



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)

Scryuynyas dhu Consel

e. clerk@carnbreaparishcouncil.gov.uk

Minutes of the Full Council Meeting of the above Council; held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 22nd May 2025 at 7:00 pm.

Minutes

Present: Councillors R. Drew (Chairman), S. Dale (Vice Chairman), D. Cooper, E. Glanville, P. Holmes, J. Pollock, J. Poxon, M. Rainbird and A Woodrow.
Councillors J. Paton and B. Watkins (from item 29).

Also Present: Andrew Moyle-Browning (Clerk) and Sarah-Jane Noakes (Assistant Clerk).
Councillors J. Ball (CC), B. Craze (CC) and S. Desmond (CC).

25/05/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

25/05/02 To receive apologies for non-attendance.

There were no apologies received.

25/05/03 The Clerk to confirm the Councillor Declarations of Acceptance of Office have been signed and received.

The Clerk confirmed that the Declaration of Acceptance of Office had been signed and received from Cllr. J. Poxon.

25/05/04 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no interests declared.

25/05/05 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

25/05/06

Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were 9 members of the public present.

The following comments were received:-

- A member of the public thanked the Council for listening and understanding their point of view at previous meetings and expressed that people are coming back to the field and peacefully co-existing.
- A member of the public expressed having lived in the area for lots of years and that the Council listened well to the points raised at previous meetings regarding the need to let dogs off leads and hope Council will reverse the decision.
- A member of the public expressed having said all they needed to at previous meetings and that they just want the Council to get to a decision.
- A member of the public explained that they own two active dogs who benefit from off-lead exercise and due to working 12 hours shifts driving elsewhere would drain her energy.
- A member of the public requested that the Council consider installing designated area for dogs off leads as they have grandchildren that are unable to use the park due to stepping in dog mess on too many occasions. The meeting was advised that there a several people who visit the park in their cars and sit in the car while their dogs are on the field unsupervised. The member of the public felt that dogs on leads would make the field safer and nicer for everyone, especially children and those who may want to have a picnic.
- A member of the public acknowledged that there are responsible owners, but not all dog owners who use the field are responsible. Dogs are fouling and it is not being picked up. People are reluctant to go into the park and there is nothing for little ones other than to run around. Concerns were raised at the likelihood of catching toxocariasis which could lead to health issues and blindness if children were to come in contact with dog mess. They recounted a time when two dogs were aggressive, and a concern that if her dog was off lead, they would have attacked it. It was felt that even the most dedicated owners do not know how their dog will always react and this is why they should be kept on leads. They had also witnessed people pulling up in their cars and letting dogs onto the field unsupervised while they stay in their car.

The meeting agreed to move agenda item 20 forward.

25/05/20

To receive Cornwall Councillor reports.

The Chairman invited Cornwall Councillors to introduce themselves.

Cllr. James Ball (Camborne, Roskear and Tuckingmill).

Cllr. Ball is heading into his second term as Camborne Town Mayor and is available to help with anything that comes up within Carn Brea Parish. Also, as the Mayor of the neighbouring town of Camborne, he is happy to work collaboratively with Carn Brea Parish Council on any relevant projects. Cllr. Ball noted the welcome to Carn Brea Parish sign had been erected at Kerrier Way and that he had completed intense training and induction for his role as Cornwall Councillor.



Cllr. Sussane Desmonde (Pool and Tehidy).

Cllr. Desmonde acknowledged the significant responsibilities of her role and affirmed her commitment to serving the community to the best of her ability. Cllr. Desmonde was born in Tuckingmill and attended Pool School and Cornwall College along with working as a Nurse at Treliske and other hospitals. Cllr. Desmonde has completed induction training and planning training which has been intense.

A query as to a planning matter in North Pool Road was raised. It was confirmed that the matter currently sat with the high court and a hearing is awaited. Cllr. Desmonde advised she will be monitoring the situation.

Cllr. Bruce Craze (Four Lanes, Beacon and Troon).

Cllr. Craze served as a Councillor on Redruth Town Council for 4 years, lived locally his whole life and has recently become a new Father. His working background is in hospitality but now works as a Dispenser in a local pharmacy. Cllr. Craze expressed he would be available if Carn Brea Parish Council needed support.

