



# Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)

Scryuynyas dhu Consel

e. clerk@carnbreaparishcouncil.gov.uk

**Minutes the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 19<sup>th</sup> June 2025 at 7:00 pm.**

## Minutes

**Present:** Councillors R. Drew (Chairman), S. Dale (Vice Chairman), D. Cooper, E. Glanville, P. Holmes, J. Paton, J. Pollock, M. Rainbird, A. Woodrow, and B. Watkins.

**Also Present:** Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Admin. Assistant).

### **25/06/01 Chairman's welcome and safety procedures.**

The Chairman welcomed the meeting and explained the safety procedures.

A minute's silence was held for former Councillor Malcolm Moyle.

The Chairman gave remembrance, thanks, and gratitude for Councillor Moyle who was a founding member of Carn Brea Parish Council and expressed condolences and thoughts to the family ahead of Malcolm's funeral tomorrow, Friday 20<sup>th</sup> June.

### **25/06/02 To receive apologies for non-attendance.**

Cllr. Poxon.

Cornwall Councillors Cllr. Crawford, Cllr. Desmonde and Cllr. Craze.

### **25/06/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.**

There were no interests declared.

### **25/06/04 To consider written request(s) for dispensations.**

There were no written request(s) for dispensations.

### **25/06/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).**

There were no members of the public present.

**25/06/06 To receive and approve the minutes of the Full Council meeting held on 22<sup>nd</sup> May 2025.**

The minutes of the Full Council meeting held on 22<sup>nd</sup> May 2025 were circulated ahead of the meeting.

**Resolved:** that the minutes of the Full Council meeting held on 22<sup>nd</sup> May 2025 are approved.

**Proposed:** Cllr. J. Pollock

**Seconded:** Cllr. D. Cooper

**25/06/07 To consider the minutes of the Full Council Meeting held on 22<sup>nd</sup> May 2025 and receive any reports on matters referred.**

The Clerk reported on the following matters referred:

- 25/05/21 – Actions following the decision by the Council to reverse its decision that dogs be kept on leads have been completed.
- 25/05/24 – The Mural for the memorial wall at Treloweth Community Hall is in progress. To date no external funding is available.
- An email has been sent to the Senior Enforcement Officer regarding footpath 205/26/5 on 23<sup>rd</sup> May 2025 but no response has been received to date.
- The dates have been changed on the Notice of Public Rights to 20<sup>th</sup> June 2025 - 31<sup>st</sup> July 2025 and have been republished on noticeboards and on the Council's website.

**25/06/08 To receive the following financial reports and make appropriate resolutions.**

**a) To receive financial statements for the month of May 2025.**

Financial statements for the month of May 2025 were circulated ahead of the meeting.

The May financial checks were completed by Cllr Drew, who reported that following completion of the checks the accounts were all correct.

**Resolved:** that the financial statements for the month of May 2025 are noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. M. Rainbird

**b) To receive and approve the payment schedule for the month of June 2025.**

The payment schedule for the month of June 2025 was tabled.

**Resolved:** that the payment schedule for the month of June 2025 is approved.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. B. Watkins

**c) To nominate a member to check the invoices, cheques, and RBS for the month of July 2025.**

**Resolved:** that Cllr. Cooper complete the financial checks for the month of July 2025.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. M. Rainbird

**d) To receive and approve the bank reconciliations for the month of May 2025.**

Bank reconciliation reports were circulated ahead of the meeting.

**Resolved:** that the bank reconciliations for the month of May 2025 are approved.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. A. Woodrow

**e) To approve transfers of money within accounts.**

**Resolved:** that £35,000 is transferred from the Lloyds Commercial Instant Access Account to the Lloyds Business Account and that £32,000 is transferred from the Lloyds Business Account to the Unity Trust Current Account.

**Proposed:** Cllr. D. Cooper

**Seconded:** Cllr. B. Watkins

**f) To consider movements to and from the Earmarked Reserves.**

The Clerk confirmed that there were no movements to or from Earmarked Reserves for consideration.

**25/06/09 To consider correspondence received.**

The meeting received the following correspondence:

**25/034 Local Resident Safety Concerns, Blowing House**

The Clerk informed the meeting that he had replied to the residents, providing details of how to contact Cornwall Council and their local Cornwall Councillor, Cllr Desmonde.

**25/035 Portreath Parish Council Antisocial Behaviour in Portreath**

The meeting discussed this correspondence and agreed to note.

