



Mr. Andrew Moyle-Browning (Clerk to the Council)
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Minutes of the Amenities & Projects Committee, held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 14th March 2024 at 7:00 pm.

Minutes

Present: Councillors S. Dale (Chairman), D. Cooper (Vice Chairman), M. Davis, R. Drew, P. Holmes, C. Jordan, J. Paton, J. Pollock, M. Rainbird and T. Salisbury.

Also Present: Councillor M. Moyle and Sarah-Jane Noakes (Assistant Clerk).

24/03/A&P/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

24/03/A&P/02 To receive apologies for non-attendance.

There were no apologies received.

24/03/A&P/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

24/03/A&P/04 To consider written request(s) for dispensations.

There were no written requests for dispensations.

24/03/A&P/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

24/03/A&P/06 To receive and approve the minutes of the Amenities & Projects Committee meeting held 1st February 2024.

Minutes of the Amenities and Projects Committee meeting held on 1st February 2024 were circulated ahead of the meeting.

Resolved: that the minutes of the Amenities and Projects Committee meeting held on 1st February 2024 are approved.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

24/03/A&P/07 To consider the minutes of the Amenities & Projects Committee meeting held 1st February 2024 and receive any reports on matters referred.

24/02/AP/08

Works on the flower beds have commenced and will continue when the weather improves.

24/02/AP/09

Enquiries are being made with the Flag Manufacturer on replacement flag costs.

24/02/AP/10

The Speed Sign Data has now been submitted to Cornwall Council Highways and Devon and Cornwall Police and will be sent monthly following the location change of the sign. A proposed meeting to review locations with Devon and Cornwall Police is to be arranged. An article was placed in the Spring Newsletter as requested.

24/02/AP/12

The Clerk is awaiting an update following a meeting that was held at the end of February with SWAST and other bodies regarding the Bleed Kits provision project and will give feedback to the committee once any information has been received.

24/02/AP/12

Emergency first aid training will be held on 16th March 2024, with a second date to be scheduled later in the year.

24/02/AP/17

Hanging Basket locations have been submitted to the contractor with the agreed additional baskets for 2024.

24/02/AP/19

The Phone Box at Penhallick was adopted by the Community Heartbeat Trust in 2015. The Clerk has contacted them and expressed an interest in the purchase / maintaining of the Phone Box and is awaiting a response.

The meeting noted the report on matters referred.

24/03/A&P/08 To receive a report on council owned land and make appropriate recommendations / resolutions.

A report was circulated ahead of the meeting which included:-

- Tree Planting Project at Moorfield Road Open space.
- Planting of hedging 'whips' at Wheal Fortune Park.
- Complaint regarding collection of rainwater on Moorfield Road Open Space running into a residents garden.
- Correspondence received by Cllr. Desmonde regarding the poor upkeep of land adjacent to Pool Health Centre and The Basset Institute.

The meeting noted the report on Council owned land.

24/03/A&P/09 To receive a report on council owned assets and make appropriate recommendations / resolutions.

Photographs of the refreshed noticeboard at Carnkie were circulated ahead of the meeting, showing that the cork backing had been removed due to weather damage and magnets are now being used on the metal back board.

The meeting noted the report.

24/03/A&P/10 To receive the latest Speed Indicator Sign data and make appropriate recommendations.

A report detailing the latest speed indicator sign data was circulated ahead of the meeting.

Cllr. Drew volunteered to analyse data of speeds at Four Lanes to identify dates and times when high speeds take place and informed the meeting that he was putting together an article for the Starling News which would include details of data from the speed indicator sign.

The meeting noted the speed indicator sign data, that there was no speeding above 40 mph at Carnkie and agreed that Cllr. Drew identify when the high speeds at Four Lanes took place.

24/03/A&P/11 To receive and review the Council's Asset Register and make appropriate recommendations / resolutions for updates and amendments.

The updated asset register was circulated ahead of the meeting. The meeting noted that the Rexel shredder and outside lights have no sellable value.

In line with the Scheme of Delegation the Clerk has retired Council Assets as listed in the Asset Reconciliation Document. Hanging baskets have been donated as previously agreed by the Council.

A request to add the date of purchase to the register was received. It was felt that if the register had the purchase price along with the date purchased, it would assist the meeting in establishing if there was any saleable value when deciding to retire assets. The Assistant Clerk advised that the purchase date was on the full register along with other details.

The meeting agreed that the Clerk ensure that the purchase dates are on the asset register report.

Resolved: that the Council's asset register and asset reconciliation is approved.

Proposed: Cllr. R. Drew **Seconded:** Cllr. D. Cooper

Resolved: to approve the retiring of the Christmas Lights which exceed the £250 permitted level by the Clerk.

