



Carn Brea Parish Council

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Minutes of the meeting of the Full Council held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 20th July 2023 at 7:00 pm.

Minutes

Present: Councillors R. Drew (Chairman), S. Dale (Vice Chairman), M. Roberts, M. Rainbird, C. Jordan, E. Glanville (from point mentioned), T. Salisbury, S. Breul (from point mentioned), M. Davis, P. Holmes, J. Pollock, J. Paton, and D. Cooper.

Also Present: Andrew Moyle-Browning (Clerk) Anita Hopkinson (Administrative Assistant)
Cllr. Peter Perry CC, Cllr. David Crabtree CC, Cllr. Sally. Weedon CC
Alex Forrester (Forest for Cornwall)
Jason Hoole-Jackson, Rachel Waine (Cormac)
Nick Fish, Martyn Lonsdale (Lavigne Lonsdale)

23/07/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures and that a fire evacuation test was planned.

23/07/02 To receive apologies for non-attendance.

Cllr. M. Moyle, Cllr. E. Girling, Cllr. B. Watkins.

23/07/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest received.

23/07/04 To consider written request(s) for dispensations.

There were no written requests for dispensations received.

23/07/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

23/07/06 To receive and approve the minutes of the Full Council meeting held on 15th June 2023.

The draft minutes of the Full Council meeting held on 15th June 2023 were circulated to members ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 15th June 2023 are approved.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Davis

23/07/07 To consider the minutes of the Full Council Meeting held on 15th June 2023 and receive any reports on matters referred.

The Clerk updated the Councillors on the following:-

- 23/06/15 – The Clerk has engaged the services of the Council’s Solicitor regarding Rock Field and will provide an update for Full Council at the next available meeting.
- 23/06/17 – Required electrical works have now been completed ahead of installation of the Defibrillator Units at the Sportsman’s Arms and the Countryman Inn at the end of July / Early August.
- 23/06/18 – The Clerks Phone contract has now been cancelled.
- 23/06/21 – The new copier machine is now in place and a confirmation certificate received regarding the data clean of the previous machine in line with GDPR.
- 23/06/23 – The new contract with Scottish Power for Gas is now in place.

Cllr Roberts asked Cllr Drew if he had written to Cllr Desmond regarding the lack of Police contact. Cllr Drew confirmed that he had emailed, but as yet had not received a reply or any feedback.

A fire alarm evacuation drill was held and the meeting was paused at 7.07pm to conduct the drill. The meeting reconvened at 7.11pm

23/07/08 a) To receive financial statements for the month ending June 2023.
Financial statements for the month ending June 2023 were circulated to members ahead of the meeting.

Resolved: that the financial statements for the month ending June 2023 are noted.

Proposed: Cllr. C. Jordan

Seconded: Cllr. D. Cooper

b) To receive and approve the payment schedule for the month of July 2023.
The payment schedule for the month of July 2023 was tabled at the meeting for approval.

Resolved: that the payment schedule for the month of July 2023 is approved.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. M. Roberts

c) To nominate a member to check the invoices, cheques, and RBS for the month of August and September 2023.

Resolved: that Cllr. Dale & Cllr. Salisbury complete the financial checks for the month of August 2023.

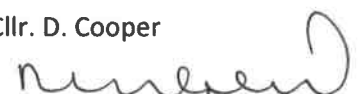
Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

Resolved: that Cllr. Salisbury & Cllr. Dale complete the financial checks for the month of September 2023.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper



Cllr. Breul arrived.

- d) To receive and approve the bank reconciliations for the month of June 2023.**
Bank reconciliations were circulated to members ahead of the meeting.

Resolved: that the bank reconciliations for the month of June 2023 are approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. M. Rainbird

- e) To approve transfers of money within accounts.**

Resolved: that £22,000 is transferred from the Lloyds Premier Account to the Lloyds Treasurer Account and £21,000 from the Lloyds Treasurer account to the Unity Current Account for July Payments.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. M. Davis

Resolved: that £19,000 is transferred from the Lloyds Premier Account to the Lloyds Treasurer Account and £17,000 from the Lloyds Treasurer account to the Unity Current Account for August Payments.

Proposed: Cllr. M. Davis

Seconded: Cllr. C. Jordan

- f) To consider movements to and from Earmarked Reserves.**

The Clerk advised that there were no movements to or from Earmarked reserves for the Council to consider.

23/07/09 To consider correspondence received.

Correspondence was circulated to members ahead of the meeting.

