



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
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Minutes the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 17th July 2025 at 7:00 pm.

Minutes

Present: Councillors S. Dale (Vice Chairman), D. Cooper, P. Holmes, J. Paton, J. Pollock, J. Poxon and B. Watkins.

Also Present: Sarah Jane Noakes (Assistant Clerk) and Anita Hopkinson (Admin. Assistant).

25/07/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

25/07/02 To receive apologies for non-attendance.

Councillors: R. Drew, M. Rainbird, E. Glanville and A. Woodrow
Cornwall Councillors: Cllr. Desmonde, Cllr. Crawford and Cllr. Ball

25/07/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no interests declared.

25/07/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

Fire evacuation test was completed.

25/07/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were 6 members of the public present.

The meeting agreed to move item 18 ahead of item 9 and to allow Partick Balcombe from Cornwall Ramblers to address the meeting.

For the purpose of the minutes this will be recorded in agenda item order.

25/07/06 To receive and approve the minutes of the Full Council meeting held on 19th June 2025.

The minutes of the Full Council meeting held on 19th June 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 19th June 2025 are approved.

Proposed: Cllr. B. Watkins

Seconded: Cllr. D. Cooper

25/07/07 To consider the minutes of the Full Council Meeting held on 19th June 2025 and receive any reports on matters referred.

The Clerk's report on the following matters was circulated ahead of the meeting:

- Correspondence: 25/036 – A letter to the MP Perran Moon has been sent regarding the outstanding DMMO and staff shortages at Cornwall Council.
- 25/06/15 – The proposed procedure for recognising the service of employees and Councillors will be presented at a future meeting.
- 25/06/17 – A request was made to Cornwall Highways to provide the proposed schedules of road works for 2025/2026 within the parish and a response is provided later on the agenda.
- 25/06/18 – Details and arrangements for the litter picking event are being worked on and details will be cascaded to Councillors with proposed dates.
- 25/06/19 – The quotation to complete the recommended tree works is provided at an item later on the agenda.

The meeting agreed to note the Clerk's report.

25/07/08 To receive the following financial reports and make appropriate resolutions.**a) To receive financial statements for the month of June 2025.**

Financial statements for the month of June 2025 were circulated ahead of the meeting.

The June financial checks were completed by Cllr Cooper, who reported that following completion of the checks the accounts were all correct.

Resolved: that the financial statements for the month of June 2025 are noted.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Poxon

b) To receive and approve the payment schedule for the month of July 2025.

The payment schedule for the month of July 2025 was tabled.

Resolved: that the payment schedule for the month of July 2025 is approved.

Proposed: Cllr. J. Paton

Seconded: Cllr. P. Holmes

c) To nominate a member to check the invoices, cheques and RBS for the month of August and September 2025.

Resolved: that Cllr. Dale completes the financial checks for the month of August and September 2025.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Poxon

d) To receive and approve the bank reconciliations for the month of June 2025.

Bank reconciliation reports were circulated ahead of the meeting.

Resolved: that the bank reconciliations for the month of June 2025 are approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Pollock

e) To approve transfers of money within accounts.

No Transfers to approve.

f) To consider movements to and from the Earmarked Reserves.

The Chairman confirmed that there were no movements to or from Earmarked Reserves for consideration.

25/07/09 To consider correspondence received.

The meeting received the following correspondence ahead of the meeting:

25/039 Local Resident

War Memorial

25/040 Local Resident

PA23/02619

The Assistant Clerk advised the meeting that the resident had been directed to Cornwall Council and their Cornwall Council Councillor.

25/041 North Kerrier and East Penwith CAP meeting Minutes

25/042 Local Resident

Speeding Four Lanes and Pencoyls

Resolved: that the Correspondence for June 2025 is noted.

Proposed: Cllr. B. Watkins

Seconded: Cllr. J. Paton

25/07/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 26th June 2025.

Minutes of the Planning Committee meeting held on 26th June 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Planning Committee meeting held on 26th June 2025 are noted.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Poxon

b) Staffing Committee Meeting held on 3rd July 2025.

Minutes of the Staffing Committee meeting held on 3rd July 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Staffing Committee meeting held on 3rd July 2025 are noted.

Proposed: Cllr. S. Dale

Seconded: Cllr. B. Watkins

c) Amenities & Projects Committee meeting held on 10th July 2025.

Minutes of the Amenities & Projects Committee meeting held on 10th July 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Amenities & Projects Committee held on 10th July are noted.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

25/07/11 To receive reports.

(i) Chairman of the Council

A written report from the Chairman was supplied detailing events attended.

The meeting agreed to note the Chairman's report.

(ii) Police Report

No information received.

(iii) Finance Member

Cllr. Cooper reported checks completed and all in order.

(iv) Clerk

A written report from the Clerk was supplied ahead of the meeting.

No expenditure to report.

The Chairman took the meeting through the Clerk's report.

The meeting agreed to note the Clerk's report.

