



Carn Brea Parish Council

— Consel Plu Carn Bre —

**Minutes of the Staffing Committee meeting held at
Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
on Thursday 2nd February 2023 at 7:00pm.**

Minutes

Present: Councillors R. Drew (Chairman), E. Glanville (Vice Chairman), S. Dale, M. Davis, C. Jordan and J. Pollock.

Also Present: Andrew Moyle-Browning (Clerk)

23/02/S/01 Welcome and safety procedures.

Cllr. Drew welcomed the meeting and explained the safety procedures.

23/02/S/02 To receive apologies for non-attendance.

Cllr. Moyle (Holiday).

23/02/S/03 Members to declare disclosable pecuniary interests and non-registerable interests. (Including the details thereof) in respect of any items on this agenda.

There were no interests declared.

23/02/S/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensations.

23/02/S/05 To receive and approve the minutes of the Staffing Committee held on 5th January 2023.

Committee members received the draft minutes of the Staffing Committee held on 5th January 2023 ahead of the meeting.

Resolved: that the minutes of the Staffing Committee held on 5th January 2023 are approved.

Proposed: Cllr. C. Jordan

Seconded: Cllr. E. Glanville

23/02/S/06 To consider the minutes of the Staffing Committee held on 5th January 2023 and receive any reports on matters referred.

There were no matters referred.

- 23/02/S/07** To receive an update on the provision of staff uniform and corporate wear and make appropriate recommendations / resolutions.

Committee members received a report along with examples of colour options for corporate wear.

Cllr Glanville expressed that the Staff should decide on weight / thickness or consider summer or winter weight / thickness which the group discussed and agreed the staff could.

Cllr Dale suggested 1 polo shirt be provided for each day they work which the committee discussed.

Resolved to recommend: that CBPC provide 10 high visibility vests in various sizes with heat pressed standard logo on the back, 4 high visibility wet weather jackets in appropriate sizes with heat pressed standard logo on the back, 5 polo shirts each with heat pressed standard logo on the front for the grounds person and caretaker with 3 provided for the temporary caretaker and up to 2 fleeces with embroidered written logo only on the front for any council staff member that requires or would like them, and that they choose the material and sizes in the colour combination of a Yellow polo shirt with standard green logo and a Green fleece with yellow and white written logo.

Proposed: Cllr. M. Davis

Seconded: Cllr. C. Jordan

- 23/02/S/08** Public Participation on items on the agenda.
(Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)

There were no members of the public present.

- 23/02/S/09** To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. S. Dale

Seconded: Cllr. C. Jordan

- 23/02/S/10** To receive and approve the confidential minutes of the Staffing Committee held on 5th January 2023.

Committee members received the draft confidential minutes of the Staffing Committee held on 5th January 2023.

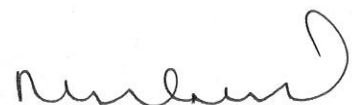
Resolved: that the confidential minutes of the Staffing Committee held on 5th January 2023 are approved.

Proposed: Cllr. E. Glanville

Seconded: Cllr. M. Davis

- 23/02/S/11** To consider the confidential minutes of the Staffing Committee held on 5th January 2023 and receive any reports on matters referred.

There were no matters referred.



23/02/S/12 To receive a report and review the Assistant Clerk Salary Banding and make appropriate recommendations / resolutions.

The committee had received relevant documents ahead of the meeting.



Proposed: Cllr. S. Dale

Seconded: Cllr. M. Davis:

23/02/S/13 To receive a Clerks report on Staffing matters.

The Clerk provided a verbal report on staffing matters.

Meeting Closed at 20:10

A handwritten signature in cursive script, likely of the Clerk or a committee member.