A matter was raised regarding an ongoing issue with a definitive map order. Cllr. Craze asked for the details to be sent to him.

Cornwall Councillors, a local resident and Cllr. P. Holmes left the meeting.

25/05/07 To receive and approve the minutes of the Full Council meeting held on 16th April 2025.

The minutes of the Full Council meeting held on 16th April 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 16th April 2025 are approved:

Proposed: Cllr. D. Cooper

Seconded: Cllr. A. Woodrow

25/05/08 To consider the minutes of the Full Council Meeting held on 16th April 2025 and receive any reports on matters referred.

Cllr. P. Holmes returned to the meeting.

The Clerk reported on the following matters referred:-

25/04/24

Completion of tree Inspection at Moorfield Road and Wheal Fortune, full report will be presented to Full Council in June.

25/03/15

Letter sent to Perran Moon (MP) regarding footpath WCO770.

A response has been received confirming that the matter is being raised with Cornwall Council.



25/05/09

To receive and approve the minutes of the Annual Meeting held on 15th May 2025 and receive any reports of matters referred.

Minutes of the Annual Meeting held on 15th May 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Annual Meeting held on 15th May 2025 are approved.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. J. Pollock

25/05/10

To receive the following financial reports and make appropriate resolutions.

a) To receive financial statements for the month of April 2025.

The Detailed Balance Sheet, Income & Expenditure Report, Earmarked Reserves Report and the Trial Balance were circulated ahead of the meeting.

Cllr. R. Drew reported that he had completed the financial checks for the month and confirmed that all records were found to be in order.

Resolved: that the financial statements for the month of April 2025 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Pollock

b) To nominate a member to check the invoices, cheques and RBS for the month of June 2025.

Resolved: that Cllr. R. Drew complete the financial checks for the month of June 2025.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. E. Glanville

c) To receive and approve the bank reconciliations for the month of April 2025.
Bank reconciliation reports were circulated ahead of the meeting.

Resolved: that the bank reconciliations for the month of April 2025 are approved.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Poxon

25/05/11

To receive and note the Annual Internal Audit Report for 2024/2025 making appropriate resolutions.

The Annual Internal Audit Report for 2024/2025 was circulated ahead of the meeting.

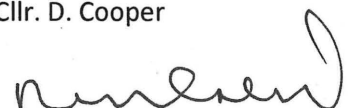
The Clerk advised the meeting that the report did not highlight any concerns and there were no outstanding actions.

There were no queries or comments received.

Resolved: that the Annual Internal Audit Report for 2024/2025 is noted.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. D. Cooper



25/05/12

To receive a report on the effectiveness of the systems of internal control and consider the findings and make appropriate resolutions.

Amended monthly Councillor Financial Checklist, Practitioners' Guide 2025 Section One and the Annual Governance Statement was circulated ahead of the meeting along with a written report from the Clerk highlighting:

- The Accounts and Audit Regulation 2015 requirements for reviewing the systems of internal controls.
- The Audit Report did not highlight any concerns with the Council's existing system of internal controls.
- The Clerk conducted a review of the internal controls and felt they are adequate, however proposed some amendments to the Monthly Councillor Financial Checklist.

There were no queries or comments received.

Resolved: that the systems of internal control are adequate and the Councillor Monthly Financial Check Sheet with amendments is approved.

Proposed: Cllr. J. Poxon

Seconded: Cllr. A. Woodrow

25/05/13

To receive and consider for approval the Annual Governance Statement 2024/2025 and make appropriate resolutions. (Clerk and Chairman to sign)

A copy of the Annual Governance Statement 2024/25 was circulated ahead of the meeting.

The Clerk read out each statement and the Council answered as appropriate.

Resolved: that Carn Brea Parish Council's Annual Governance Statement 2024/2025 has been considered and approved and that sections 1-8 are recorded as Yes and section 9 recorded as not applicable.

Proposed: Cllr. S. Dale

Seconded: Cllr. J. Pollock

25/05/14

To approve the Annual Accounting Statement by resolution. (Person presiding to sign and date)

The Accounting Statement 2024/25 was circulated ahead of the meeting and there were no queries or comments received.

