



Carn Brea Parish Council

— Consel Plu Carn Bre —

Minutes of the meeting of the Full Council held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 18th May 2023 at 7:00 pm.

Minutes

Present: Councillors S. Dale (Vice Chairman), S. Breul, D. Cooper, E. Glanville, P. Holmes, C. Jordan, J. Paton, J. Pollock, M. Rainbird, M. Roberts, T. Salisbury and B. Watkins.

Also Present: Andrew Moyle-Browning (Clerk) and Sarah-Jane Noakes (Assistant Clerk). S. Bolton and M. Kaczmarek (Cornish Metals). Cllr. D. Crabtree (CC).

23/05/01 Chairman's welcome and safety procedures.

Due to the Chairmans absence Cllr. Dale (Vice Chairman) welcomed the meeting and explained the safety procedures.

23/05/02 To receive apologies for non- attendance.

Councillors M. Davis, R. Drew, E. Girling and M. Moyle.
Councillors P. Perry and S. Weedon (CC).

23/05/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

23/05/04 To consider written request(s) for dispensations.

There were no written requests for dispensations received.

23/05/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).

There were two members of the public present.

23/05/06 To receive and approve the minutes of the Full Council meeting held on 20th April 2023.

The draft minutes of the Full Council Council meeting held on 20th April 2023 were circulated to members ahead of the meeting.

Resolved: that the minutes of the Full Council meeting held on 20th April 2023 are approved.

Proposed: Cllr. P. Holmes

Seconded: Cllr. B. Watkins

23/05/07 To consider the minutes of the Full Council Meeting held on 20th April 2023 and receive any reports on matters referred.

23/04/09 The Clerk reported that the Grant Policy has been sent to the Citizens Advice Bureau and the Cricket Club for their information.

23/04/17 The Clerk reported that he had met with the Architect on Friday 5th May 2023 and provided him with the approved revised facilities list to enable revised plans to be drawn up.

23/04/32 The tree management works as approved for the open spaces, commenced week beginning 8th May 2023.

23/05/08 To receive the minutes and matters referred of the Annual Parish Meeting held on 4th May 2023 and approve for accuracy.

The draft minutes of the Annual Parish Meeting held on 4th May 2023 were circulated to members ahead of the meeting.

Resolved: that the minutes of the Annual Parish Meeting held on 4th May 2023 are approved.

Proposed: Cllr. B. Watkins

Seconded: Cllr. D. Cooper

23/05/09 To receive the minutes and matters referred of the Annual Meeting held on 4th May 2023 and approve for accuracy.

The draft minutes of the Annual Meeting held on 4th May 2023 were circulated to members ahead of the meeting.

Resolved: that the minutes of the Annual Meeting held on 4th May 2023 are approved.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Rainbird.

23/05/10 To receive and approve the minutes of the Extraordinary Full Council meeting held on 9th May 2023 and receive a report on any matters referred.

The draft minutes of the Extraordinary Full Council meeting held on 9th May 2023 were circulated to members ahead of the meeting.

Resolved: that the minutes of the Extraordinary Full Council meeting held on 9th May 2023 are approved.

Proposed: Cllr. J. Pollock

Seconded: Cllr. E. Glanville

23/05/11 a) To receive financial statements for the month ending April 2023.

Financial statements for the month ending April 2023 were circulated to members ahead of the meeting.

Resolved: that the financial statements for the month ending April 2023 are noted.

Proposed: Cllr. C. Jordan

Seconded: Cllr. E. Glanville



b) To receive and approve the payment schedule for the month of May 2023.

The payment schedule for the month of May 2023 was tabled at the meeting for approval.

Resolved: that the payment schedule for the month of May 2023 is approved.

Proposed: Cllr. C. Jordan **Seconded:** Cllr. M. Roberts

c) To nominate a member to check the invoices, cheques and RBS for the month of June 2023.

Resolved: that Cllr. S. Breul complete the financial checks for the month of June 2023.

Proposed: Cllr. J. Paton **Seconded:** Cllr. B. Watkins

d) To receive and approve the bank reconciliations for the month of April 2023.

Bank reconciliations were circulated to members ahead of the meeting.

Resolved: that the bank reconciliations for the month of April 2023 are approved.

Proposed: Cllr. B. Watkins **Seconded:** Cllr. D. Cooper

e) To approve transfers of money within accounts.

Resolved: that £20,000.00 is transferred from the Lloyds Premier Account to the Lloyds Treasurer Account and £19,000.00 from the Lloyds Treasurer account to the Unity Current Account.

Proposed: Cllr. D. Cooper **Seconded:** Cllr. M. Rainbird

f) To consider movements to and from Earmarked Reserves.

