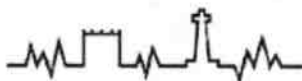


Carn Brea Parish



Neighbourhood Plan

Minutes of the Neighbourhood Plan Steering Group held on Monday 24th April 2023 at 7pm. Meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

Minutes

Present: Cllr M. Moyle, Cllr C. Jordan, Cllr. R. Drew, Cllr. E. Glanville, Warwick Addison and Peter Lee.

Also Present: Andrew Moyle-Browning (Clerk) and Steve Besford-Foster (Consultant).

23/24/04/NP/01 Welcome

Cllr Moyle welcomed everyone to the meeting.

23/24/04/NP/02 Apologies for absence

There were no apologies.

23/24/04/NP/03 To receive and approve the minutes of the last meeting held on 27th March 2023.

The minutes of the previous meeting held on 27th March 2023 were circulated to steering group members ahead of the meeting.

Resolved: that the minutes of the meeting held on 27th March 2023 are approved.

Proposed: Cllr. C. Jordan

Seconded: Peter Lee

23/24/04/NP/04 To receive an update on the draft final submission plan from the consultant, Stephen Beresford-Foster.

Cllr Glanville joined the meeting.

Steve Besford-Foster explained that URLs provided in the document on the website were subject to update or change and the Clerk to ensure that the list is kept up to date and a record kept. Steve to provide the Clerk with a full list of URL included.

The group reviewed the updated plan and were briefed on the final draft and pre-submission draft additional paragraph.

The group were asked to review the final changes and any further grammatical changes to be made to inform Steve. The document would be sent ready for printing on 26th April.

The group received the key areas of the basic condition statement ahead of the meeting and a copy was provided on the table. Steve took the group through the document and explained that the statement is produced to explain how the plan was completed.

The Equalities Statement was also briefed to the group and once completed will be distributed to the group for their review in addition to the Basic Condition and Consultation document.

The Basic Condition Statement, Equalities Statement, Consultation Statement to be submitted with the plan.

For the Full Council meeting the Plan and Basic Condition Statement to be provided to councillors with the provision made for councillors to review all of the statements should they wish to.

Resolved: that the Steering Group propose that CBPC approve the submission document.

Proposed: Cllr. M. Moyle

Seconded: Peter Lee

23/24/04/NP/05

To make arrangements for the Extraordinary Full Council Meeting.

The group reviewed and discussed appropriate dates to hold the Extraordinary Meeting

Provisional date, subject to printing the documents is Tuesday 9th May at 7pm with the Steering Group Members invited.

23/24/04/NP/06

To review and make arrangements for the Public Referendum.

The consultant provided a brief overview of the referendum process and stages ahead of the referendum. Approx. 12-15 weeks after submission date with 28 days' notice in advance the referendum will be scheduled. Provisionally this could be September 2023.

23/24/04/NP/07

To receive an update from the Clerk on grant expenditure and the end of grant funding report.

The Clerk provided a copy of the end of Grant Funding report for the group on the table and invited questions.

23/24/04/NP/08

Any other business.

- Aecom teams call to review feedback on the design statement – date proposed to Aecom.
- The Clerk raised the correspondence received from Cornwall Council relating to a Cornwall Council proposal for a potential affordable housing development project within the parish and a request to attend a Full Council Meeting to speak to the Full Council – The consultant highlighted that no response had been received by Cornwall Council during the regulation 14 consultation on the land at Stamps Lane.



Resolved: The group agreed that this would be considered at the Extraordinary Full Council Meeting and a decision taken on whether Cornwall Council were to be invited to the next Full Council meeting to make their presentation on the proposals for the site.

Propose: Peter Lee

Seconded: Cllr. R. Drew

- Next proposed meeting to be held following the EFC.
- Cllr Moyle updated the group on collating previous group members as part of the plan and over time where many people had been involved, the current Steering Group would be named with past members thanked.

Meeting Closed: 8:38 pm

A handwritten signature in black ink, appearing to be 'M. Moyle', written in a cursive style.