Proposed: Cllr. S. Dale **Seconded:** Cllr. M. Davis

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24/03/A&P/12 To receive and consider the Parish Newsletter Schedule for 2024 and make appropriate resolutions.

A draft newsletter schedule was circulated ahead of the meeting.

A discussion took place regarding other Parish/Town newsletters containing adverts from local businesses and the meeting considered the possibility of Carn Brea Parish Council's Newsletter containing advertisements.

The meeting agreed that an agenda item is added to the next meeting of the committee which follows the Annual Meeting so that it can consider if the Council wish to allow advertisements in its newsletter. The meeting also agreed that the Clerk liaise with Chacewater and Illogan regarding how the advertising process is conducted in order to assist the committee in making a decision.

Resolved: that the draft Parish Newsletter Schedule for 2024 is approved.

Proposed: Cllr. M. Davis

Seconded: Cllr. T. Salisbury

24/03/A&P/13 To receive an update on the musical history of the Flamingo Ballroom, Pool (now Morrisons) and make appropriate recommendations.

Following February's committee meeting the Clerk contacted the resident to obtain more specifics and to indicate that the Council would be supportive in a joint approach to Morrisons with a view to publicise the full history of the site. Details received from the resident were circulated ahead of the meeting.

The Chairman advised that the Blue Plaque scheme information was pulled due to the fact that the scheme was to commemorate an individual and therefore was not appropriate.

The meeting considered caution due to the caliber of some acts that performed and the need to promote the mining heritage of the site.

Resolved to recommend: that the Clerk meet with Morrisons to explore if they would be interested in working together to publicise the history of the site.

Proposed: Cllr. R. Drew

Seconded: Cllr. P. Holmes

24/03/A&P/14 To receive and review the Social Media Policy with proposed amendments and make appropriate recommendations.

The Social Media Policy with proposed amendments was circulated ahead of the meeting. The Social Media Policy with further amendments in green were tabled.

Resolved to recommend: that the Social Media Policy as amended is approved and that 5.1 is reworded as follows:- The Council recognises the importance of the internet in shaping public thinking about our Council and community. The Council also recognises the importance of our employees, volunteers and Councillors joining in and helping shape local government conversations and direction through interactions on social media.

Proposed: Cllr. P. Holmes

Seconded: Cllr. C. Jordan

24/03/A&P/15 To review the Amenities & Projects Committee Terms of Reference in preparation for the Annual Meeting and make appropriate recommendations.

The current terms of reference along with proposed amendments was circulated ahead of the meeting.

Resolved to recommend:

that the Terms of Reference for the Amenities and Projects Committee as amended is approved by the Annual Meeting of Carn Brea Parish Council with pages numbered.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

24/03/A&P/16 To receive information and consider the purchase of a 'Flag of Peace' as part of the commemoration of the 80th Anniversary of the D-Day Landings and make appropriate recommendations.

Details regarding the possible purchase of a flag of peace were circulated ahead of the meeting.

The meeting considered the purchase of a flag of peace at a cost of £24.00 to be hung for 1 week from 6th June 2024 with the possibility of an additional flag being flown at another location for example the Countryman with the assistance of Cllr. Paton supplying a portable flag pole.

Resolved to recommend:

that the Council purchase one Flag of Peace' at a cost of £24 to be hung on the flag pole at Treloweth Community Hall and if agreeable with another agreed location purchase an additional flag at a cost of £24. Flags to be flown week beginning 6th June 2024.

Proposed: Cllr. J. Paton

Seconded: Cllr. M. Rainbird

Resolved to recommend:

that delegated authority is granted to the Clerk in liaising with the Chairman and Vice Chairman of the Amenities and Projects Committee to agree an additional location for a 'Flag of Peace' to be flown.

Proposed: Cllr. J. Paton

Seconded: Cllr. M. Rainbird

24/03/A&P/17 To receive a report on outstanding items.**Rock Field**

The proposed response to the landowner adjacent to Rock Field has been received and will be presented to Full Council for review.

South Wheal Francis

The agreed bin has been delivered and will be installed by Biffa.

Carol Concert

Initial enquiries have been made into venues, which includes Trevenson Church, Four Lanes Methodist Church, Pool Academy, Carn Brea Leisure Centre, Morrisons Café and Tesco Café. Further details on size, times and dates available, cost etc will be supplied to May's meeting in order to make firm decisions to enable arrangements to be made.

Tree Preservation Order

Cllr. Drew reported on enquiries made to date on the process of tree preservation orders.

Meeting noted the report on outstanding items.

Meeting Closed at 7:55 pm