Carn Brea Parish Council
Consel Plu Carn Bre
Mr. Andrew Moyle-Browning (Clerk to the Council)
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**Minutes of the Open Spaces Improvement Committee meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Monday 29th January 2024 at 7:00 pm.**

## Minutes

**Present:** Councillors R. Drew, C. Jordan, S. Dale, and M. Moyle

**Also Present:** Andrew Moyle-Browning (Clerk), Anita Hopkinson (Admin Assistant)

**24/01/OSI/01 To elect a Chairman to hold the meeting. (Min Ref 23/12/OSI/02 )**

**Resolved:** **that Cllr Drew is elected to chair the meeting.**

**Proposed:** Cllr. M. Moyle **Seconded:** Cllr. S. Dale

**24/01/OSI/02 Welcome and safety procedures.**

Cllr Drew welcomed the meeting and explained the safety procedures.

**24/01/OSI/03 To receive apologies for non-attendance.**

Councillors D. Cooper (Vice Chairman), E. Girling, and E. Glanville.

**24/01/OSI/04 Members to declare disclosable pecuniary interests and non-registerable interests. (including the details thereof) in respect of any items on this agenda.**

There were no disclosable pecuniary interests or non-registerable interests declared.

**24/01/OSI/05 To consider written request(s) for dispensations.**

There were no written requests for dispensations received.

**24/01/OSI/06 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).**

There were no members of the public present.

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**24/01/OSI/07 To receive and approve the minutes of the Open Spaces Improvements Committee meeting held 4th December 2023.**

**Resolved:** **that the minutes of the Full Council meeting held on 4th December 2023 are approved.**

**Proposed:** Cllr. C. Jordan **Seconded:** Cllr. R. Drew

**24/01/OSI/08 To consider the minutes of the Open Spaces Improvements Committee meeting held 4th December 2023 and receive any reports on matters referred.**

The Clerk provided the following updates:

- A report following site visits with a representative from Disability Cornwall is provided at agenda item 11.
- A report and update on engagement with external consultants for Wheal Fortune Park is provided at agenda item 9.
- A report and update on Moorfield Road Open Space is provided at agenda item 10.

**24/01/OSI/09 To receive an update on the engagement with external Consultants as part of the Open Spaces Improvements project at Wheal Fortune Park and make appropriate recommendations.**

The Clerk provided a verbal update on the engagement with external consultants and requested that the Council consider calling an extraordinary meeting after the 16th February 2024 deadline to review design plans submitted by the external consultants and make recommendations for next steps.

**The meeting agreed that following the 16th February 2024 deadline for the submission of proposed improvements to Wheal Fortune Park, an extraordinary meeting of the Open Spaces Improvement Committee to be held to consider and review the external consultants' plans. The meeting also agreed that they may wish to invite the external consultants to present their proposed improvements for the Open Spaces Improvement Committee to make recommendations to the Full Council.**

**24/01/OSI/10 To receive an update on the Open Spaces Improvements project at Moorfield Road Open Space and make appropriate recommendations.**

A report was circulated ahead of the meeting, and the Clerk recommended that due to the size of the proposed improvement project at Moorfield Road Open Space, that the formal tender process be followed and asked that the Committee consider the report and make appropriate arrangements and recommendations.

The Clerk advised that the Committee may wish to also consider making arrangements for further public consultations.

The meeting discussed the list of proposed priorities and the approved list of improvements and considered options for completing a full specification for the proposed improvement works.

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Cllr Dale spoke on setting up a working party to draw up the specifications and this was considered as an option. Cllr Moyle expressed concerns over the necessity and cost of any proposed footpath installations.

Cllr Drew reminded the meeting that the Full Council had approved a list of improvements, which included the provision of a footpath around the park, however no scheduled time frame had been agreed.

The Clerk proposed that he draw up a draft specification document for Moorfield Road Open Space Improvements for the committee to review ahead of making recommendations to Full Council as part of the Tender Process.

**The meeting agreed that the Clerk draw up a full specification for the improvement works at Moorfield Road Open Space for the Open Spaces Improvement Committee to review at the next meeting.**

**Resolved: that the report by the Clerk on Moorfield Road Open Space be noted.**

**Proposed:** Cllr. S. Dale **Seconded:** Cllr. M. Moyle

**24/01/OSI/11 To receive a report on disability access following an assessment at Moorfield Road Open Space and Wheal Fortune Park and make appropriate recommendations.**

The report and feedback were circulated ahead of the meeting.

*Cllr Jodan left and returned during discussions.*

**Resolved to Recommend:**
**That the proposed improvements to the entrances at Moorfield Road Open Space following the assessment with Disability Cornwall are included in the tender specification for improvement works at Moorfield Road Open Space.**

**Proposed:** Cllr. R. Drew **Seconded:** Cllr. M. Moyle

**The meeting agreed that the Clerk prepare a report to include any relevant considerations, for review by the Open Spaces Improvements Committee for the removal / adjustment of the existing entrance gates at Wheal Fortune Park with a view to replace these with an alternative accessible entrance with associated path re-surfacing works and report back to a future meeting.**

Cllr Dale expressed concerns that any alterations could result in unwanted access to the park, and this should be considered in any proposals.

**24/01/OSI/12 To receive an update on the Tree Planting project on Moorfield Road Open Space planned for the 26th & 27th February 2024 and make appropriate recommendations.**

The Clerk provided a verbal report on the tree planting.

**Meeting closed at 8.16pm**

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