The Clerk advised that there were no movements to or from Earmarked reserves for the Council to consider.

23/05/12

To receive and note the Annual Internal Audit Report for 2022/2023 and consider a management response making appropriate resolutions.

A copy of the Annual Internal Audit Report was circulated to members ahead of the meeting.

Cllr. Dale thanked the Clerk/RFO and Assistant Clerk for their work in preparation for the internal audit.

Resolved: that the Annual Internal Audit Report for 2022/2023 is approved.

Proposed: Cllr. J. Paton **Seconded:** Cllr. P. Holmes



- 23/05/13 To receive a report and review the effectiveness of the systems of internal control and consider the findings and make appropriate resolutions.**

A copy of the financial checklist was circulated to members ahead of the meeting.

The Clerk recommended an amendment to the existing control sheet with the addition of the Assistant Clerk as a member to check under the highlighted items.

Resolved: that the council is content with the amended systems of internal control.

Proposed: Cllr. B. Watkins

Seconded: Cllr. S. Breul

- 23/05/14 To receive and consider for approval of the Annual Governance Statement 2022/2023 and make appropriate resolutions. (Clerk & Chairman to sign)**

Guidance from NALC was circulated to members ahead of the meeting along with the Annual Governance Statement and the members considered their response.

Resolved: that Carn Brea Parish Council's Annual Governance Statement 2022/2023 has been considered and approved and that sections 1-8 are recorded as Yes and section 9 recorded as not applicable.

Proposed: Cllr. J. Paton

Seconded: Cllr. E. Glanville

- 23/05/15 To consider the Accounting Statements for 2022/2023 and make appropriate resolutions.**

The Accounting Statement for 2022/2023 was circulated to members ahead of the meeting.

- 23/05/16 To approve the Accounting Statement by resolution. (Person presiding to sign & date)**

Following consideration of the Account Statement for 2022/2023, it was approved and signed by the Vice Chairman as the person presiding.

Resolved: that the Accounting Statement for 2022/2023 for Carn Brea Parish Council is approved and signed by the Vice Chairman as the person presiding.

Proposed: Cllr. D. Cooper

Seconded: Cllr. M. Roberts

- 23/05/17 To receive and confirm the dates for the period of exercise of public rights and make appropriate resolutions.**

The proposed notice of public rights was circulated to members ahead of the meeting.

Resolved: that the period of exercise of public rights is confirmed as Friday 23rd June to Friday 4th August (inclusive).

Proposed: Cllr. E. Glanville

Seconded: Cllr. M. Rainbird



23/05/18 To receive and approve the Council's Financial Report for the financial year ending 31st March 2023.

The Council's financial report for the year ending 31st March 2023 was circulated to members ahead of the meeting.

Resolved: that the Financial Report for the financial year ending 31st March 2023 is noted.

Proposed: Cllr. J. Paton

Seconded: Cllr. D. Cooper

The meeting agreed to move item 23 forward but for the purpose of the minutes it will be recorded in agenda item order.

23/05/19 To consider correspondence received.

Correspondence was circulated to members ahead of the meeting.

23/010	University of Exeter	MSc Dissertation Research
23/011	CORMAC	New footway and waiting restrictions
23/012	Tamar Toll Action Group	Tamar Toll Action Group Update

Resolved: that May's correspondence is noted.

Proposed: Cllr. D. Cooper

Seconded: Cllr. C. Jordan

23/05/20 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 27th April 2023.

Draft minutes of the Planning Committee meeting held on 27th April 2023 were circulated ahead of the meeting.

Resolved: that the minutes of the Planning Committee held on 27th April 2023 are noted.

Proposed: Cllr. M. Roberts

Seconded: Cllr. M. Rainbird

b) Staffing Committee Meeting held on 11th May 2023.

Draft minutes of the Staffing Committee meeting held on 11th May 2023 were circulated ahead of the meeting.

Resolved: that the minutes of the Staffing Committee held on 11th May 2023 are noted.

Proposed: Cllr. E. Glanville

Seconded: Cllr. M. Roberts



23/05/21

To receive reports

- (i) **Chairman of the Council**
- (ii) **Police Report**
- (iii) **Finance Member**

Cllr. Jordan informed the meeting that he had completed the financial checks for the month of May and that everything was above board.

- (iv) **Clerk**

The Clerk reported on the following topics:

- Designated rights of way cutting.
- Station Road Tree Grids.
- Revenue received.
- Correspondence regarding not flying the Union Jack over the coronation.
- Concerns raised by a member of the public regarding Wheal Fortune Park.
- Draft minutes being placed on the council's website.
- Defibrillator Training/Coffee Evening on 19th May 2023.