**25/036 Perran Moon (MP) Definitive Map Modification Order (PM06285/KL)**

The meeting discussed the correspondence received and highlighted that this recent letter was the same as a letter received by CBPC last year. It was highlighted that a reason for the delay in the DMMO WCA770 being determined was due to a lack of resource at Cornwall Council.

**Resolved:** That Carn Brea Parish Council write back to MP Perran Moon and request that he contact Cornwall Council regarding the significant staff shortages.

**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. J. Pollock

**Resolved:** That Carn Brea Parish Council add DMMO WCA770 to the July FC agenda.

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. R. Drew

**25/037 Cornwall Council Highway dedication of the roadway at Barncoose Ind. Est.**

The meeting discussed this correspondence and agreed to note.

**25/038 Citizens Advise Latest Statistics**

The meeting discussed this correspondence and agreed to note.

**Resolved:** that the Correspondence for June 2025 is noted.

**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. J. Paton

**25/06/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.**

**a) Planning Committee Meeting held on 29<sup>th</sup> May 2025.**

Minutes of the Planning Committee meeting held on 29<sup>th</sup> May 2025 were circulated ahead of the meeting.

**Resolved:** that the minutes of the Planning Committee meeting held on 29<sup>th</sup> May 2025 are noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. B. Watkins



**b) Staffing Committee Meeting held on 5<sup>th</sup> June 2025.**

Minutes of the Staffing Committee meeting held on 5<sup>th</sup> June 2025 were circulated ahead of the meeting.

**Resolved:** that the minutes of the Staffing Committee meeting held on 5<sup>th</sup> June 2025 are noted.

**Proposed:** Cllr. E. Glanville

**Seconded:** Cllr. M. Rainbird

**c) Amenities & Projects Committee meeting held on 12<sup>th</sup> June 2025.**

Minutes of the Amenities & Projects Committee meeting held on 12<sup>th</sup> June 2025 were circulated ahead of the meeting.

**Resolved:** that the following recommendations from the Amenities & Projects Committee Meeting held on 12<sup>th</sup> June 2025 are approved:

- that Carn Brea Parish Council purchase and install a green metal double-fronted parish noticeboard with legs and header board at Carn Brea Village Institute for shared Council and Community use with a budget of up to £1,500 (ex VAT). Delegation to the Clerk to provide quotations for Full Council consideration.
- that the Clerk to investigate suitable locations for the installation of a metal bin along Wilson Way near Screwfix and report back to Full Council with a proposed location and quotation for a Bin, associated installation costs and annual cleansing costs.
- that Carn Brea Parish Council takeover the defibrillator unit at the Co-op on Higher Broad Lane at a cost of up to £1300 with additional annual management fee £210, the takeover to include installation of a Bleed Kit.

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. J. Paton

**Resolved:** that the minutes of the Amenities & Projects Committee meeting held on 12<sup>th</sup> June 2025 are noted.

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. D. Cooper

**25/06/11 To receive reports**

**(i) Chairman of the Council**

A written report from the Chairman was supplied detailing events attended.

**(ii) Police Report**

The Clerk advised the meeting that the Police Report had been distributed to Councillors via email/print in May following last month's meeting.

**(iii) Finance Member**

Cllr. Drew reported checks completed and all in order.

**(iv) Clerk**

**Chairman and RFO Expenditure Approvals under Finance Regs 5.15 (excl VAT)**

**In line with Financial Regs 5.1, several quotations were sought for best value.**

- Dorguard Fire Door Retainers – recommended from H&S Inspection. £477.34.
- Specialist varnish for the mural wall to prevent Graffiti damage - £50.00.
- The application for grant funding from the Community Capacity Fund was successful and details of submitted proposals for the design is being dealt with later in the agenda.
- Fields in Trust application Permission has been granted for a temporary car park to be installed whilst the hall works are being completed, and the Council can still apply to make it permanent should they wish to through dedicating other areas of land. A fee of £900 is payable to Fields in Trust this will be on July FC for approval.

**(v) To receive any written reports on any meetings attended.**

There were no written reports received.

**(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**

Cllr. Dale reported that information from Devon & Cornwall Police on 159 for reporting scam information had been posted on the Council's Facebook page and asked Councillors to please share the post.

**25/06/12 To receive Cornwall Councillor reports.**

Reports from Cllr. Desmonde and Cllr. Crawford were circulated ahead of the meeting.

**Resolved:** that the two Cornwall Councillor reports are noted.

**Proposed:** Cllr. P. Holmes **Seconded:** Cllr. R. Drew

**25/06/13 To receive a report on outstanding Definitive Map Modification Orders (DMMO) relating to byways within the Parish and make appropriate resolutions.**

A report on outstanding Definitive Map Modifications Orders was circulated ahead of the meeting.