23/016 Local Resident Rabbits on Cornwall College update

Resolved: July's correspondence is noted.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Rainbird

23/07/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

- a) Amenities & Projects Committee Meeting held on 22nd June 2023.**

Draft minutes of the Amenities & Planning Committee meeting held on 22nd June 2023 were circulated ahead of the meeting.

Resolved: that the following recommendations from Amenities & Projects Committee held on 22nd June 2023 are approved:

- that the proposed amendments to the Projects section of the budget plan are approved and that the committee defer the final decision to approve any budget items until Septembers Amenities and Projects Committee meeting.
- that the proposed amendments to the Community section of the action plan are approved and that the committee defer the final decision to approve any budget items until Septembers Amenities and Projects Committee meeting.



- that the proposed amendments to the Parish section of the action plan are approved and that the committee defer the final decision to approve any budget items until Septembers Amenities and Projects Committee meeting.
- that the amended Hall Hire Policy is approved.
- that the location of benches report is noted.
- that quotations are sought for 4 planters (option c) in recycled brown plastic, with feet. That delegated powers are granted to the Clerk to liaise with Cornwall Council on the installation ahead of obtaining quotations.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. J. Pollock

Resolved: that the minutes of the Amenities & Projects Committee held on 22nd June 2023 are noted.

Proposed: Cllr. P. Holmes

Seconded: Cllr. D. Cooper

b) Planning Committee Meeting held on 29th June 2023.

Draft minutes of the Planning Committee meeting held on 29th June 2023 were circulated ahead of the meeting.

Resolved: that the minutes of the Planning Committee held on 29th June 2023 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

c) Staffing Committee Meeting held on 6th July 2023.

Draft minutes of the Staffing Committee meeting held on 6th July 2023 were circulated ahead of the meeting.

Resolved: that the minutes of the Staffing Committee held on 6th July 2023 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

d) Health & Safety and Finance Committee Meeting held on 13th July 2023.

Draft minutes of the Health & Safety and Finance Committee meeting held on 13th July 2023 were tabled.

Resolved: that the following recommendations from Health & Safety and Finance Committee held on 13th July 2023 are approved:

- that the existing internal audit arrangements are adequate and fulfill the Council's Governance.
- that future monthly finance checks be attended by committee members with support the clerk as necessary.
- that the Clerk explore the necessity for Cyber Insurance and provide a report and quotations for consideration to Full Council at a future meeting.

Proposed: Cllr. M. Roberts

Seconded: Cllr. M Rainbird



Resolved: that the minutes of the Health & Safety and Finance Committee held on 13th July 2023 are noted.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

23/07/11 To receive reports.

- (i) **Chairman of the Council**
The Chairmans report was provided on the table.
- (ii) **Police Report**
A Police report from Cllr Rainbird was provided on the table.
- (iii) **Finance Member**
Cllr Drew reported that he and Cllr Salisbury had completed the financial checks and that there were no issues highlighted.
- (iv) **Clerk**
The Clerk reported on the following:
- Chairman and RFO Expenditure.
 - Letter of thanks received from Citizens Advice Cornwall.
 - The Clerks attendance at a SLCC Meeting on 29th June.
 - A register of interest has been made on behalf of the council for funding of future Defibrillator Projects.
 - Update on the grass verge cutting.
 - Compliment received on works at The Square in Four Lanes.
 - Update on the Picnic In The Park event.
 - Update on the First Aid Event.
- (v) **To receive any written reports on any meetings attended.**
- Report from Cllr Cooper was tabled regarding the North Kerrier NHS Reference Group.

Resolved: that Carn Brea Parish Council write to the chair of the North Kerrier NHS Reference Group to express disappointment that this group has been disbanded.

Proposed: Cllr. P. Holmes

Seconded: Cllr. M. Roberts

- A report and presentation slides from Cllr. Watkins about the Mining Villages Regeneration Project were provided ahead of the meeting.
- (vi) **To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**
No verbal reports.

23/07/12 To receive Cornwall Councillor reports.

Cllr D. Crabtree reported on the following:

- 20mph consultation has gone live.
- Tehidy Woods working group.
- Neighbourhood Beat Manager.
- CERC Cornwall Energy Recycling Centre.
- World Heritage.
- Geothermal Drilling.
- Elected Chair of the Cornwall Council Standards Committee.



- Camborne, Pool, Illogan, Redruth, Gwinear, Gwithian, Hayle and Mining Villages Community Area Partnership has not agreed a shorter name.

The meeting received a written report from Cllr P. Perry.

- Dolcoath Offices
- Proposed Traveller Site at Wheal Seton

Cllr. S. Weedon reported on the following:

- Regreening of Cornwall Council Parks
- Free bus travel for care leavers
- Community Capacity Fund

Jason Hoole-Jackson left and returned.

