



Carn Brea Parish Council

Consel Plu Carn Bre



Minutes of the Amenities and Projects Committee of the above Council on Thursday 9th June 2022, held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR153QB at 7:00 pm.

Minutes

Present: Cllr. R. Drew, S. Dale, D. Cooper, M. Davis, C. Jordan, M. Moyle, M. Rainbird and B. Watkins.

Also Present: Sarah-Jane Noakes (Assistant Clerk) and D. Tellam

22/06/AP/01 Welcome and safety procedures.

Cllr. Drew welcomed the meeting and explained the safety procedures.

22/06/AP/02 To appoint a Chair of the Amenities and Projects Committee.

Cllr. Drew called for nomination for Chair of the Amenities and Projects Committee.

Cllr. Watkins nominated Cllr. Drew Seconded by Cllr. Jordan.

Cllr. Drew called for any further nominations.

Cllr. Moyle nominated Cllr. Dale seconded by Cllr. M. Rainbird.

Cllr. Drew informed the meeting he would like to share the load and declined being nominated as Chair of the committee.

Resolved: that Cllr. Dale be appointed Chairman of the Amenities and Projects Committee.

Proposed: Cllr. M. Moyle

Seconded: Cllr. M. Rainbird

22/06/AP/03 To appoint a Vice Chair of the Amenities and Projects Committee.

Cllr. Dale Called for nominations for Vice Chair of the Amenities and Projects Committee.

Cllr. Drew Nominated Cllr. Moyle. Cllr. Moyle explained that the workload of the Neighbourhood Planning Steering Group is considerable, and he would therefore be unable to be Vice Chairman of the committee.

Cllr. Jordan proposed Cllr. Cooper seconded by Cllr. Watkins.

Resolved: that Cllr. Cooper be appointed as Vice Chairman of the Amenities and Projects Committee

Proposed: Cllr. Jordan

Seconded: Cllr. Watkins

22/06/AP/04 To receive apologies for absence.

There were no apologies received.

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- 22/06/AP/05** Members to declare pecuniary and non-pecuniary interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

- 22/06/AP/06** To consider any written applications for dispensations on items on the agenda.

There were no written applications for dispensations received.

- 22/06/AP/07** Public Participation on items on the agenda.
(Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)

There were no members of the public present.

- 22/06/AP/08** To receive and approve the minutes of the Amenities and Projects Committee held on 10th March 2022.

Resolved: that the minutes of the Amenities and Projects Committee held on 10th March 2022 are approved and duly signed by the Chairman.

Proposed: Cllr. R. Drew **Seconded:** Cllr. C. Jordan

- 22/06/AP/09** To consider and note any matters arising from the minutes under item 8.

There were no matters arising from the minutes of 10th March 2022.

- 22/06/AP/10** To review terms of reference and make recommendations to Full Council.

The committee received the current terms of reference and draft recommended changes.

The meeting considered the draft changes.

Resolved to recommend:

that Full Council approve the draft amended terms of reference with the following amendments:-

- Remove the reference that the Chairman serve no more than two consecutive years.
- Amend the word cahes to cases in the last paragraph on page two.

Proposed: Cllr. C. Jordan **Seconded:** Cllr. B Watkins

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22/06/AP/11 To receive a report on council owned land and make appropriate resolutions/recommendations.

The rotting planter is being monitored and will be removed if necessary.
Loose posts at Moorfield Road open space have been replaced.
Gate at Rock field continues to be repaired when damaged.

The committee considered the previous hand over of the lease of Carn Brea Monument to Cornwall Council.

Resolved to recommend: that CBPC write to Cornwall Council confirming that the 6 months has expired, and the liability now lies with Cornwall Council.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

22/06/AP/12 To receive a report on council owned assets and make appropriate resolutions/recommendations.

The committee received a request from a local resident to reinstate the bench at Carnkie. The meeting considered the option of replacing the bench with a recycled plastic bench or repair of the bench previously located at Carnkie.