(v) To receive any written reports on any meetings attended.

A written report from Cllr. Drew to the MVRG was supplied ahead of the meeting.

The meeting agreed to note Cllr Drew's report.

(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.

There were no verbal reports.

25/07/12 To receive Cornwall Councillor reports.

Cllr. Crawford provided report ahead of the meeting which was tabled at the meeting.

The meeting agreed to note Cllr. Crawford's report

25/07/13 To make arrangements for the renewal of the Council's Motor Vehicle Insurance and make appropriate resolutions.

A written report was circulated ahead of the meeting.

The Chairman advised the meeting that a quotation could not be available at this time, due to it being more than 30 days ahead of the renewal date and to consider a quotation at September's Full Council would be too close to the renewal date.

Resolved: that delegation is given to the Clerk in liaising with the Chairman and Vice Chairman to make arrangements for the renewal of the Council Vehicle Insurance.

Proposed: Cllr. B. Watkins

Seconded: Cllr. J. Paton

- 25/07/14** To receive and consider a quotation to complete the recommended remedial tree works on Moorfield Road Open Space and Wheal Fortune Park, making appropriate resolutions.
The remedial tree works quotation information was circulated ahead of the meeting.
- Resolved:** that Carn Brea Parish Council approve the quotation to complete the recommended tree works at Moorfield Road Open Space and Wheal Fortune Park at a cost of £1049.08 ex VAT.
- Proposed:** Cllr. P. Holmes **Seconded:** Cllr. D. Cooper
- 25/07/15** To consider a motion to disband the Open Spaces Improvement Committee with all existing and future projects and standing items to be dealt with by the Amenities & Projects Committee (Cllr Cooper).
A written report was circulated ahead of the meeting.
- The meeting discussed the report and reasons for disbanding the Open Spaces Improvement Committee.
- Resolved:** that Carn Brea Parish Council disband the Open Spaces Improvement Committee with immediate effect and all existing projects and standing items to be dealt with by the Amenities & Projects Committee.
- Proposed:** Cllr. D. Cooper **Seconded:** Cllr. J. Poxon
- 25/07/16** To receive and consider the draft revised Street Trading Policy consultation and formulate a response making appropriate resolutions.
Public Consultation - Street Trading Policy information circulated ahead of the meeting.
- Resolved:** that Carn Brea Parish Council note the consultation and have no comments to make.
- Proposed:** Cllr. J. Paton **Seconded:** Cllr. D. Cooper
- 25/07/17** To receive a report on the fee payable to Fields in Trust for professional services relating to the application for a temporary car park during the Treloweth Community Hall works and make appropriate resolutions.
A written report and Invoice were circulated ahead of the meeting.
- Resolved:** that Carn Brea Parish Council approve the fee of £900.00 (ex VAT) to Fields In Trust for professional services in relation to the application for a temporary car park on Moorfield Road open space during the Treloweth Community Hall works.
- Proposed:** Cllr. B. Watkins **Seconded:** Cllr. J. Poxon

25/07/18 To receive an update on the Definitive Map Modification Order (DMMO) WCA770 and other outstanding Modification Orders and make appropriate resolutions.

Definitive Map Modification Order information was circulated ahead of the meeting.

Patrick Balcombe of Cornwall Ramblers spoke about the right of way WCA770 and the need for evidence of use of this right of way during the years 1980 - 2005 from members of the public, blank forms were provided to keep for distribution in the Parish Council Offices and the Council suggested using social media and noticeboards to advertise. Any new evidence received needs to be submitted to Cornwall Council before the end of September 2025.

Resolved: delegated powers to the Clerk to provide notices either end of the footpath and use our social media accounts and noticeboard at Tregajorran to advertise, office to collate information and return by 4th September 2025 to Patrick Balcombe of Cornwall Ramblers.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

One member of the public left the meeting.

25/07/19 To fill vacancies on the following committees:

- i. **Health & Safety and Finance Committee.**
- ii. **Staffing Committee.**
- iii. **Open Spaces Improvement Committee.**

There were no nominations received.

25/07/20 To co-opt members for the following wards:

Application forms from four candidates were tabled at the meeting.

The four candidates were present, and the Chairman asked if they wished to speak. All the candidates spoke and introduced themselves. Councillors were asked by the Chairman if there were any questions for the candidates. There were no questions.

The four candidates were asked to leave the meeting.

a) Pool Ward

Resolved: that Giselle White, Sarah Charles and Shelly Pritchard be co-opted as Pool Members of Carn Brea Parish Council.

Proposed: Cllr. J. Paton

Seconded: Cllr. B. Watkins

b) Barncoose Ward

Resolved: that Julie Cowsill be co-opted as a Barncoose Member of Carn Brea Parish Council.

Proposed: Cllr. P. Holmes

Seconded: Cllr. D. Cooper

c) Four Lanes Ward

There were no nominations for Four Lanes received.

The four candidates returned to the meeting.