23/07/13 To receive an update on the Four Lanes King George v Playing Field Planting Project.

Cornwall Councillor Sally Weedon and Alex Forrester from Forest for Cornwall provided an update on the project and a report was provided in the pack ahead of the meeting.

Alex Forrester agreed to keep us updated with the project.
It was suggested that Forest for Cornwall advertise in The Starling.

Resolved: that Carn Brea Parish Council note the report and advise that any councillors wishing to volunteer for the project to liaise with Forest For Cornwall.

Proposed: Cllr. R. Drew

Seconded: Cllr. T. Salisbury

Cllr. Paton left and returned.

Cllr. P. Perry left the meeting.

Cllr. S. Weedon and Alex Forrester left the meeting.

23/07/14 To receive a presentation from Cornwall Council on the A3047 project.

Representatives from Cormac and Lavigney Lonsdale Provided a presentation to Councillors on the proposed project.

Councillors were invited to email any comments or ideas for the project.

The meeting agreed to arrange a workshop session for further discussions on the project.

Cllr. Holmes left and returned during the presentation.

Cllr. E. Glanville arrived during the presentation.

Cllr. D Crabtree left the meeting.

Jason Hoole-Jackson, Nick Fish, Rachel Waine, and Martyn Lonsdale left the meeting before the next item.

23/07/15 In line with section 86 of the Local Government Act 1972 make appropriate resolutions to declare a Councillor Vacancy for the Pool Ward.

Resolved: that in line with section 86 of the Local Government Act 1972, Carn Brea Parish Council declare a vacancy for the Pool Ward and delegated powers are given to the Clerk to notify Cornwall Council Electoral Services and make appropriate arrangements.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan



23/07/16 To receive an update on the IT Project and the proposed change to the email provider and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approve the migration of the email system from the current provider VisionICT to Purplecloud IT with delegated powers to The Clerk to make appropriate arrangements with Purplecloud IT to provide the required information and confirm the timings of the migration where email will not be available.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Davis

23/07/17 To receive a report regarding Neighbourhood Planning, make appropriate resolutions and approve any necessary expenditure.

The Clerk provided a verbal update and Cllr Glanville spoke on further engagement with the community ahead of the referendum.

Resolved: that Cllr. Glanville and Cllr. Drew liase with the Clerk to use the Neighbourhood Planning Facebook page for engagement with the community regarding the progress of the Neighbourhood Plan.

Proposed: Cllr. M. Roberts

Seconded: Cllr. J. Pollock

23/07/18 To receive a report on the necessity for Road Safety Signage on Carn Lane and make appropriate recommendations. (Cllr Cooper)

A report was circulated ahead of the meeting and Cllr Cooper provided a briefing on the necessity for safety signage at Carn Lane.

Resolved: that Carn Brea Parish Council support the placing of additional safety signage at Carn Brea Hill with delegated powers to the Clerk to pursue the matter using Casework Assist.

Proposed: Cllr. D. Cooper

Seconded: Cllr. J. Paton

23/07/19 To receive an update on the Health & Safety Audit and General Risk Action Plan.

The meeting received a report ahead of the meeting and The Clerk provided a verbal report and invited questions.

23/07/20 To receive a report and recommendations for Open Spaces Projects and make appropriate resolutions.

The meeting received a report ahead of the meeting and debated the options provided.

Resolved: that Carn Brea Parish Council support the creation of an Open Spaces Improvement Committee with delegated powers to The Clerk, Chairman and Vice Chairman to finalise full arrangements and report back to next Full Council.

Proposed: Cllr. D. Cooper

Seconded: Cllr. C. Jordan



23/07/21 To receive and consider response to the renewal of the Public Spaces Protection Order for Dogs consultation and make appropriate resolutions.

The Clerk reported that Cllr Dale had proposed that the land at Rock Field be excluded from any restrictions.

Resolved: that Carn Brea Parish Council supports the status quo in respect of the four Public Spaces Protection Orders for dogs.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Davis

23/07/22 To receive a report and consider an Advertising Charge for the Parish Quarterly Newsletter and make appropriate resolutions.

The Clerk provided a report ahead of the meeting and made recommendations for the Council to consider.

Resolved: that Carn Brea Parish Council allow external advertising for publication in the Parish Newsletter that are for the benefit of the community with the exception of any commercial / business or political advertising and approve the proposed charges of £78.00 for a full page and £39.00 for a half page. That delegated powers are given to the Clerk in liaising with the Editors of the Newsletter to review and approve any advertisements submitted.

