



Carn Bre Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)

Scryuynyas dhu Consel

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Minutes of the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 20th March 2025 at 7:00 pm.

Minutes

Present: Councillors R. Drew (Chairman), S. Dale (Vice Chairman), D. Cooper, P. Holmes, J. Pollock, M. Rainbird, T. Salisbury, J. Poxon and A. Woodrow.

Also Present: Andrew Moyle-Browning (Clerk) and Anita Hopkinson (Administrative Assistant).
Cornwall Councillor P. Desmonde

25/03/01 Chairman's welcome and safety procedures.

The Chairman extended a warm welcome to all attendees and gave an overview of the safety procedures.

25/03/02 To receive apologies for non-attendance.

Councillors M. Moyle, E. Glanville, B. Watkins, M. Davis, and P. Deakin
Cornwall Councillors D. Crabtree and S. Weedon

25/03/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

Cllr. Drew declared an interest in item 27.

25/03/04 To consider written request(s) for dispensations.

There were no written requests for dispensations.

25/03/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were 6 members of the public present.

Cllr. Drew advised the meeting of the rules in relation to public participation. 3 members of the public spoke. The following points were raised:

- That the Newsletter article advised alternative parks for dogs, even after comments raised at the last meeting, the resident explained that those areas have play equipment for children, rewilded areas and are unkept areas with litter and broken glass.
- Concerns that older residents are unable to go elsewhere.
- Concerns about the negative effect on residents' mental health, circle of friends and helping others with their dogs.
- Many of the children in the surrounding area are grown up and the community is made up of older residents.

The Clerk explained that due to the timing of the Newsletter publication, that the Newsletter had been sent to printers before the February meeting where additional comments had been raised.

The Clerk explained there would be no discussion at item 16 due to the pre-election period of heightened sensitivity in respect of publicity and other matters, covering the period between the publication of notice of elections on the 14th March to the close of poll on local election day, 1st May 2025. The Clerk briefed the meeting that it affects officers who must be politically impartial and publications and communications activity in the Council's name. At a basic level it prevents the Council and its officers from publicising any new or controversial initiatives or otherwise publishing anything that might be considered advantageous to a particular candidate standing for election, or their parties. This item would therefore be moved to the May Full Council Meeting following the elections.

A question was asked by a member of the public about the possibility of reversing the resolution about dogs on leads on Moorfield Road Open Space as discussed at the previous meeting and asked if a letter had been received from Councillors. The Clerk explained that he was unable to confirm that at the meeting.

The Chairman briefed the meeting on the process that had to be followed as stated in the Council's Standing Orders and confirmed that a letter had been received by the Clerk with the required signatures and that due to the period of sensitivity, the item would be added to the May 2025 Full Council meeting agenda.

Queries were raised about what would happen if the members of the Council that have signed are not on the Council after the elections?

The Clerk explained that the 5 signatures would need to be current Council members.

Cllr. Drew thanked the members of the public for coming to the meeting and re-enforcing their points and reiterated that this item would not be discussed further at Item 16.

6 members of the public left the meeting.

25/03/06 To receive and approve the minutes of the Full Council meeting held on 20th February 2025.

Minutes of the Full Council meeting held on 20th February 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 20th February 2025 are approved.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. J. Pollock

25/03/07 To consider the minutes of the Full Council Meeting held on 20th February 2025 and receive any reports on matters referred.

The Clerk reported:

25/02/13 – The Oak Tree to be planted in memory of Cllr Chris Jordan has been purchased by Cllr Drew and has been planted at Wheal Fortune Park and arrangements are being made for a plaque in his memory. Forest for Cornwall kindly provided the posts and cage required for the planting.



25/03/08 a) To receive financial statements for the month of February 2025.

Financial statements for the month of February 2025 were circulated ahead of the meeting.

February financial checks were completed by Cllr Dale, who reported that following completion of the checks the accounts were all correct.

Resolved: that the financial statements for the month of February 2025 are noted.

Proposed: Cllr. S. Dale

Seconded: Cllr. A. Woodrow

b) To receive and approve the payment schedule for the month of March 2025.

The payment schedule for the month of March 2025 was circulated ahead of the meeting.

Resolved: that the payment schedule for the month of March 2025 is approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. M. Rainbird

c) To nominate a member to check the invoices, cheques and RBS for the month of April 2025.

Resolved: that Cllr. Cooper complete the financial checks for the month of April 2025.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Rainbird

d) To receive and approve the bank reconciliations for the month of February 2025.

