



Carn Brea Parish Council

Consel Plu Carn Bre

Minutes of the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 15th June 2023 at 7:00 pm.

Minutes

Present: Councillors R. Drew (Chairman), M. Roberts, M. Rainbird, B. Watkins, C. Jordan, E. Glanville, E. Girling, T. Salisbury, S. Bruel, M. Davis and D. Cooper.

Also Present: Sarah-Jane Noakes (Assistant Clerk), Anita Hopkinson (Admin Assistant), Cllr. P. Perry (CC), Cllr. P. Desmond (CC), Cllr. S. Weedon (CC) and Alex Forester (Forest for Cornwall).

23/06/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

23/06/02 To receive apologies for non-attendance.

Councillors P. Holmes, J. Pollock, M. Moyle, J. Paton and S. Dale.
Andrew Moyle- Browning (Clerk)
Councillor D. Crabtree (CC)

23/06/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interest received.

23/06/04 To consider written request(s) for dispensations.

There were no written requests for dispensations received.

23/06/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

23/06/06 To receive and approve the minutes of the Full Council meeting held on 18th May 2023.

The draft minutes of the Full Council meeting held on 18th May 2023 were circulated to members ahead of the meeting. In addition, page 25 with amendment was tabled.

Resolved: that the minutes of the Full Council meeting held on 18th May 2023 are approved.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. M. Rainbird

23/06/07 To consider the minutes of the Full Council Meeting held on 18th May 2023 and receive any reports on matters referred.

23/05/21 Security Lock has been completed.

23/05/25 The consultation document regarding the renewal of the Public Protection Order has been submitted.

23/05/28 The provision of legal service document has been signed and returned to Cornwall Council.

23/05/32 All council staff have received a letter outlining the removal of the Fuel Allowance Scheme.

Cllr S Weedon and Alex Forester entered the meeting.

23/06/08 a. To receive financial statements for the month ending May 2023.

Resolved: that the financial statements for the month ending May 2023 are noted.

Proposed: Cllr. C. Jordan

Seconded: Cllr. B. Watkins

b. To receive and approve the payment schedule for the month of June 2023.
The payment schedule for the month of June 2023 was tabled at the meeting for approval. Assistant Clerk advised of one amendment.

Resolved: that the payment schedule for the month of June 2023 are approved.

Proposed: Cllr. M. Roberts

Seconded: Cllr. D. Cooper

c. To nominate a member to check the invoices, cheques and RBS for the month of July 2023.

Resolved: that Cllr. R Drew complete the financial checks for the month of July 2023.

Proposed: Cllr. B. Watkins

Seconded: Cllr. M. Rainbird

d. To receive and approve the bank reconciliations for the month of May 2023.
Bank reconciliations were circulated to members ahead of the meeting.

Resolved: that the bank reconciliations for the month of June 2023 are approved.

Proposed: Cllr. D. Cooper

Seconded: Cllr. M. Davis

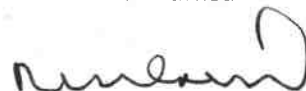
e. To approve transfers of money within accounts.

Resolved: that £18,000.00 be transferred from the Lloyds Premier to Lloyds Treasurer Account and £17,000.00 be transferred from the Lloyds Treasurer Account to Unity Current Account.

Proposed: Cllr. S. Bruel

Seconded: Cllr. M. Roberts

f. To consider movements to and from Earmarked Reserves.
The Assistant Clerk advised that there were no movements to or from Earmarked Reserves for the Council to consider.



23/06/09 To consider correspondence received.

23/013	Cornwall Council	Parking
23/014	Mrs Coombe	Thanks for Annual Parish Meeting
23/015	Chestnut Appeal	Donation request

The meeting agreed that the office send the Chestnut Appeal a grant form for completion. If not eligible for a grant, the Chairman will consider a donation from his Chairman's Allowance.

Resolved: that June's correspondence is noted.