Resolved: that the Accounting Statement for 2024/2025 for Carn Brea Parish Council is approved.

Proposed: Cllr. E. Glanville

Seconded: Cllr. D. Cooper



25/05/15

To receive and confirm the dates for the Period of Exercise of Public Rights and make appropriate resolutions.

A copy of the Notice of Public Rights was circulated ahead of the meeting along with a summary of public rights.

Resolved: that the period for exercise of public rights is confirmed as Tuesday 3rd June 2025 to Monday 14th July 2025 (inclusive).

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

25/05/16

To receive and approve the Council's Financial Report for the Financial Year ending 31st March 2025.

A copy of the Council's Financial Report for the Financial Year Ending 31st March 2025 were circulated ahead of the meeting.

There were no comments or queries received.

Resolved: that the Year End Accounts for the financial year ending 31st March 2025 are approved.

Proposed: Cllr. S. Dale

Seconded: Cllr. J Poxon

25/05/17

To consider correspondence received.

The meeting received the following correspondence:-

25/031 Tom French Annual Parish Meeting

The Chairman advised the meeting that Tom French had received the Clarence Coombe Award and was writing to express thanks.

25/032 Pat Coombe Annual Parish Meeting

The Chairman advised the meeting that the Card was from Pat Coombe who was the wife of former Councillor Clarence Coombe.

25/033 Cllr. R. Drew Response to Complaint

The Chairman advised that the letter sent was response to correspondence received following contact from a local resident on numerous occasions.

25/034 Local Resident Dogs on Leads

The Chairman advised that this was an additional piece of correspondence received.

25/035 Local Resident Four Lanes Park

The Chairman advised that this was an additional piece of correspondence received.

Members were invited to comment or raise queries regarding the correspondence received before moving to noting the correspondence. No comments were received and the Chairman advised that the only item of correspondence that needed action was 25/035 and that he would be writing to the local resident.

Resolved: that the Correspondence for May 2025 is noted.

Proposed: Cllr. E. Glanville

Seconded: Cllr. A. Woodrow



25/05/18

To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 24th April 2025.

Resolved: that the minutes of the Planning Committee meeting held on 24th April 2025 are approved.

Proposed: Cllr. P. Holmes

Seconded: Cllr. D. Cooper

25/05/19

To receive reports

(i) Chairman of the Council

A written report from the Chairman was supplied detailing events attended.

(ii) Police Report

Cllr. M. Rainbird confirmed that a report had been given to the Clerk and that she had attended the quarterly Police liaison meeting.

(iii) Finance Member

Cllr. Drew reported checks completed and all in order.

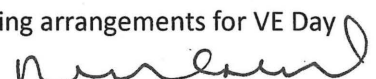
(iv) Clerk

The Clerk gave a verbal report on the following:-

- Application for grant funding from the Community Capacity Fund made on 22nd April 25. Decision expected before the end of May.
- Work to rectify a complaint regarding squeaky play equipment at Wheal Fortune Park .
- Bug houses & bird boxes to be installed before the end of May.
- Completion of the signed agreement for the Phone Box at Penhallick Road and works to be scheduled in liaising with the local land owner to renovate and clear the phone box.
- Request for permission for the permanent car park on Moorfield Road Open Space to Fields in Trust has been delayed due to issues raised regarding covenants and land registry, however a temporary car park whilst the TCH works are in progress has been provisionally approved – awaiting confirmation.
- A planning application for the proposed works at Treloweth Community Hall is being submitted by the Architect.
- Concern regarding fly tipping at Morrisons and Heartlands raised by local residents. Cornwall Council requested that concerns are raised by the resident direct to Cornwall Council.
- Installation of new Parish sign at Kerrier Way.
- Local residents have contacted the office regarding concerns of occupancy and works being undertaken on land off Druids Road. The Clerk has spoken to the relevant PCSO who has confirmed there is no need for any concern. This has been fed back to the residents.
- Attendance at South Crofty Mine with the Chairman for HRH Princess Anne's visit on 6th May 2025.
- Completion of Emergency First Aid at Work training.

Cllr. Dale thanked the Clerk for reporting wonky signs above the speed camera on the way to Four Lanes and confirmed that new posts had been installed as well as the removal of fly tipping at Loscombe Road.