Bank reconciliations for the month of February 2025 were circulated ahead of the meeting.

Resolved: that the bank reconciliations for the month of February 2025 are approved.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

e) To approve transfers of money within accounts.

Resolved: that £30,000 from Lloyds Premier to Lloyds Treasurer Account and £27,000 from Lloyds Treasurer Account to Unity Current Account.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. J. Poxon

f) To consider movements to and from Earmarked Reserves.

There were no movements to and from Earmarked Reserves for consideration.



25/03/09 To consider correspondence received.

Ref:	From:	Regarding:
25/021	Chair to MVRG	New Mining Trail signs for Muti-Use Trails
25/022	NHS	Letters and Decision Notices Application for inclusion in a pharmaceutical list Station Road, Pool
25/023	Business Waste	Price Amendment
25/024	Cornish Metals	Update
25/025	Cornwall Council	Protected NDP's
25/026	Resident	Heartlands

Resolved: that Correspondence for March 2025 is noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

Cllr. Holmes left and returned during this item.

25/03/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.**a) Planning Committee Meeting held on 27th February 2025.**

Minutes of the Planning Committee meeting held on 27th February 2025 were circulated ahead of the meeting.

Resolved: that the minutes of the Planning Committee Meeting held on 27th February 2025 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

b) Staffing Committee Meeting held on 6th March 2025.

Minutes of the Staffing Committee meeting held on 6th March 2025 were circulated ahead of the meeting along with associated Policies.

Resolved: that the following recommendations from the Staffing Committee Meeting held on 6th March 2025 are approved:

- that the 2nd paragraph under 5.2-Reporting on Page 3 be removed and the wording in the first paragraph under 5.2-Reporting on page 3 be changed to: If the Clerk is unavailable, please leave a message with the office who will arrange for the Clerk, Chairman or Vice-Chairman of the Council to make contact with you.
- that the Absence Management Policy as amended be approved.
- that the Disciplinary Policy as amended be approved.
- that the Dignity at Work (Bullying and Harassment) Policy as amended be approved.
- that the Risk Assessment for Preventing Sexual Harassment be approved.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

Resolved: that the minutes of the Staffing Committee meeting held on 6th March 2025 are noted.

Proposed: Cllr. J. Poxon

Seconded: Cllr. A. Woodrow

c) Amenities & Projects Committee Meeting held on 13th March 2025.


Minutes of the Amenities & Projects Committee Meeting held on 13th March 2025 were circulated ahead of the meeting.

Resolved: that the following recommendations from the Amenities & Projects Committee Meeting held on 13th March 2025 is approved:

- that delegation is given to the Clerk to obtain a quotation from the existing contractor to complete a Tree Inspection Report with recommended works at Moorfield Road Open Space and Wheal Fortune Park for Full Council approval.
- that delegation is given to the Clerk to obtain 3 quotations to replace and make good the damaged fencing inside the Play Park at Wheal Fortune Park with like for like fencing panels to include the reinstatement of a lockable pedestrian gate for Full Council approval.
- that CBPC hold the beacon lighting event to mark the VE Day 80th Anniversary at the Countryman Inn at Piece on Thursday 8th May 2025. Delegation to the Clerk to make the arrangements to register the event with the Pageant Master and liaise with the Countryman Inn and the promotion of the event to include invitations to local Service Associations within the agreed budget and that a board be provided for the purpose of allowing members of the public and Councillors to display photographs of family members who served during the 2nd World War should they wish to.
- that the remaining Picnic Bench from the Moorfield Road project be repurposed and installed at Wheal Fortune Park inside the play park.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

Resolved: that the minutes of the Amenities & Projects Committee Meeting held on 13th March 2025 are noted.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. A. Woodrow

25/03/11 To receive reports

(i) Chairman of the Council

A written report from the Chairman detailing meetings attended was circulated ahead of the meeting.

(ii) Police Report

There was no police report received.

(iii) Finance Member

Cllr. Dale confirmed that financial checks had been completed and everything was in order for the month of March.

(iv) Clerk

The Clerk reported on the following:-

Chairman and RFO Expenditure Approvals under Finance Regs 5.15 (excl VAT)
In line with Financial Regs 5.1, several quotations were sought for best value.

- Emergency Light replacement x 3 at TCH £500 excl VAT
- The application to add Cllr. Glanville as a signatory on the Lloyds Bank Account has been completed.
- Applications for grant funding from the Community Capacity Fund are currently on hold, however once reopened the Clerk will be making an application for £12,000 for the Moorfield Road Open Space Concept Design project.
- Cornwall Council have agreed to settle the claim for the damage to the seating at Barncoose Avenue and the Council's contractor will be making the repairs over the next couple of weeks.
- The Clerk has attended various webinars and Teams meetings dealing with Payroll Procedures, Year End, Procurement legislation changes and Elections.



