



Minutes of the Neighbourhood Plan Steering Group held on
Monday 27th March 2023 at 7pm. Meeting held at Treloweth Community Hall,
Moorfield Road, Pool, Redruth, Cornwall, TR153QB

Minutes

Present: Cllr M. Moyle, Cllr C. Jordan, Cllr E. Glanville and Peter Lee.

Also Present: Sarah-Jane Noakes (Assistant Clerk) and Steve Besford-Foster (Consultant).

23/27/03/NP/01 Welcome

Cllr Moyle welcomed everyone to the meeting.

23/27/03/NP/02 Apologies for absence

Cllr. Drew and Warwick Addison.

23/27/03/NP/03 To receive and approve the minutes of the last meeting held on 20th March 2023.

The minutes of the previous meeting held on 20th March 2023 were circulated to steering group members ahead of the meeting.

Resolved: that the minutes of the meeting held on 20th March 2023 are approved.

Proposed: Cllr. C. Jordan **Seconded:** Peter Lee

23/27/03/NP/04 To receive an update from the consultant, Stephen Beresford-Foster.

A paper detailing neighbourhood development plan issues for discussion was circulated ahead of the meeting and tabled for discussion.

It was reported that the design guide comments have been prepared and additional comments are to be added in. There has been no response received to date.

Stephen Beresford-Foster led the meeting through suggested amendments to the draft plan advising that most comments have been incorporated and that page numbers will be revised once all amendments have been made. The meeting was also advised that 'consultation draft' has been changed to 'submission draft' throughout the document.



The meeting was asked to consider the suggested wording for the Chairman's forward and advise Stephen of any suggested amendments.

The meeting considered the amended text on page 65 and agreed that they were content with the amended text.

The meeting considered page 75, Dark Skies Policy and agreed that the word 'unadopted' be removed.

The meeting considered page 84/85 and agreed that the proposed wording was a more informative cross reference.

The meeting was advised that the once the draft plan has been edited, they will not be able to see where the insertions are and that there have been some changes to maps.

23/27/03/NP/05 Any other business.

The following was agreed: -

- Draft plan be forwarded to the office on 28th March 2023.
- The office print 6 copies of the draft plan on black and white and distribute to members of the Steering Group by the end of the week.
- Steering Group to proofread the draft plan and forward suggested amendments to Stephen by 11th April 2023.
- Meeting scheduled for Monday 3rd April 2023 to be cancelled and the next meeting to be held on 17th April 2023, in which the Steering Group will approve the final plan in preparation for consideration by Full Council.
- Office to obtain quotations for printing copies of the draft plan for all Council members along with lead times in order to schedule a Full Council meeting.
- Final proof to get to printer on 19th April 2023.
- Assistant Clerk to email all Steering Group members to notify when the plan will be available to pick up at the office along with the suggested deadlines, details of the next meeting date and how the draft plan will be divided up between to group to be proofread.

The meeting agreed that the draft plan would be sections up for proof reading as follows:-

Cllr. E. Glanville and Cllr. M. Moyle to proofread pages 1 – 47.

Peter Lee and Warrick Addison to proofread pages 47-104.

Cllr. R. Drew and Cllr. C. Jordan to proofread pages 105 to the end of the document.

It was agreed that Cllr. Moyle look at documents held to obtain a list of names to be added to the acknowledgement section of the draft plan.

Meeting Closed: 7:47 pm