**Resolved:** that the Definitive Map Modification Orders report is noted.

**Proposed:** Cllr. M. Rainbird **Seconded:** Cllr. B. Watkins

**25/06/14 To consider purchasing a 3-year warranty extension for the Elan City Speed Indicator Sign purchased in August 2023 and make appropriate resolutions.**

An email and information on the 3-year warranty extension for Elan City Speed Indicator Sign was circulated ahead of the meeting.

The Clerk briefed the Council and made recommendations on the benefits of having the warranty to date.

**Resolved:** that Carn Brea Parish Council extends the warranty of the Speed Indicator Sign Purchased in August 2023 for a further 3-year contract with Elan City at a cost of £199 per year (ex VAT). Delegation to the Clerk to sign the contract on behalf of the Council.

**Proposed:** Cllr. B. Watkins **Seconded:** Cllr. D. Cooper

**25/06/15 To receive a verbal report and consider a 'Recognition of Service Procedure' for Councillors and employees and make appropriate resolutions.**

Cllr. Drew explained the concept of this idea to the meeting.

**Resolved:** that Carn Brea Parish Council set a procedure for recognising service of both its employees and Councillors and delegation to Cllr Drew, Cllr Dale, and Clerk to bring a proposal back to Full Council for approval.

**Proposed:** Cllr. P. Holmes **Seconded:** Cllr. E. Glanville

- 25/06/16 To approve the Clerk as a Full Access Signatory for the Council's Lloyds Bank Accounts online banking and make appropriate resolutions.**

The Clerk briefed the Council on the current arrangements and explained that the Clerk needs to be made a full access signatory of this account.

**Resolved:** that Carn Brea Parish Council approve the Clerk to be a Full Access Signatory for the Council's Lloyds Bank Accounts Online Banking.

**Proposed:** Cllr. B. Watkins

**Seconded:** Cllr. E. Glanville

- 25/06/17 To receive a verbal report on the condition of road surfaces within the Parish and make appropriate resolutions.**

Cllr. Drew explained to the meeting that he had asked for this item to be added to the agenda, as the road surfaces around the Parish are in very poor condition and suggested that the Council write to Cornwall Council Highways requesting information on scheduled road improvements within the Parish.

**Resolved:** that Carn Brea Parish Council write to Cornwall Council Highways requesting a list of scheduled road improvement works within the Parish for the 2025-2026 financial year.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. D. Cooper

Cllr. Drew also briefed the meeting on the amended plans for Barncoose junction following a meeting he had attended in the week and that a public consultation displaying the revised drawings will be held in July.

- 25/06/18 To consider holding a Parish Community Litter Pick event and make appropriate resolutions.**

A report and information on holding a Parish Community Litter Pick was circulated ahead of the meeting.

The Clerk thanked the Admin Assistant for putting the report and information together and took the meeting through the report.

The meeting discussed and supported the idea of a Parish community litter pick as a good way to engage and involve the local Communities within the Parish. It was agreed that several dates could be set with a focus within a specific ward on each date.

**Resolved:** that Carn Brea Parish Council hold a Parish community litter picking event in 2025. Delegation to the Clerk to make the arrangements for the event to include setting the dates, promotion of the event, provision of all relevant equipment and resources, protective clothing, risk assessment and liaising with Clean Cornwall.

**Proposed:** Cllr. D. Cooper

**Seconded:** Cllr. M. Rainbird



- 25/06/19 To receive the Tree Inspection Reports with recommendations for remedial works for Moorfield Road Open Space and Wheal Fortune Park and make appropriate resolutions for completion of the recommended works to include budget expenditure.**

The tree inspection report with recommendations for remedial works for Moorfield Road Open Space and Wheal Fortune Park was circulated ahead of the meeting.

The Clerk took the meeting through the report and explained that there were no urgent works.

Cllr. Paton commented that the survey was thorough and contained full information.

**Resolved:** Delegation to the Clerk to obtain a quotation from the contractor who provided the tree inspection report to complete the recommended tree works at Wheal Fortune Park and Moorfield Road Open Space for Full Council Approval.

**Proposed:** Cllr. J. Paton

**Seconded:** Cllr. B. Watkins

- 25/06/20 To receive an update on the Community Capacity Grant Funding Application and consider quotations to provide a concept design and public referendum for proposed improvements to Moorfield Road Open Space and make appropriate resolutions for appointing an architectural consultant and accepting the grant award.**

A report and information on the Community Capacity Grant Funding Application and quotations for the concept design and public referendum were circulated ahead of the meeting.

