20 To fill vacancies on the following committees:

i. 2 vacancies on the Planning Committee for Pool Ward.

Resolved: **that Cllr. Cowsill and Cllr. White are appointed to the Planning Committee.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Rainbird

ii. 5 vacancies on the Health & Safety and Finance Committee.
There were no nominations received.

iii. 3 vacancies on the Staffing Committee.
There were no nominations received.

iv. 2 vacancies on the Amenities and Projects Committee.

Resolved: that Cllr. Poxon and Cllr. Charles are appointed to the Amenities and Projects Committee.

Proposed: Cllr. S. Dale **Seconded:** Cllr. A. Woodrow

25/09/21 To co-opt members for the following ward vacancies:
Application forms from two candidates were tabled at the meeting.

The two candidates were present, Councillors were asked by the Chairman if there were any questions for the candidates. There were no questions.

The two candidates were asked to leave the meeting.

a) 2 vacancies for the Pool Ward

Resolved: that Tim Salisbury be co-opted as a Pool Member of Carn Brea Parish Council.

Proposed: Cllr. P. Holmes **Seconded:** Cllr. J. Pollock

b) 1 vacancy for the Four Lanes Ward

Resolved: that Tim Sutton be co-opted as a Four Lanes Member of Carn Brea Parish Council.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Rainbird

The two candidates returned to the meeting.

The Chairman congratulated the candidates on being co-opted to the Council.

Two members of the public left the meeting

25/09/22 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: **that under the 1960 Public Bodies (Admission to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed.**

Proposed: Cllr. R. Drew **Seconded:** Cllr. S. Dale

25/09/23 To receive and approve the Confidential Minutes of the Full Council meeting held on 17th July 2025 and receive a report on any matters referred.
No Matters referred.

Resolved: **that the Confidential Minutes of the Full Council Meeting held on 17th July 2025 are approved.**

Proposed: Cllr. P. Holmes **Seconded:** Cllr. J. Pollock

The Admin Assist left the meeting.

25/09/24 To receive the resolutions and consider the recommendations of the Staffing Committee Meeting held on 4th September 2025 and make appropriate resolutions.
Recommendations of the Staffing Committee were tabled.

The meeting considered the recommendations of the Staffing Committee and made appropriate resolutions.

Meeting closed at 8.39pm

Signed: ____

Dated: ____