Resolved: to repair and reinstate the bench at Carnkie at the earliest opportunity.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Rainbird

22/06/AP/13 To receive a report regarding the Parish Newsletter and make appropriate resolutions/recommendations.

Cllr. Drew reported that the current editors have produced two editions of the newsletter in line with the previously agreed timetable. The next edition is scheduled to be the Autumn Newsletter and will be produced in August. A request to receive any suggestions of articles should be made by 18th July 2022.

22/06/AP/14 To appoint two Editors of the Parish Newsletter.

Cllr. Dale called for nominations for two editors of the parish newsletter.

Resolved: that Cllr. Drew and Cllr. Dale be appointed as editors of the Parish Newsletter.

Proposed: Cllr. B. Watkins

Seconded: Cllr. C. Jordan

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22/06/AP/15 To receive an update on the implementation of social media use.

Cllr. Dale reported that Facebook has been live and there are 1380 page reviews. In the month of May the page has received 51 new followers and 31 shares.

Cllr. Dale, Cllr. Glanville and the Clerk administer the site.

The meeting considered the use of Twitter and other social media.

The meeting agreed not to increase the use of social media at this time but review this at the meeting of the committee to be held on 22nd September 2022.

22/06/AP/16 To consider arrangements needed for events to be held in 2022 and make appropriate resolutions/recommendations.

Garden Competition.

The deadline for June judging has been reached.

The meeting considered delivering leaflets to residents in order to promote the August judging. Members of the committee volunteered to deliver leaflets within their areas and requested that the office print 500 leaflets.

Resolved to recommend: **that the office in liaising with the Chair and Vice of the Amenities and Projects Committee to make arrangements for judging and presentation evening in line with budget set.**

Proposed: Cllr. M. Moyle

Seconded: Cllr. C. Jordan

Remembrance

Clerk has contacted Father Peter and the previous Parade Marshall is happy to assist in the organising of the event.

It was agreed that the office obtain quotes for wreaths to be approved at Full Council in July.

Cllr. Davis informed the meeting that he attends the memorial at Treloweth Community Hall as a mark of respect on 11th November 2022 and expressed it would nice if others attend.

The meeting agreed that it advertise that there will be a small gathering on 11th November 2022 with teas and coffees available.

Resolved to recommend: **that the office in liaising with the Chair and Vice of the Amenities and Projects committee make arrangements for Remembrance Day in line with budget.**

Proposed: Cllr. M. Moyle

Seconded: Cllr. D. Cooper

Carol Concert

The meeting considered options for holding a carol concert and the need to book the band in advance.

Resolved to recommend: that the carol concert take place on Tuesday 13th December 2022 at 6:30pm. Clerk in liaising with the Chair and Vice of the Amenities and Projects Committee to make arrangements within budget.

Proposed: Cllr. M. Moyle **Seconded:** Cllr. M. Rainbird

Cllr. Drew thanked everyone for helping with the Jubilee event. The meeting discussed options for future events and opening up Treloweth Community Hall for coffee mornings.

The meeting agreed to add an agenda item for next meeting to consider future events and regular coffee mornings.

22/06/AP/17 To consider arrangements for possible funding for community projects by Great Western Railway.

The meeting considered any future projects for which the committee may wish to apply for funding.

Cllr. Moyle requested an application for regular coffee morning at Treloweth Community Hall. The meeting discussed the need for leaflets, refreshments and staffing costs to be considered for the application.

The meeting agreed that an agenda item be added to the next committee meeting to consider holding regular coffee mornings at Treloweth Community Hall.

22/06/AP/18 To consider the revised draft Climate Action Plan and make appropriate resolutions/recommendations.

A revised plan was supplied to the meeting following consultation with members of the Council.

Resolved to recommend: that the draft Climate Action Plan 2nd Draft be adopted by Full Council.