Proposed: Cllr. M. Davis

Seconded: Cllr. C. Jordan

23/06/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.**a) Planning Committee Meeting held on 25th May 2023.**

Resolved: that the minutes of the Planning Committee meeting held on 25th May 2023 are noted.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

b) Health & Safety and Finance Committee Meeting held on 1st June 2023.

Resolved: that minutes of the Health & Safety and Finance Committee held on 1st June 2023 are noted.

Proposed: Cllr. B. Watkins

Seconded: Cllr. C. Jordan

Resolved: that the following recommendation from the Health & Safety and Finance Committee is approved:-
for delegation is granted to the Clerk in liaising with the Chair and Vice Chair of the Health & Safety and Finance Committee to review the effectiveness of the Council's Internal Audit arrangements and report back to the committee in July. That following appropriate training the committee members complete a check of the council's finances.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

Resolved: that the following recommendation from the Health & Safety and Finance Committee is approved:-
that the Council engage the services of the current internal auditor on a 3 year engagement period subject to a satisfactory review of the internal audit arrangements.

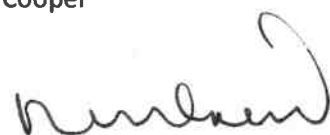
Proposed: Cllr. M. Roberts

Seconded: Cllr. M. Rainbird

Resolved: that the following recommendation from the Health & Safety and Finance Committee is approved:-
that the hall hire charges remain as is for the year 2023/2024

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper



Resolved: that the following recommendation from the Health & Safety and Finance Committee is approved:-
that the Council remain deregistered for value added tax.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Roberts

23/06/11

To receive reports

- (i) Chairman of the Council**
Written report was tabled.
- (ii) Police Report**
Cllr. Rainbird – nothing to report.
- (iii) Finance Member**
Cllr Drew and Cllr Bruel informed the meeting that they had completed the financial checks for the month of June and that everything was in order.
- (iv) Clerk**
The Assistant Clerk reported on the following:
 - Chairman and RFO Expenditure Approval under Finance Regulations 4.1 and 10.6; Cordless Hammer Drill £92.65 ex VAT
Cordless Drill Pack £137.49 ex VAT
Bluetooth portable speaker and microphone unit for Council events £181.49
 - Picnic in the Park Update – Tickets Live via Eventbrite and advertised around the Parish.
 - Hose Pipe Ban – South West Water have been contacted and information is now available on our website and Facebook.
- (v) To receive any written reports on any meetings attended.**
A written report from Cllr Watkins regarding attendance at the Mining Villages Regeneration Group on 15th June 2023 was tabled.
- (vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**
Cllr Cooper said that she intended to report on the North Kerrier NHS group, but they did not meet in May and will report after the next meeting.

23/06/12 To receive Cornwall Councillor reports.

The meeting received a written report from Cllr D Crabtree.

Cllr P Perry reported on the following:

- Kerrier Way

Cllr P Desmond reported on the following:

- Bus Issues to Redruth enquiries
- Kerrier Way
- Old A3047 and New A3047
- Tolvaddon Energy Park
- Police Report crime at Moorfield Road – Chairman to write to Cllr. Desmond re: lack of police contact with Carn Brea Parish Council.
- Chiverton Roundabout Closure



Cllr S Weedon and Alex Forester reported on the following:

- Project/ Tree planting scheme in King George V Park

Alex Forester handed out leaflets.

Cllr Drew pointed out that King George V Park is owned by Cornwall Council, not by Carn Brea Parish Council.

The meeting agreed to add the leaflet to the Council's website and Facebook page.

Following a request from Cllr. Weedon the meeting agreed to add an agenda item to July's Full Council Agenda to enable discussion on how the project works and volunteers etc.

Sarah-Jane Noakes (Assistant Clerk) left the meeting.

Councillors P. Perry, S. Weedon, P. Desmond and Alex Forester left the meeting.

- 23/06/13 To receive a report regarding Neighbourhood Planning, make appropriate resolutions and approve any necessary expenditure.**

Members received a written report on the table.

