



Carn Brea Parish Council

Consel Plu Carn Bre

Minutes of the Staffing Committee held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 6th July 2023 at 7:00 pm.

Minutes

Present: Councillors R. Drew, S. Dale, E. Glanville, C. Jordan and M. Roberts.

Also Present: Andrew Moyle-Browning (Clerk).

23/07/S/01 Welcome and safety procedures.

Cllr. Drew welcomed the meeting and explained safety procedures.

23/07/S/02 To receive apologies for non-attendance.

Apologies received from Cllr Moyle.

23/07/S/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest received.

23/07/S/04 To consider written request(s) for dispensations.

There were no written requests for dispensation received.

23/07/S/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

23/07/S/06 To receive and approve the minutes of the Staffing Committee held on 11th May 2023.

The minutes of the meeting were circulated to the committee ahead of the meeting.

Resolved: that the minutes of the Staffing Committee meeting held on 11th May 2023 are approved.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Roberts

23/07/S/07 To consider the minutes of the Staffing Committee held on 11th May 2023 and receive any reports on matters referred.

There were no matters referred.

- 23/07/S/08 To receive the revised edition of The Good Councillor's Guide to Employment and to consider the need for further reference material and make appropriate recommendations.**

The committee received a copy of the guide and a supplemental document outlining the protected characteristics. Cllr Drew briefed the committee on available policies and procedures for reference and that these can be accessed via the Parish Office and the Council Website.

Cllr Dale suggested that at future reviews of the Council's Policies, and to reduce the overall number of separate documents that a review be conducted to combine policies where appropriate.

Resolved: that the revised edition of The Good Councillor's Guide is received and noted.

Proposed: Cllr. E. Glanville

Seconded: Cllr. S. Dale

- 23/07/S/09 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.**

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. E. Glanville

- 23/07/S/10 To receive and approve the Confidential Minutes of the Staffing Committee held on 11th May 2023.**

The confidential minutes were provided to the committee on the table.

Resolved: that the Confidential Minutes of the Staffing Committee meeting held on 11th May 2023 are approved.

Proposed: Cllr. E. Glanville

Seconded: Cllr. S. Dale

- 23/07/S/11 To consider the confidential minutes of the Staffing Committee held on 11th May 2023 and receive any reports on matters referred.**

The Clerk provided an update to the committee.

- 23/07/S/12 To receive the Clerks report and make appropriate recommendations / resolutions.**

The Clerk provided the committee with a written report on the table and invited questions.

Resolved: that the July Clerks report is noted

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

- 23/07/S/13 Staffing Matters**

The Clerk provided the Committee with an update on staffing matters and appropriate resolutions were made.

Meeting closed: 7:20pm

