



Minutes of the Neighbourhood Plan Steering Group held on
Tuesday 30th January 2024 at 7pm. Meeting held at Treloweth Community Hall,
Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Meeting Commenced 7:00pm

Minutes

Present: Cllr. M. Moyle, Cllr. R. Drew, Cllr C. Jordan, Cllr. E. Glanville, Warwick Addison and Peter Lee.

Also Present: Andrew Moyle-Browning (Clerk) Stephen Besford-Foster (Consultant)

24/30/01/NP/01 Welcome

Cllr Moyle Welcomed the meeting and explained the emergency procedures.

24/30/01/NP/02 Apologies for absence

There were no apologies for absence.

24/30/01/NP/03 To receive and approve the minutes of the last meeting held on 12th December 2023.

The minutes of the previous meeting held on 12th December 2023 were tabled at the meeting.

Resolved: that the minutes of the meeting held on 12th December 2023 are approved.

Proposed: Cllr. R. Drew

Seconded: Peter Lee



24/30/01/NP/04 To receive and update from the consultant Stephen Besford-Foster.

The consultant briefed the group that the examiners draft report had now been received with recommended amendments. The draft report and had been circulated to the Steering Group ahead of the meeting.

24/30/01/NP/05 To receive an update on the Neighbourhood Plan following the External Examiners review.

The group unanimously expressed their sincere thanks to the consultant, Steven Besford -Foster for his hard work and commitment during the development of the draft Neighbourhood Plan and his support to the Steering Group throughout the process.

Steve took the meeting through the examiners draft report and the group reviewed the examiners comments and proposed amendments to meet the basic conditions.

Steve explained that a response is required on areas highlighted coupled with any additional amendments or changes discussed, and Steve would draft agreed amendments ahead of responding to the examiner and forward to the Clerk for circulation.

24/30/01/NP/06 To review and make arrangements for creating an information document / newsletter and promotional artwork to be used to communicate to the electorate ahead of the Public Referendum.

A draft information summary leaflet and press releases were provided on the table for the group to review.

Steve took the group through the design and content of the leaflet.

The Clerk to liaise with the printing company on proposed design style.

Steve took the group through the and draft post examination and pre referendum press releases.



The meeting agreed that they would provide feedback to the Clerk on any proposed amendments, additions or changes to the Summary Leaflet or Press releases by Monday 5th February. Feedback will be collated by the Clerk and forwarded to the consultant to provide a final draft leaflet for review.

The meeting agreed that the Clerk be added to the Post Examination Press Release and that Peter Lee be added representing comments on the referendum.

The Post Examination Press Release to be published following receipt of the final report from the examiner on Radio Cornwall, Pirate FM, The West Briton, (Camborne, Redruth, and Hayle) Cornwall Live, Facebook and the Parish Council Website.

24/30/01/NP/07 Any other business

The group agreed to arrange a meeting once the final report had been received and the Clerk to liaise with the Chairman of the Steering Group to agree a date.

Meeting closed: 8:15pm

A handwritten signature in blue ink, appearing to be 'M. Lee', written over a faint circular stamp or watermark.