There was no request made for expenditure.

Cllr Drew left and returned to the meeting.

- 23/06/14 To receive a report on the proposed improvements to the old A3047 corridor and make appropriate resolutions.**

Members received a written report on the table.

Resolved: that Carn Brea Parish Council invite Cornwall Council Highways to the July Full Council meeting to give a presentation on their draft proposals to improve the old A3047.

Proposed: Cllr. R. Drew

Seconded: Cllr. E. Girling

- 23/06/15 To receive an update on the stock proof fence at Rock Field and make appropriate resolutions.**

Members received a verbal report from Cllr Drew and a copy was provided on the table.

Cllr Drew reminded the meeting that they were not looking to debate this matter at this evenings meeting however for this to be reviewed and discussed as an agenda item in July. Councillors discussed the report and it was proposed that Carn Brea Parish Council accept the offer from the Owner of Rock Farm and the following resolution was made and voted on.

Resolved: that Carn Brea Parish Council accept the offer of Owner of Rock Farm to fence off the quarry pond on his land and Carn Brea Parish Council agrees to share the cost.

Proposed: Cllr. M. Davis

Seconded: Cllr. M. Rainbird

Cllr. E. Glanville asked that the minutes show that she is against and suggests this should be considered more thoroughly.

23/06/16 To receive and consider quotation for financial accounting services for the financial year 2023 2024 and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approve the quotation of £1,475.00 for the provision of accounts support for the financial year.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Roberts

23/06/17 To receive an update on locations for new defibrillator units within the parish and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approves Year 1 installation of a defibrillator at the Sportsmans Arms and Countryman Inn to provide for the wider Parish and approves the ongoing fee of £190.00 per site from year 2.

Proposed: Cllr. D. Cooper

Seconded: Cllr. M. Davis

23/06/18 To receive a report from the Clerk on the provision of the Clerks Phone and make appropriate resolutions.

Resolved: that Carn Brea Parish Council agrees to end the contract for the Clerks mobile phone.

Proposed: Cllr. B. Watkins

Seconded: Cllr. C. Jordan

23/06/19 To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Davis

23/06/20 To receive the confidential minutes of the Full Council Meeting held on 18th May 2023.

There were no confidential minutes.



23/06/21 To receive and consider quotations for the provision of a photocopier and make appropriate resolutions.

Resolved: that Carn Brea Parish Council approves Option 3 for the provision of the photocopier.

Proposed: Cllr. B. Watkins

Seconded: Cllr. E. Glanville

Resolved: that Carn Brea Parish Council approves length of the contract – 5 years.

Proposed: Cllr. B. Watkins

Seconded: Cllr. R. Drew

Resolved: that Assistant Clerk will contact successful contractor on Friday morning.
that Assistant Clerk in liaising with Chairman to liaise with Current contractor regarding the wiping of the hard drive before machine leaves the building.
that Assistant Clerk in liaising with Chairman to agree short extension to contract and approval of cost should current contractor not be successful, and machine needs to be ordered.
delegated authority to be given to Assistant Clerk and Chairman to downgrade from 2 x 1500 trays to 2 x 500 trays if necessary.

Proposed: Cllr. T. Salisbury

Seconded: Cllr. C. Jordan

23/06/22 To receive and consider a grant application from the Citizens Advice Bureau and make appropriate resolutions.

Resolved: that Carn Brea Parish Council make a grant to Citizens Advice in the sum of £250.00.

Proposed: Cllr. B. Watkins

Seconded: Cllr. M. Roberts

23/06/23 To receive a report and quotations for the Council's Gas contract and make appropriate resolutions.

Resolved: that Carn Brea Parish Council accepts the quotation for its gas supply from Scottish Power for 1 year.

Proposed: Cllr. E. Glanville

Seconded: Cllr. B. Watkins

Cllr. M. Roberts asked for minutes to show she is abstaining.

Meeting closed at 8.40pm

