



**Minutes of the Neighbourhood Plan Steering Group held on Monday 14<sup>th</sup> March 2022 at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB at 7pm.**

### Minutes

**Steering Group Members Present:** Cllr. M. Moyle (Chairman), Warwick Addison, E. Glanville, P. Holmes, C. Jordan, Peter Lee and J. Pollock

**Also Present:** Sarah-Jane Noakes (Minute Taker) and Stephen Beresford-Foster (Consultant)

**NP/03/01      Welcome**

The Chairman welcomed the meeting and explained the emergency procedures.

**NP/03/02      Apologies for absence**

D. Wills

**NP/03/03      To receive a financial report**

The meeting received the financial report for the Neighbourhood Plan Steering Group budget. Cllr. Moyle highlighted two payments that have not come out of the budget but will be corrected at month end.

**Resolved:**      **that the financial report is noted.**

**Proposed:**      Cllr. P. Holmes      **Seconded:**      Cllr. C. Jordan

**NP/03/04      To receive and approve the minutes of the last meeting held on 14<sup>th</sup> February 2022**

The meeting received the minutes of the meeting of the Neighbourhood Plan Steering Group meeting held on 14<sup>th</sup> February 2022.

**Resolved:**      **that the minutes of Carn Brea Parish Neighbourhood Plan Steering Group meeting held on 14<sup>th</sup> February 2022 are approved and signed by the Chairman as an accurate record.**

**Proposed:**      Cllr. M. Moyle      **Seconded:**      W. Addison



Cllr. Moyle highlighted the need for more detailed notes in future. P. Lee asked if the Working Party were required to take minutes. Cllr. Moyle expressed some informal notes should be taken of discussion and work undertaken.

**NP/03/05      To receive an update from the consultant, Stephen Beresford-Foster**

Mr. Beresford-Foster led the meeting through the situation report and work undertaken since the last update: -

- There is a little more work to be completed including transference of some information to the parish online with regard to the Local Landscape Character Assessment. Cllr. Moyle informed the meeting that a letter had been sent to Cllr. Barbara Ellingbrook (Chair of Redruth Town Council NDP Steering Group) on behalf of Caren Brea Parish Neighbourhood Plan Steering Group.
- The draft Development Boundary Assessment Log has been completed and will be sent to all members of the Steering Group on 15<sup>th</sup> March 2022. An explanation of the 20-minute neighbourhoods was given which included informing the meeting that it will strengthen evidence and justify the development boundary. Each boundary has been broken up into sections to show each section is considered on a like for like basis.

**Resolved:**      **that the Steering Group examine the draft log over the next week and send any questions to Stephen Beresford-Foster in order for discussion at a future meeting.**

**Proposed:**      Cllr. M. Moyle      **Seconded:**      P. Lee

- Noise constraint to development boundary were discussed and graphs/maps shown.
- P. Lee asked if comments from the building inspector could be used. The consultant confirmed that quotes from the building inspector can be a powerful argument.
- A discussion took place regarding brownfield and greenfield sites along with the increasing population of Carn Brea Parish. The consultant clarified that brownfield sites are previously developed land, however old industrial sites which have been abandoned and where the land has merged back into the countryside are not brownfield sites.
- Cllr. Holmes pointed out the area of great landscape called Carnmenellis area. The consultant advised that the great landscape would be a factor.



- Cllr. Pollock expressed concerns regarding building in back gardens. The consultant confirmed that brownfield land does not include residential gardens if it is within a settlement. Outside the boundary it is brownfield land. It was advised that when drawing up the boundary the group need to make sure to wrap boundary around any large gardens. The consultant also advised the group need to have effective policies in the plan to control infill development in gardens and to have a series of controls in place.
- There is currently no government funding for Commission and Design Statement, however the Parish Council have agreed to complete a design guide when future funding is available.
- With regard to the evidence baseline report, the steering group have been working on community services. The group are now working on accessibility and connectivity.
- With regard to the Heritage Assessment the key is historic description, the group need to show how history shaped the landscape and buildings. The group need to show an understanding of the historic environment.

**The meeting agreed to discuss this at a future meeting.**

- Information has been obtained from Cornwall Council regarding the housing needs statement.
- The consultant showed the group an evidence template for infrastructure and community facilities. The group were advised they can produce this from information previously obtained from residents' comments, this can be done through WORDLE.
- The meeting discussed the demographic growth within the parish. Carn Brea Parish Council has had far greater percentage growth than Cornwall Council. A graph showing the age distribution was shown and it highlighted an aging population. Therefore within the plan there needs to be sufficient housing to meet people's needs as they get older. It was confirmed that graphs would be shared with the group on PCloud.
- Evidence Base Report: Next template needed is Employment and Biodiversity in order to build up the evidence base.

**Resolved:** that the employment and biodiversity template will be completed following work currently started.

**Proposed:** P. Lee                      **Seconded:** W. Addison

- A discussion took place regarding isochrone mapping.



The consultant informed the group that he is continuing to transfer information to the main document as it comes forward and is currently looking at the format. It is hoped to finalise the first draft in preparation for the next Steering Group Meeting in April.

The consultant advised the group to look at St Just Neighbourhood Plan in terms of structure of the document.

**NP/03/06 Any other business**

P Lee asked for advice on breaking down information for Carn Brea Parish within the 2011 Census. The consultant showed the group how to do this on the projector.

Cllr. Moyle welcomed Cllr. Glanville to the group. Cllr. Glanville is the newly appointed steering group member on behalf of Carn Brea Parish Council.

Cllr. Moyle advised that Steering Group forms required completion from Cllr. Holmes, Cllr. Pollock and Cllr. Jordan. W. Addison volunteered to supply forms for completion.

It was confirmed that Peter Lee is still the Vice Chairman.

Cllr. Moyle advised the group that the need for more informative minutes are needed for future meetings. A request for assistance in obtaining missing minutes since September 2021 was received. It was agreed to send any missing minutes to W. Addison who will upload them onto PCloud.

It was agreed that it will be needed to meet more regularly with the consultant and it is anticipated to be every couple of weeks. Treloweth Community Hall is available most weekdays during the day with the exception of Thursdays.

**The meeting agreed to come up with a mutually agreeable time to meet.**

**NP/03/07 To receive dates of future meetings**

Working Party meetings every Monday evenings in which the Steering Group do not meet.

The following dates are set for the Steering Group meetings: -

- 11<sup>th</sup> April 2022 at TCH at 7pm
- 16<sup>th</sup> May 2022 at TCH at 7pm
- 13<sup>th</sup> June 2022 at TCH at 7pm
- 18<sup>th</sup> July 2022 at TCH at 7pm

**Meeting Closed at 8:09 pm**

Signed:  (Chairman) 