Proposed: Cllr. S. Dale **Seconded:** Cllr. B. Watkins

The meeting discussed the need for monitoring actions achieved to measure what is being achieved.

The meeting agreed to have an agenda item in July to establish a base line and develop an action plan.

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- 22/06/AP/19 To receive a report from Cllr. Holmes and Cllr. Pollock regarding the process and anticipated costs to relocate the war memorial from Pool Wesley.**

No report was received, and the view of the meeting is the item be removed from future agendas.

- 22/06/AP/20 To receive a report from the Treloweth Community Hall Working Party and make appropriate recommendations to Full Council.**

Cllr. Drew reported on work completed to date by the Treloweth Community Hall Working Party and discussed the way forward.

Resolved to recommend:

that Full Council approve the full set of recommendations in the report and the Office and Chair and Vice of the Council obtain quotations from architects to draw up plans for the improvements. Quotations to be considered at next available Full Council.

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

- 22/06/AP/21 Explore future projects and litter picking within the parish.**

The meeting agreed for the Groundsperson to put together a list of areas/assets within the parish that he wishes to complete work on with and estimated time and any costs involved.

Cllr. Cooper requested help with regards to signage for cyclists and advised the meeting that she is looking into matter in order to bring a request to a future meeting for possible funding.

The meeting agreed that Cllr. Cooper continue to look into the matter for a future report to be supplied.

The meeting received an update on the noticeboard to be placed at the Co-op at Broad Lane.

The meeting agreed that Cllr. Drew liaise with the Groundsperson and that the office arrange a date with the Co-op to discuss options for location and installation.

22/06/AP/22 To consider requirement for a Public Consultation with regards to Wheal Fortune & Moorfield Road Open Space and make appropriate arrangements.

The meeting considered options for public consultation. It was agreed that consultation take place at Wheal Fortune first with leaflets to be distribute to the local area advertising consultation.

It was agreed that the purchase of previously agreed benches for the park be obtained after consultation.

Resolved to recommend:

to undertake public consultation at Wheal Fortune regarding the future of the park. Consultation to be held on Saturday 6th August 2022 11am – 2pm. Arrangements for day to be made by Clerk, Chair and Vice of the Amenities and Projects Committee with a budget of £300.

Proposed: Cllr. M. Moyle

Seconded: Cllr. M. Rainbird.

22/06/AP/23 To receive a report on outstanding actions and make appropriate recommendations/resolutions.

The meeting was advised that the installation of a war memorial and adding of details to the war memorial and chairman plaque has been arranged with the contractor and completion of work is awaited.

Quotes for update of alarms are being sought along with quotations for the repair of the entrance light.

As agreed previously by the committee delays for replacement doors in the hall, replacement entrance and alterations for staff security are put on hold due to possible future alterations of the hall.

A request for a steer from the committee on what quotations the office should obtain for a replacement flagpole was made due to conflicting options being expressed.

The meeting agreed that the office liaise with the Groundsperson regarding the rethreading of the flag using the current flagpole and seek costing for the hire of a scissor lift. Cllr. Davis volunteered to assist the Groundsperson with the work.

An update on the purchase of a defibrillator was given and it is hoped that quotations will be available for July's meeting. Cllr. Davis will liaise with the office regarding a further quotation.

The meeting considered options for the lowering of hedged.

Resolved: that the Clerk liaise with the Groundsperson on what hedges need attention and seek quotations for contractors to lower hedges to a manageable level. Clerk to liaise with residents regarding work to commence.

Proposed: Cllr. M. Moyle

Seconded: Cllr. M. Davis

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The meeting considered the options of reaching household not reached currently using Royal Mail for the delivery of newsletter.

Resolved: to continue with Royal Mail for the delivery of newsletters and if anyone requests receiving a newsletter the office to create a list of locations not being reached and post a copy of the newsletter.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

The meeting was informed that specification for the update of IT has been put together and quotations will be obtained in due course.

Meeting Closed at 9:05pm