The Clerk expressed that this was an exciting opportunity for the Council and took the meeting through the report.

**Resolved:** that Carn Brea Parish Council accept the grant awarded by the Community Capacity Fund for £8,350 and delegation to the Clerk to sign and accept the grant agreement on behalf of the Council.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. E. Glanville

**Resolved:** that Mei Loci are appointed as Architectural Consultants to provide a concept design for Moorfield Road Open Space to the approved improvements specification and facilitate a public consultation on the proposed improvements, collating responses and providing a detailed report for Full Council review and consideration.

**Proposed:** Cllr. M. Rainbird

**Seconded:** Cllr. J. Paton

- 25/06/21 To consider holding a commemorative event to mark the 80th anniversary of VJ Day on 15<sup>th</sup> August 2025 and make appropriate resolutions.**

The Clerk explained that no official events were being organised. The meeting discussed the 80<sup>th</sup> anniversary and that the Council would like to mark the event in some way.

**Resolved:** that Carn Brea Parish Council mark the 80<sup>th</sup> anniversary of VJ Day by holding a minute's silence at Treloweth Community Hall Memorial at 11am on 15<sup>th</sup> August 2025 and purchase a flag to fly at the hall with a budget of £20 with delegation to the Clerk to invite organisations and provide refreshments afterwards with a budget £50.

**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. J. Pollock

**25/06/22 To review and approve Outside Bodies and appoint Councillors to act as representatives.**

**Resolved:** that Cllr. Dale be the representative for Parish Transport with Cllr. Paton as deputy.

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. B. Watkins

**Resolved:** that Cllr. Paton be the Tree Warden.

**Proposed:** Cllr. M. Rainbird **Seconded:** Cllr. J. Pollock

**Resolved:** that Cllr. Watkins be the representative for Mining Villages Regeneration Group.

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. D. Cooper

**Resolved:** that Cllr. Cooper be the deputy representative for Mining Villages Regeneration Group.

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. S. Dale

**Resolved:** that the following Outside Body is added:  
South Crofty Mine with Cllr Drew as the representative.

**Proposed:** Cllr. S. Dale **Seconded:** Cllr. M. Rainbird

**Resolved:** that Cllr. Paton be the deputy representative for South Crofty Mine.

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. D. Cooper

**Resolved:** that Mineral Tramways be removed and that representations for the Community Area Partnership Climate Change & Green Infrastructure groups are put on hold..

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. E. Glanville

**25/06/23 To fill vacancies on the following committees:**

- a) Planning Committee.
- b) Health & Safety and Finance Committee.
- c) Staffing Committee.
- d) Open Spaces Improvement Committee.
- e) Amenities and Projects Committee.

There were no nominations received.

**25/06/24 To co-opt members for the following ward vacancies:**

- a) Pool Ward – 4 vacancies.
- b) Barncoose Ward – 1 vacancy.
- c) Four Lanes Ward – 1 vacancy.

There were no applications for co-option received.



**25/06/25** To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

**Resolved:** that under the 1960 Public Bodies (Admission to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed.

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. S. Dale

**25/06/26** To receive the resolutions and consider the recommendations of the Staffing Committee Meeting held on 5<sup>th</sup> June 2025 and make appropriate resolutions.

The resolutions and recommendations from the Staffing Committee meeting held on 5<sup>th</sup> June 2025 were tabled.

**Resolved:** that the recommendations of the Staffing Committee are approved.

**Proposed:** Cllr. P. Holmes **Seconded:** Cllr. J. Pollock

**25/06/27** To consider nominations received for the Rewind Radio Cornwall Hero Awards and formulate a response making appropriate resolutions.

The information about the awards for the Rewind Radio Cornwall Hero Awards was circulated ahead of the meeting.

The Clerk briefed the meeting on nominations received and the Council made appropriate resolutions.

**25/06/28** To receive and consider quotations for replacement office windows and the main entrance door at Treloweth Community Hall and make appropriate resolutions.

A summary of information and quotations were circulated ahead of the meeting.

The meeting discussed the various options and quotations.

**Resolved:** that Carn Brea Parish Council approve Company 3 to provide 3 replacement PVC windows option 3 and entrance doors with side panels in Rosewood with white interior with silver handles at Treloweth Community Hall at a cost of £6307.14 ex VAT.

**Proposed:** Cllr. J. Paton **Seconded:** Cllr. J. Pollock

Meeting closed at 9.16pm

Signed: 

Dated: 17. July 2025