



Carn Brea Parish Council

Consel Plu Carn Bre

Minutes of the Amenities & Projects Committee held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 22nd June 2023 at 7:00 pm.

Minutes

Present: Councillors R. Drew, D. Cooper, M. Davis, C. Jordan, J. Paton, M. Rainbird and T. Salisbury. Councillors P. Holmes and J. Pollock (from point mentioned).

Also Present: Andrew Moyle Browning (Clerk) and Sarah-Jane Noakes (Assistant Clerk).

23/06/A&P/01 Welcome and safety procedures.

Cllr. Drew welcomed the meeting and explained the safety procedures.

23/06/A&P/02 To appoint a Chair of the Amenities & Projects committee.

Cllr. Drew called for nominations for the role of Chair of the Amenities and Projects Committee.

Resolved: that Cllr. S. Dale be appointed as Chair of the Amenities and Projects Committee.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. M. Davis

23/06/A&P/03 To appoint a Vice Chair of the Amenities & Projects committee.

Cllr. Drew called for nominations for Vice Chair of the Amenities and Projects Committee.

Resolved: that Cllr. D. Cooper be appointed as Vice Chair of the Amenities and Projects Committee.

Proposed: Cllr. M. Rainbird **Seconded:** Cllr. J. Paton

23/06/A&P/04 To receive apologies for non-attendance.

Councillors S. Dale.

Cllr. Pollock and Cllr. Holmes entered the meeting.

23/06/A&P/05 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

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23/06/A&P/06 To consider written request(s) for dispensations.

There were no written requests for dispensations received.

23/06/A&P/07 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

23/06/A&P/08 To receive and approve the minutes of the Amenities & Projects Committee meeting held 13th April 2023.

The draft minutes of the Amenities and Projects Committee meeting held on 13th April 2023 were circulated to members ahead of the meeting.

Resolved: that the minutes of the Amenities and Projects Committee meeting held on 13th April 2023 are approved.

Proposed: Cllr. C. Jordan **Seconded:** Cllr. M. Davis

23/06/A&P/09 To consider the minutes of the Amenities & Projects Committee meeting held 13th April 2023 and receive any reports on matters referred.

The Clerk reported that there were no matters referred to consider.

23/06/A&P/10 To receive and review committee financial statements and budget spend to date.

Financial statements were circulated ahead of the meeting. The committee reviewed budget spending to date.

Resolved: that the financial statements are noted.

Proposed: Cllr. R. Drew **Seconded:** Cllr. D. Cooper

23/06/A&P/11 To receive a report on council owned land and make appropriate recommendations / resolutions.

The clerk reported on the following: -

- Proposed work in relation to the stockproof fencing at Rock Field.
- General maintenance of fencing and borders of open spaces including hedges.
- Painting of the wall at Treloweth Community Hall memorial.
- Painting of fences at Moorfield Road Open Space.
- Painting of planters opposite Pool Academy.
- Review of the entrance to Moorfield Road Open Space via the new land acquired.
- Improvements at Four Lanes Square.
- Donations of plants from B&Q.
- Continued excessive dog bag use.
- Completion of Grounds Person checks.

Queries were raised regarding ownership of verges along Moorfield Road and cutting of LMP paths.

23/06/A&P/12 To receive a report on council owned assets and make appropriate recommendations / resolutions.

The Clerk reported on the following: -

- Maintenance at St Euny Well and removal of graffiti.
- Cleaning of monuments and parish stones.
- Repainting of parish benches.
- Plans for repairs of damaged benches included the bench at Carnkie.

Members were encouraged to report any issues to the office to allow for appropriate scheduling of work.

23/06/A&P/13 To appoint two Editors for the Parish Newsletter and make appropriate recommendations / resolutions.

Cllr. Cooper called for nominations or volunteers for the position of editors of the parish newsletter.

Resolved: that Councillors S. Dale and R. Drew be appointed as Editors of the Parish Newsletter.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. J. Paton

23/06/A&P/14 To review and consider arrangements for events being held in 2023 and make appropriate recommendations / resolutions.