Cllr. Drew expressed thanks to the Clerk for making arrangements for VE Day celebrations.



- (v) **To receive any written reports on any meetings attended.**

There were no written reports received.

- (vi) **To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**

Cllr. Cooper reported on work the Community Health and Wellbeing group complete which included the 'I care, I move' falls prevention sessions which are fully booked and that the group are working on summer activities.

Cllr. P. Holmes and Cllr. J. Pollock left the meeting

25/05/21

To receive and consider a motion to reverse the resolution to request that dogs be kept on leads at all times on Moorfield Road Open Space from January 1st 2025 that was passed on 12th December 2024.

No discussion was held and Cllr. S. Dale proposed moving straight to voting on the proposed motion as it had support of 5 Councillors.

Resolved: that Carn Brea Parish Council reverse its decision made on 12th December 2024, that dogs be kept on leads at all times on Moorfield Road Open Space.

Proposed: Cllr. S. Dale

Seconded: Cllr. A. Woodrow

It was acknowledged that the item was over quickly, that most people will be pleased with the result and that the subject could be revisited when other features are in the place. The meeting was advised that plans to improve the park will be completed sequentially, 1st a circular path, 2nd installation of a playground.

The Clerk reminded the meeting that public consultation would take place in due course.

The meeting was advised that a circular path would cost a lot of money and a children playground over £100,000. The meeting was reassured that although the Council are not a rich Council they will be prudent in the way they spend money.

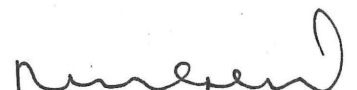
7 members of the public left the meeting.

The meeting agreed that the Clerk should remove all signage from the entrance.

A member of the Council advised that dog mess had improved but if it was to increase the Council should look into the matter again.

The Clerk advised that there is an existing Public Space Protection Order for dog fouling and that signage will go up in due course.

Cllr. P. Holmes and Cllr. J. Pollock returned to the meeting.



25/05/22

To receive the draft revised Hackney Carriage & Private Vehicle, Operator, Driver Licensing Policy consultation and formulate a response making appropriate resolutions.

Draft revised Hackney Carriage and Private Vehicle, Operator, Driver Licensing Policy consultation was circulated ahead of the meeting the following observations were made:-

- Contactless payment. The ability to pay with cash should be kept.
- Concern about removal of Kerrier disability requirements.
- Concerns with licensing in up to 2 zones.
- Policy 3.7 – Need to clarify no red light visible from the front.
- Removal of reasonably in 3.8.
- Emergency equipment should be UK standard.

Resolved:

That Carn Brea Parish Council make the following comments on the Taxi & Private Hire Consultation. That whilst it is welcomed that all vehicles must be equipped with contactless payment machines, the ability to pay with cash must be safeguarded; Policy 3.1 Hackney Carriage and Private Hire licenses should be aligned to operate county wide; Policy 3.4 whilst Cornwall Council are seeking a wider disability requirement, the Kerrier Scheme should not be diluted or removed in the interim; Policy 3.25 the disabled friendly vehicle exemption from Euro 6 should be extended from 2 to 4 years to encourage adoption of this kind of vehicle; Policy 3.7 the addition of the words 'Roof signs must not show red to the front of the vehicle'; Policy 3.8, Remove the word reasonably in first paragraph as it makes it subjective and the requirement for warning triangles and tabards should be to UK Standards and not European. Delegation to the Clerk to submit the comments on behalf of the Council.

Proposed: Cllr. S. Dale

Seconded: Cllr. P. Holmes

25/05/23

To receive the draft Annual Report Newsletter and make arrangements for finalising the report.

The Summer Newsletter/Annual report was circulated ahead of the meeting.

The Clerk highlighted that the report was submitted to Council for agreement later due to elections and thanked the Assistant Clerk for putting together the report and redesigning it.

The meeting agreed that subject to members being co-opted, their details should be added to the report if possible.

Resolved: that the draft Annual Report Newsletter is approved and delegation to the Clerk to make the arrangements for distribution.

