



Minutes of the Neighbourhood Plan Steering Group held on
Monday 3rd July 2023 at 7pm. Meeting held at Treloweth Community Hall,
Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Meeting Commenced 7:05pm

Minutes

Present: Cllr C. Jordan, Cllr. E. Glanville, Warwick Addison and Peter Lee.

Also Present: Andrew Moyle-Browning (Clerk) and Steve Besford-Foster (Consultant).

23/03/07/NP/01 **Welcome**

Peter Lee welcomed everyone to the meeting.

23/03/07/NP/02 **Apologies for absence**

Cllr. M. Moyle
Cllr. R. Drew

23/03/07/NP/03 **To receive and approve the minutes of the last meeting held on
12th June 2023.**

The minutes of the previous meeting held on 12th June 2023 were circulated
to steering group members ahead of the meeting.

Resolved: **that the minutes of the meeting held on
12th June 2023 are approved.**

Proposed: Cllr. C. Jordan

Seconded: Warwick Addison

Cllr Glanville joined the meeting.

23/03/07/NP/04 **To receive an update on the Design Guide Document from the consultant,
Stephen Besford-Foster.**

The consultant Steve Besford-Foster updated the group on a recent call with
AECOM the previous week on the updated version of the Design Guide.
Additional photographs to be added which will be provided by Cllr Glanville
by Friday 7th July.

Peter Lee
3.11.23

Drainage was also discussed, and amendments being done to align wording.

Once these areas completed, the Design Guide will then go through a period of consultation. Suggested that this is completed in tandem with the Cornwall Council Consultation.

Steve went through the Equalities Impact Assessments Stage 1 and Stage 2 which are to be submitted to Cornwall Council.

23/03/07/NP/05

Any other business.

Equalities Impact Assessments

A copy of the final draft Equalities Impact Assessments Stage 1 and Stage 2 were provided for the group to review, and Steve talked through the documents ahead of the assessments being submitted to Cornwall Council as part of the plan submission documents.

Steve made specific reference to the updated Baseline Data in Stage 1 which now included up to date 2021 census data information.

Stage 2 of the assessment was reviewed, and Steve briefed the group on each of the sections.

Steve requested that the Steering Group approve the final draft Equalities Impact Statements Stage 1 and Stage 2.

Resolved: that the draft final Equality Impact Assessment Stage 1, Carn Brea Neighbourhood Plan 2023 – 2030 and the draft Equality Impact Assessment Stage 2, Carn Brea Neighbourhood Plan 2023 – 2030 are approved for submission to Cornwall Council.

Proposed: Peter Lee

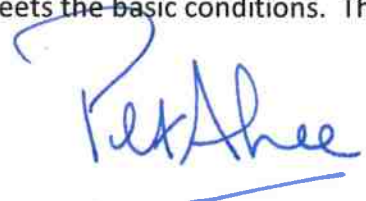
Seconded: Cllr. C. Jordan

The meeting agreed that the Clerk would submit both documents along with the Consultees List that was requested by Cornwall Council.

Next steps:

Steve briefed the Steering Group on the next stages following submission of the Draft Neighbourhood Plan and discussed next steps heading to referendum.


During the 6-week consultation period, an examiner is appointed. The plan is reviewed by the examiner to ensure it meets the basic conditions. The examiner reviews the responses received.



The examiner will produce a report and recommend that the report can be submitted to referendum without changes, with amendments or that it does not move to referendum if it fails to meet the basic requirements.

Steve went through the examination process and the referendum process and the regulations and process for promoting the campaign / referendum.

Meeting Closed: 8.23 pm

A handwritten signature in blue ink, appearing to read "Peter Ahee", with a horizontal line underneath the name.