

Carn Brea Parish



Neighbourhood Plan

**Minutes of the Neighbourhood Plan Steering Group held on Monday 16<sup>th</sup> May 2022 at 6:30pm.  
Meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR153QB**

### **Agenda**

**Present:** Councillor M. Moyle (Chairman), P. Lee (Vice Chairman), W. Addison;  
Cllr. R. Drew, Cllr. E. Glanville and Cllr. C. Jordan.

**Also Present:** Stephen Beresford-Foster (Consultant)  
Andrew Moyle-Browning (Clerk), Sarah-Jane Noakes (Assistant Clerk)

**NP/05/01 Welcome.**

Cllr. Moyle welcomed the meeting.

**NP/05/02 Apologies for absence.**

There were no apologies received.

**NP/05/03 To receive a financial report.**

There was no financial report available for the meeting.

**NP/05/04 To receive and approve the minutes of the last meeting held on  
11<sup>th</sup> April 2022.**

**Resolved:** that the minutes of the last meeting held on 11<sup>th</sup> April 2022  
are approved.

**Proposed:** Cllr. M. Moyle      **Seconded:** Cllr. C. Jordan

**NP/05/05 To receive the draft Neighbourhood Plan.**

Stephen Beresford-Foster (Consultant) led the meeting through the draft plan version 4. Members of the group were invited to ask questions.

It was agreed that the report be sent to all Steering Group members and a copy be made available to all Council members at the emergency Full Council meeting.

A query was raised regarding confidentiality at this stage. It was agreed there is some details the group may not wish to go to press and at this time as it is about managing responses. The draft plan at this stage is not confidential, but it is not ready to be in the public domain as it is a working draft that will be published later this summer when a formal stage of consultation will take place.

Comments were requested from Full Council to be sent to Stephen Beresford-Foster.

The meeting was advised that the final document will have more photographs. It was highlighted that photographic evidence of consultation is essential but to ensure that consent from people in photographs should be sought.

The meeting was encouraged to look at housing evidence. Cllr. Drew asked a question regarding 50% cap and where they get the other 50%. The meeting was advised it would be a mortgage and the cap only applies to buying not renting. The meeting felt that the Housing information is going in the right direction.

Policy PV1 – Regeneration and Pool Town Hub. The group should consider whether it wishes to have a policy in document or leave it to the Pool Vision. The meeting considered options and possible effect on the plan. It was agreed to consider the matter and make a decision at a future meeting.

The meeting agreed to read the draft plan and send any comments to Stephen.

It was agreed that the office make 6 copies of the plan for steering group members and that a meeting is held on Monday 23<sup>rd</sup> May 2022 at Treloweth Community Hall to go through the plan for suggested amendments to be made before calling a Full Council meeting. It was agreed that the Assistant Clerk attend the meeting to collate suggested amendments.

The meeting agreed that a Full Council meeting is called on 30<sup>th</sup> May 2022 starting at 7 pm for comments from the Council. A copy of the draft plan to be supplied with guidance as to what is to be achieved at the meeting along with advice on confidentiality. It was agreed that the agenda item be in part 2 of the meeting.



**NP/05/06 Any other business.**

The meeting discussed the need for hyperlinks on the Council's website when consulting on the draft plan. The Clerk advised that he is in the process of liaising with the website provider regarding the matter.

A query regarding assistance on completing an application for the design guide was received. The consultant confirmed this had not been completed but would be completed in due course.

Sustainability appraisal will be completed following consulting with the Council on the draft plan and will take a couple of hours at a future meeting.

Steven will be writing all evidence material for the hyperlinks.

The meeting agreed that the group would tidy up the draft plan following feedback and consider how it will complete consultation to maximise response regarding regulation 14.

Cllr. Moyle advised he would not be in attendance on 18<sup>th</sup> July 2022.

The meeting agreed that an agenda item be added to the next meeting to discuss how the group will complete consultation for example drop in sessions, 8 page summary document to every household.

It was agreed that the group budget costings for consultation in order to make a further application to locality for funding. The office agreed to get quotes for printing an 8 page A5 document.

**NP/05/07 To receive dates of future meetings.**

13th June 2022 at TCH at 7pm

18<sup>th</sup> July 2022 at TCH at 7pm

**Meeting Closed At 8:35pm**

A handwritten signature in black ink, appearing to be 'M. Moyle', is written on the right side of the page.