Proposed: Cllr. J. Pollock

Seconded: Cllr. D. Cooper



25/05/26

To receive and consider a request from Cornwall Neighbourhoods for Change regarding the hire of Moorfield Road Open Space and make appropriate resolutions.

A letter requesting use of Moorfield Park for a Summer Fun Day was circulated ahead of the meeting.

The meeting consider:

- Great community event.
- The need for relevant insurances and licenses.
- No mention of the use of Treloweth Community Hall.
- The need for access to toilets.
- Whether to charge or not.
- The need to contact the police being the responsibilities of the hirers.
- Removal of rubbish.
- Saves the Council putting on an event.

Resolved:

that in principle Carn Brea Parish Council approves the use of Moorfield Road Open Space by Cornwall Neighbourhoods for Change for the purposes of holding a summer event between 10am and 3pm on either the 29th August 2025 or 1st September 2025 at no charge subject to all documentation and requested arrangements being met. Delegation to the Clerk in liaising with the Chairman and Vice Chairman of the Council to agree the arrangements and ensure the relevant insurances, licenses, risk assessments and documentation are provided and ensure that arrangements are in place for event security and making good any damage to the open space. Use of the hall would be agreed if needed with a charge agreed with the Chair and Vice Chair of the Council.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Poxon

25/05/27

To receive and consider the annual renewal of SAGE Payroll Software and Support services and make appropriate resolutions.

An invoice from Sage for the annual renewal was circulated ahead of the meeting.

Resolved: **that Carn Brea Parish Council renew the Sage Payroll and Support services for 2025/2026 at a cost of £425 ex VAT.**

Proposed: Cllr. J Poxon

Seconded: Cllr. M. Rainbird.

Resolved: **that agenda item 29 be moved ahead of agenda item 28.**

Proposed: Cllr. P. Holmes

Seconded: Cllr. R. Drew



25/05/29

To co-opt members for the following ward vacancies:

a) Pool Ward – 4 vacancies

There were no applications for the Pool Ward vacancies.

b) Barncoose Ward – 2 vacancies

Resolved: that B. Watkins be co-opted as a Barncoose member of Carn Brea Parish Council.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

Cllr. B. Watkins signed his declaration in front of the Clerk and the meeting.

c) Four Lanes Ward – 2 vacancies

Resolved: that J. Paton be co-opted as a Four Lanes member of Carn Brea Parish Council.

Proposed: Cllr. A. Woodrow

Seconded: Cllr. M. Rainbird

Cllr. J. Paton signed his declaration in front of the Clerk and the meeting.

25/05/28

To fill vacancies on the following committees:

a) Planning Committee.

Resolved: that Cllr. J. Paton is appointed to Four Lanes on the Planning Committee and that Cllr. B. Watkins is appointed to Barncoose on the Planning Committee.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

b) Health & Safety and Finance Committee.

Resolved: that Cllr. J. Poxon is appointed to the Health & Safety and Finance Committee.

Proposed: Cllr. J. Pollock

Seconded: Cllr. M. Rainbird

c) Staffing Committee.


There were no nominations received.

d) Open Spaces Improvement Committee.

Resolved: that Cllr. B. Watkins and Cllr. J. Poxon are appointed to the Open Spaces Improvements Committee.

Proposed: Cllr. J. Pollock

Seconded: Cllr. M. Rainbird



e) Amenities and Projects Committee.

Resolved: that Cllr. J. Paton and Cllr. B. Watkins are appointed to the Amenities and Projects Committee.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

25/05/30

To appoint a Councillor/s as a signatory on the Council's Unity Trust Bank Account and make appropriate resolutions.

Resolved: that Cllr. B. Watkins is appointed as a signatory on the Council's Unity Trust Bank Account.

Proposed: Cllr. R. Drew

Seconded: Cllr. E. Glanville

25/05/31

To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

25/05/32

To receive and approve the Confidential Minutes of the Full Council meeting held on 16th April 2025.

Confidential Minutes of the Full Council meeting held on 16th April 2025 were tabled at the meeting.

Resolved: that the Confidential Minutes of the Full Council meeting held on 16th April 2025 are approved.

Proposed: Cllr. B. Watkins

Seconded: Cllr. J. Pollock

Meeting closed at 9:07 pm

Signed: _____



Dated: _____

19th June 2025.