The Chairman congratulated the candidates on being co-opted to the Council.

25/07/21 To receive the Government Planning Consultations and Working Papers and formulate a response making appropriate resolutions.

The Chairman took the meeting through the deadline dates and information.

Discussions took place and the following points were raised:

- Committee of the principal planning authority.
- New houses.
- Brown field sites and the buildability.
- Social/Affordable housing.
- Properties/land with planning consents not been started and being sold on.
- Biodiversity being watered down.
- What options do we have? – accept or reject.
- Make comment with our objections.
- Our Neighbourhood plan.

Cllr. Poxon left and returned to the meeting during discussions.

Resolved: that Carn Brea Parish Council is concerned at the lack of opportunity for applications of 9 or less properties being sent to a committee of the principal planning authority for consideration at the request of a local member. Carn Brea Parish Council feel that the current consultation for small development should contribute to funding for local amenities i.e. hospitals, doctors, schools and roads amongst others. Carn Brea Parish Council is concerned at the biodiversity net gain for small development is being watered down by these consultations. We are in favour of simplify the current arrangements but not diluting them. Carn Brea Parish Council supports Government help for the development of brown field sites for commercial, residential and leisure use. Carn Brea Parish Council is unclear what the consultation means by simplify the process for the developing 10-49 properties. Overall, we are concerned that these consultations represent a loss of local voice and the opportunity for Parish councils to make meaningful contributions to developments in their communities. We would welcome and support any measures that lead to acceleration of development where planning permission already has been granted currently there are 26,000 units with permission that have not been built.

Proposed: Cllr. D. Cooper

Seconded: Cllr. B. Watkins

Cllr. Paton left and returned to the meeting during discussions.

- 25/07/22 To receive Cornwall Council Highways Roads Maintenance Schedule for 25/26 for Carn Brea Parish, to consider the Schedule and the condition of road surfaces in the Parish and make appropriate resolutions.**

Email response received from Cornwall Council Highways circulated ahead of the meeting.

A Discussion took place.

Resolved: That Carn Brea Parish Council note with disappointment the email regarding resurfacing scheme from Cornwall Council Highways, but Carn Brea Parish Council would point out that the Parish is in need of significant resurfacing work, Councillors to provide information & photos to the Clerk to compile evidence by end of August 2025 and report back to Cornwall County Highways for works to be included into the next financial year plans. This includes roads, pavements and highway verges.

Proposed: Cllr. B. Watkins

Seconded: Cllr. J. Paton

5 members of the public left the meeting.

The Assistant Clerk left and returned to the meeting.

- 25/07/23 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.**

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. S. Dale

Seconded: Cllr. J. Poxon

- 25/07/24 To receive and approve the Confidential Minutes of the Full Council meeting held on 19th June 2025 and receive a report on any matters referred.**

Confidential Minutes of the Full Council meeting held on 19th June 2025 were circulated ahead of the meeting.

Resolved: that the Confidential Minutes of the Full Council meeting held on 19th June 2025 are approved.

Proposed: Cllr. J. Paton

Seconded: Cllr. D. Cooper

- 25/07/25 To receive the resolutions and consider the recommendations of the Staffing Committee Meeting held on 3rd July 2025 and make appropriate resolutions.**

The resolutions and recommendations from the Staffing Committee Meeting held on 3rd July 2025 were tabled at the meeting.

Resolved: that the recommendations of the Staffing Committee Meeting held on 3rd July 2025 are approved.

Proposed: Cllr. J. Poxon

Seconded: Cllr. B. Watkins

25/07/26 To receive quotations to provide a double fronted green metal Parish Notice Board with header for Carn Brea Village making appropriate resolutions for budget expenditure.

Quotations for metal Parish noticeboard with header circulated ahead of the meeting.

Resolved: that Carn Brea Parish Council approve the Noticeboard Company to provide a double fronted green metal Parish Notice Board with Carn Brea Parish Council header for Carn Brea Village at a cost of £1155.70 (ex VAT), and an additional £100 for installation costs.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Paton

25/07/27 To receive quotations to provide a Metal Waste Bin along Wilson Way and associated installation and annual cleansing costs making appropriate resolutions for budget expenditure.

Quotations and details including letter from Matki regarding conditions for placing bin on their land were circulated ahead of the meeting.

Cllr. Holmes and Cllr. Pollock left the meeting during discussion.

Resolved: that Carn Brea Parish Council approve Broxap to provide a metal bin for installation in Wilson Way at a cost of £448.95 (ex VAT) Carn Brea Parish Council also approve the ongoing annual cleansing cost of £228.69 and £145.90 for this year provided by Cornwall Council and agree to the terms and conditions set by Matki for the use of their land and set a budget of £100 for the provision of a No Parking sign at Matki, and an additional £100 for installation costs.

Proposed: Cllr. S. Dale

Seconded: Cllr. J. Poxon

Meeting closed at 8.43pm

Signed: _____

Dated: _____