Proposed: Cllr. J. Paton

Seconded: Cllr. J. Pollock

23/07/23 To receive a report and consider the proposed roll-out of the 20mph scheme across the Parish and make appropriate resolutions.

The consultation documents were circulated ahead of the meeting.

Resolved: that Carn Brea Parish Council note the proposed 20mph role out scheme consultation.

Proposed: Cllr. D. Cooper

Seconded: Cllr. P. Holmes

Cllr Paton left and returned during this item.

23/07/24 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

23/07/25 To receive the resolutions and consider recommendations of the Staffing Committee Meeting held on 6th July 2023

A copy of resolutions made and recommendations from the Staffing Committee meeting held on 6th July 2023 were received on the table.

Resolved: that the resolutions of the Staffing Committee meeting held on 6th July 2023 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. E. Glanville

23/07/26 To receive a report for proposed overtime and additional payments for Council Staff for the Picnic In The Park event being held on 13th August and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approve the proposed staff overtime hours for the Picnic In The Park event on the 13th August 2023 and that enhanced payments in line with the NJC Green Book 2022 edition are made to all council staff working at the Picnic In The Park Event on 13th August 2023.

Proposed: Cllr. P. Holmes

Seconded: Cllr. M. Roberts

23/07/27 To receive and consider quotations for the provision of a Speed Indicator Sign and associated costs and make appropriate resolutions.

Documents and a quotation summary were circulated ahead of the meeting for consideration.

Resolved: that Carn Brea Parish Council approve supplier 2 for the provision of a Speed Indicator Sign.

Proposed: Cllr. M. Roberts

Seconded: Cllr. M. Rainbird

Resolved: in line with Standing Orders 3.w, the meeting time be extended beyond 2.5 hours.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

Resolved: that Carn Brea Parish Council approve a budget of up to £700.00 for the provision of associated costs for additional speed sign post mounting brackets and delegated authority is given to the Clerk to make arrangements for installation.

Proposed: Cllr. R. Drew

Seconded: Cllr. J. Paton

Resolved: that Carn Brea Parish Council approve a budget of up to £1500 for the provision of associated Health & Safety equipment required in the fitting and relocation of the Speed Sign equipment and that delegated authority is given to the Clerk to make arrangements for the purchase of the equipment in line with Financial Regulations 10.3

Proposed: Cllr. S. Dale

Seconded: Cllr. J. Paton

Resolved: that Carn Brea Parish Council approve a budget of up to £1500 for the provision of new Speed Sign post installations at approved locations and that delegated authority is given to the Clerk to liaise with Cornwall Council on the installations.

Proposed: Cllr. M. Roberts

Seconded: Cllr. E. Glanville

23/07/28

To receive a report and consider quotations for the provision of 4 planters and associated costs for placement next to Parish Benches within the Parish and make appropriate resolutions.

Documents and a quotation summary were circulated ahead of the meeting for consideration.

Resolved: that Carn Brea Parish Council approve supplier 1 for the provision of planters.

Proposed: Cllr. C. Jordan

Seconded: Cllr. R. Drew

Resolved: that Carn Brea Parish Council approve the associated soil costs for the planters to a maximum cost of £45.00 per planter.

Proposed: Cllr. E. Glanville

Seconded: Cllr. M. Rainbird

23/07/29

To receive a report and consider quotations for the provision of 4 bins within the Parish with associated costs and make appropriate resolutions.

A report on proposed locations and a quotation summary were circulated ahead of the meeting for consideration.

Resolved: that Carn Brea Parish Council approve company 3 for the provision of bins and approve the following locations for installations: Wheal Fortune Park, Outside Macsalvors on Agar Road, Outside Sanders Fish & Chip Shop on Agar Road and at Barncoose Terrace.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. M. Davis

Resolved: that Carn Brea Parish Council approve company B for the provision of cleansing of the bins on an annual contract.

Proposed: Cllr. M. Davis

Seconded: Cllr. J. Paton

Resolved: that Carn Brea Parish Council approve associated costs of up to £300 for the installation of the bins at the approved locations.

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

23/07/30

To receive and consider renewal of the annual membership fee for the Mining Villages Regeneration Group and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approve the annual membership of the Mining Villages Regeneration Group

Proposed: Cllr. P. Holmes

Seconded: Cllr. D. Cooper

23/07/31 To receive and consider renewal of the annual SAGE Pension License and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approve the annual renewal of the SAGE Pension License.

Proposed: Cllr. M. Roberts

Seconded: Cllr. T. Salisbury

Meeting closed at 9.43pm

A handwritten signature in black ink, appearing to read 'M. Roberts', is located at the bottom right of the page.