- Local resident complained today about several Morrisons shopping trolleys being left around the Parish, the Clerk had contacted Morrisons and raised the concerns.
- The Clerk provided an update on behalf of CC Cllr Crabtree regarding the lack of street lighting on Spar Lane between Broad Lane and Clifton Road. This is a National Grid issue and are now awaiting a third visit from them to try and rectify the situation.

(v) To receive any written reports on any meetings attended.

There were no written reports received.

(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.

There were no verbal reports given.

25/03/12 To receive Cornwall Councillor reports.

Cllr Desmond reported on:

- Thank you and would like to wish the Council the very best for the future as he is not re-standing for Pool and Tehidy Ward.
- During time as a Cornwall Councillor there have been many successes and some not so much.
- Provided a brief Heartlands update.
- Proposed A3047 works.
- Thank you to the Parish Council Office team.

A question was raised about a planning matter in the North Pool Road area and the meeting was informed that a letter was being drafted for Cllr. Desmond's attention.

Cllr. Dale gave thanks on behalf of the Council to Cllr. Desmond and all the work he has done and his commitment to the Parish Council.

Resolved: that Carn Brea Parish Council formally thank with deep appreciation Cllr. Desmond for all his hard work during his time as Cornwall Councillor.

Proposed: Cllr. P. Holmes

Seconded: Cllr. R. Drew

Cllr. Desmond left the meeting.

25/03/13 To receive and approve the draft Meeting Dates for 2025/2026 and make appropriate resolutions.

The draft Meeting Dates for 2025/2026 were circulated ahead of the meeting.

Resolved: that the draft Meeting Dates for 2025/2026 are approved.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Poxon

25/03/14 To receive an update on extinguished footpath 205/26/5 and make appropriate resolutions.

The Clerk reported that emails to the senior officer have been sent on 7th February and 17th March, no response has been received.



25/03/15 To receive a report on outstanding Definitive Map Modification Orders (DMMO) relating to byways within the Parish and make appropriate resolutions.

A report on outstanding Definitive Map Modification Orders (DMMO) relating to byways within the Parish was circulated ahead of the meeting.

A discussion took place regarding the footpath WCA770 and considered what further actions could be taken by the Council.

Resolved: that Carn Brea Parish Council write to the local MP Perran Moon in respect of footpath WCA770 highlighting to him the steps taken by Carn Brea Parish Council and the lack of action by Cornwall Council and that he requests Cornwall Council reach the determination that the Secretary of State demanded in January 2024 giving 6 months to make their decision.

Proposed: Cllr. P. Holmes **Seconded:** Cllr. T. Salisbury

Resolved: that the report on outstanding Definitive Map Modification Orders is noted.

Proposed: Cllr. R. Drew **Seconded:** Cllr. J. Poxon

25/03/16 To receive an update regarding Dogs on Leads on Moorfield Road Open Space.

The Clerk re-briefed the meeting on the statement provided by Cornwall Council about the Pre-election period.

Resolved: that Carn Brea Parish Council note the briefing provided by Cornwall Council and read by the Clerk on the Pre-election period and the heightened sensitivity in respect of publicity and other matters, covering the period between the publication of notice of an elections 14th March to the close of poll on local election day 1st May 2025. It affects officers who must be politically impartial and publications and communications activity in the Council's name.

Proposed: Cllr. R. Drew **Seconded:** Cllr. J. Poxon


25/03/17 To receive the Annual Health & Safety Workplace Inspection conducted by the Council's Health & Safety Consultants and the Action Plan making appropriate resolutions.

The Annual Health & Safety Workplace Inspection report and Action Plan were circulated ahead of the meeting.

The Clerk briefed the meeting on actions taken.

Resolved: that the Annual Health & Safety Workplace Inspection 2025 and Action Plan are noted and the Clerk to report back progress with the Action Plan to the next Health and Safety and Finance Committee.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. T. Salisbury



25/03/18 To receive the minutes of the Committees and Meeting Structure Working Party and review the Scheme of Delegation with proposed amendments and make appropriate resolutions.

Minutes of the Committees and Meeting Structure Working Party meeting held on 3rd March 2025 were circulated ahead of the meeting along with the draft Scheme of Delegation.