The Clerk reported that arrangements for the Picnic in Park and Remembrance Day have been delegated and appropriate arrangements are being made.

23/06/A&P/15 To review the Projects section of the Councils Budget Action Plan, making recommendations for any amendments and additions in preparation for the annual budget process.

The projects section of the Councils Budget Action plan was circulated to members of the committee ahead of the meeting.

The Clerk highlighted the Committees Terms of Refence and the way forward for future meetings regarding reviewing the action plan. The Clerk also advised as to the appropriate approach when considering new projects.

The Clerk recommended delaying reviewing project budget spend until September's Amenities and Project meeting.

The Clerk made the following additional recommendations to be added to those already identified in red text:

- Update 1 - Architect Appointment and plans in progress.
- Update 2 - Uniforms have been completed and safety wear target completion end July.

Resolved to recommend:

that the proposed amendments to the Projects section of the budget plan are approved and that the committee defer the final decision to approve any budget items until Septembers Amenities and Projects Committee meeting.

Proposed: Cllr. R. Drew **Seconded:** Cllr. M. Davies

- 23/06/A&P/16 To review the Community section of the Councils Budget Action Plan, making recommendations for any amendments and additions in preparation for the annual budget process.**

The community section of the Councils Budget Action plan was circulated to members of the committee ahead of the meeting.

The Clerk recommended that the following update is included along with any amendments in red:- Update 4, hanging baskets installed for 2023 Complete.

Resolved to recommend:

that the proposed amendments to the community section of the action plan are approved and that the committee defer the final decision to approve any budget items until Septembers Amenities and Projects Committee meeting.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

- 23/06/A&P/17 To review the Parish Works section of the Council's Budget Action Plan, making recommendations for any amendments and additions in preparation for the annual budget process.**

The parish works section of the Councils Budget Action plan was circulated to members of the committee ahead of the meeting and the Clerk recommended no further amendments.

Resolved to recommend:

that the proposed amendments to the parish section of the action plan are approved and that the committee defer the final decision to approve any budget items until Septembers Amenities and Projects Committee meeting.

Proposed: Cllr. R. Drew

Seconded: Cllr. P. Holmes

- 23/06/A&P/18 To review the Hall Hire Policy and make appropriate recommendations / resolutions.**

The current hall hire policy along with suggested amendments from the Clerk was circulated ahead of the meeting.

Resolved to recommend: that the amended Hall Hire Policy is approved.

Proposed: Cllr. J. Paton

Seconded: Cllr. T. Salisbury

- 23/06/A&P/19** To receive an update on the location of benches owned by Carn Brea Parish Council and identify locations for the provision of planters and make arrangements for a full proposal to be developed to include risk assessment and budget requirements making appropriate recommendations / resolutions.

A report was circulated to committee members ahead of the meeting.

The Clerk asked the committee for any sites for potential future planting projects, but there were no sites recommended.

Resolved to recommend: that the location of benches report is noted.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. M. Rainbird

- 23/06/A&P/20** To receive and review style options for the provision of planters within the parish and make appropriate recommendations / resolutions.

The Clerk requested delegated powers to liaise with Cornwall Council on installation ahead of quotes and asked the committee to agree the material, style, colour and number of planters per site.

The clerk recommended option C for planters.

Queries were raised regarding the need to water planters.

Resolved to recommend:

that quotations are sought for 4 planters (option c) in recycled brown plastic, with feet. That delegated powers are granted to the Clerk to liaise with Cornwall Council on the installation ahead of obtaining quotations.

Proposed: Cllr. M. Davis

Seconded: Cllr. T. Salisbury

- 23/06/A&P/21** To receive an update on outstanding actions and make appropriate recommendations / resolutions.

- The request for gifting a bench was forwarded to Cornwall Council and the request for a bench was denied.
- First Aid Training – Following delegations, the event is scheduled for Saturday 22nd July 2023.
- Quotations for the provision of bins along Agar Road and at Wheal Fortune Park will be considered at Julys Full Council meeting.

Meeting closed at 7:56 pm