



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
 Scryuynyas dhu Consel
 e. clerk@carnbreaparishcouncil.gov.

Minutes of the Staffing Committee to be held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 2nd January 2025 at 7:00pm.

Minutes

Present: Councillors R. Drew (Vice Chairman), S. Dale and M. Moyle.

Also Present: Andrew Moyle-Browning (Clerk)

25/01/S/01 Welcome and safety procedures.

The Vice-Chairman welcomed the meeting and explained the Safety Procedures.

25/01/S/02 To receive apologies for non-attendance.

Cllr Jordan, Cllr Glanville and Cllr Davis

25/01/S/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no interests declared.

25/01/S/04 To consider written request(s) for dispensations.

There were no written requests for dispensation.

**25/01/S/05 Public Participation on items on the agenda.
 (Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)**

There were no members of the public present.

25/01/S/06 To receive and approve the minutes of the Staffing Committee held on 5th December 2024.

Resolved: that the minutes of the Staffing Committee held on 5th December 2024 are approved.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Moyle

25/01/S/07 To consider the minutes of the Staffing Committee held on 5th December 2024 and receive any reports on matters referred.

The Clerk reported that the review of policies following the new guidance on dealing with Sexual Harassment in the workplace and the review of the Menopause Policy were in progress.

25/01/S/08 To receive and review the Annual Leave Policy with proposed amendments and make appropriate recommendations.

The meeting went through the proposed minor amendments and reviewed specifically point 9.1 which deals with Religious Holidays following a query raised about whether the wording in the policy was in line with the Equality Act.

The Clerk confirmed that following the query, he had contacted the Council's HR Consultants, Worknest, for their advice.

The meeting agreed that this item be deferred to the next Staffing Committee Meeting and the Clerk continue to liaise with Worknest to ensure that the policy complies with the Equality Act and the formal response be brought back to the next meeting for the committee's review.

25/01/S/09 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew **Seconded:** Cllr. S. Dale

25/01/S/10 To receive and approve the Confidential Minutes of the Staffing Committee held on 5th December 2024.

Resolved: that the Confidential Minutes of the Staffing Committee held on 5th December 2024 are approved.

Proposed: Cllr. M. Moyle **Seconded:** Cllr. S. Dale

25/01/S/11 To consider the Confidential Minutes of the Staffing Committee held on 5th December 2024 and receive any reports on matters referred.

There were no matters to report

25/01/S/12 To receive an update on correspondence with Worknest regarding the changes to guidance on dealing with Sexual Harassment in the Workplace.

A copy of the correspondence from Worknest was tabled at the meeting.

Resolved: that the correspondence is noted, however the Committee are disappointed with its content.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Moyle

25/01/S/13 To receive the Clerk's report and make appropriate recommendations / resolutions.

The Clerk's report was tabled at the meeting and the Committee invited to ask questions.

Resolved: that the Clerks report is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Moyle

25/01/S/14 Staffing matters.

The Clerk provided a verbal report

Meeting closed at 7:29 pm

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