Resolved: that the Council's Scheme of Delegation is approved as amended and is submitted to the Annual Meeting on the 15th May 2025 for adoption.

Proposed: Cllr. R. Drew **Seconded:** Cllr. D. Cooper

Resolved: that the Committees and Meeting Structure Working Party has fulfilled its Terms of Reference and is formally dissolved.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. M. Rainbird

25/03/19 To receive an update and a report on the application to Fields in Trust to install a car park area on Moorfield Road Open Space as part of the Treloweth Community Hall Improvements Project and consider options to include a change to the dedicated land and make appropriate resolutions.

A report on the Fields in Trust Car Park Application with maps and papers were circulated ahead of the meeting.

The Clerk explained the report and options.

Resolved: that Carn Brea Parish Council proceed with the application for a permanent car park on Moorfield Road Open Space and agree to dedicate the land north of the tree line on Moorfield Road Open Space, and to include the land adjacent to Treloweth Way and the land to the East marked 2 on the Deed of Dedication to the Fields in Trust to replace the land proposed for the Car Park. Delegation to the Clerk to confirm the application and dedicated land transfer with Fields in Trust and provide Full Council with a full update at the next available meeting.

Proposed: Cllr. J. Poxon **Seconded:** Cllr. M. Rainbird

25/03/20 To receive and review the Health & Safety Handbook with proposed amendments and make appropriate resolutions.

The Health and Safety Handbook with proposed amendments was circulated ahead of the meeting.

Resolved: that the Health & Safety Handbook is approved as amended.

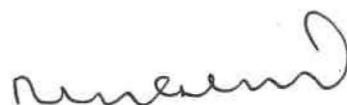
Proposed: Cllr. A. Woodrow **Seconded:** Cllr. J. Pollock

25/03/21 To appoint 1 Councillor as signatory for the Unity Trust Bank Account and make appropriate resolutions.

The Clerk briefed the Council that the Unity Trust Account was a key account as all payments were made from that account and to avoid any risks to payments made from that account, the Clerk asked that a signatory is added.

Resolved: that Cllr. J Poxon is appointed as a signatory on the Unity Trust Bank Account.

Proposed: Cllr. R. Drew **Seconded:** Cllr. S. Dale



25/03/22 To fill vacancies on the following Committees:**a) 1 vacancy on the Planning Committee for the Barncoose Ward.**

There were no volunteers to be members of the Planning Committee.

b) 4 vacancies on the Health & Safety and Finance Committee.

There were no volunteers to be members of the Health & Safety and Finance Committee.

Cllr. Dale expressed concerns about the completion of the Monthly Financial checks due to the low number of members on the Health & Safety and Finance Committee as these checks should be completed by a committee member as stated in Financial Regulations.

c) 2 vacancies on the Staffing Committee.

There were no volunteers to be members of the Staffing Committee.

d) 3 vacancies on the Open Spaces Improvement Committee.

Resolved: that Cllr. J. Poxon be appointed to the Open Spaces Improvement Committee.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Pollock

25/03/23 To receive and consider a Grant Application from Redruth Cricket Club and make appropriate resolutions.

The Grant Application from Redruth Cricket Club was circulated ahead of the meeting.

The Clerk briefed the Council that membership of the Club by residents of Carn Brea Parish was approximately 20% and that there was £634 remaining in the budget for this financial year.

Resolved: that £250 is awarded to the Redruth Cricket Club towards the cost of a solar battery.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

25/03/24 To consider a request from the Gazelles Gymnastic Group regarding their recent grant award and make appropriate resolutions.

The Clerk advised the meeting that no information had been provided for consideration.

25/03/25 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale



The Administrative Assistant left the meeting.

25/03/26 To receive the resolutions and consider the recommendations of the Staffing Committee Meeting held on 6th March 2025 making appropriate resolutions.

The resolutions and recommendations from the Staffing Committee meeting held on 6th March 2025 were tabled at the meeting and appropriate resolutions were made.

The Administrative Assistant returned the meeting.

Cllr Drew left and returned during the next item at the relevant point during discussion having declared an interest.

The Clerk left and returned during discussions.

25/03/27 To receive and consider nominations for the Annual Parish Meeting Awards.

The meeting received and considered nominations for the Annual Awards and made appropriate resolutions.

The meeting agreed that an agenda be added to the Amenities & Projects Committee Meeting Agenda to review the award categories for 2025.

Meeting closed at 8.59pm.

A handwritten signature in black ink, appearing to be 'M. M. M.', located at the bottom right of the page.