Financial Regulation 4.1 and 10.6 – Delegated powers to the RFO and Chairman:

The Clerk reported that following 4 companies being approach for quotations, £555.87 had been approved for the replacement of the front door lock and installation of an additional lock to provide additional security, fire safety and lone worker/safety.

Revenue received:

The Clerk reported that £75 had been received for the purchase of retired assets.

- (v) **To receive any written reports on any meetings attended.**

A written report from Cllr. Watkins regarding attendance at the Mining Villages Regeneration Group meeting on 13th April 2023 were circulated ahead of the meeting.

- (vi) **To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**

Cllr. Dale reported attending the CPIR Network meeting in Cllr. Drew's absence.

23/05/22

To receive Cornwall Councillor reports.

Cllr. D. Crabtree reported on the following:-

- Roll out of 20mph zone project.
- Attendance at the Police Advocates Meeting.

23/05/23

To receive an update from Cornish Metals on South Crofty Mine and plans for diamond drilling.

Two representatives from Cornish Metals gave a short presentation which included the following information:-

- South Crofty Project.
- Future of the project.
- Met Drilling.
- Exploration Drilling.
- What Drill Sites consist of.
- Proposed timing of drilling.
- Staffing/apprenticeships and educational programmes.



- 23/05/24** To receive a report regarding Neighbourhood Planning, make appropriate resolutions and approve any necessary expenditure.

Following the extraordinary meeting of Full Council held on 9th May 2023 in which the Council approved and adopted Carn Brea Parish Council's Neighbourhood Development plan there were no reported received.

- 23/05/25** To receive and review a Cornwall Council consultation document regarding the renewal of the Public Protection Order (Alcohol Consumption) and make appropriate resolutions to complete.

Information was circulated to members ahead of the meeting and the council considered its response.

Resolved: that Carn Brea Parish Council submit the completed agreed response with the addition that the Council request that Carn Brea Lane, Moorfield Road, Moorfield Road Open Space and Church Road be added to the protection order.

Proposed: Cllr. E. Glanville

Seconded: Cllr. M. Rainbird

- 23/05/26** To receive and consider the renewal of Sage Payroll & Support Services for the council and make appropriate resolutions.

Members received the invoice for Sage Payroll and Support Services renewal. The Clerk requested that the council approve the renewal of the SAGE Payroll & Support at a cost of £351.00 which is a 10% increase.

Resolved: that Carn Brea Parish Council renew subscription to Sage Payrol at a cost of £351.00 ex VAT.

Proposed: Cllr. M. Roberts

Seconded: Cllr. J. Paton

- 23/05/27** To receive and consider the renewal of RBS Accounting Software & Support Services for the Council and make appropriate resolutions.

Members received information regarding the renewal of RBS Accounting Software and support services ahead of the meeting and the Clerk requested that the council approve the renewal of the RBS Software & Support package at a cost of £372.53 excl VAT.

Resolved: that Carn Brea Parish Council renew RBS Accounting Software at a cost of £372.53 ex VAT.

Proposed: Cllr. B. Watkins

Seconded: Cllr. D. Cooper

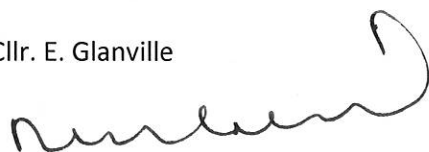
- 23/05/28** To receive an updated Cornwall Council Service Level Agreement for the provision of Legal Services 2023 / 2024 and make appropriate resolutions.

A copy of the Cornwall Council Service Level Agreement for the provision of Legal Services 2023/2024 was circulated ahead of the meeting.

Resolved: that Carn Brea Parish Council agree the Cornwall Council Service Level Agreement for the provision of Legal Services 2023/2024.

Proposed: Cllr. J. Paton

Seconded: Cllr. E. Glanville



- 23/05/29** To receive and consider a quote for additional grass cutting of the devolved land at Moorfield Road Open Space and make appropriate resolutions.

Members received details of the cost and options for the cutting of the devolved land at Moorfield Road open space.

Resolved: that Carn Brea Parish Council engage the current contractor to complete cutting of the devolved land adjacent to Moorfield Road Open Space.

Proposed: Cllr. C. Jordan

Seconded: Cllr. S. Breul

- 23/05/30** To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Proposed: Cllr. S. Dale

Seconded: Cllr. P. Holmes

- 23/05/31** To receive the confidential minutes of the Full Council Meeting held on 20th April 2023.

The draft confidential minutes of the Full Council meeting held on 20th April 2023 were tabled.

Resolved: that the confidential minutes of the Full Council meeting held on 20th April 2023 are approved.

Proposed: Cllr. M. Roberts

Seconded: Cllr. C. Jordan

- 23/05/32** To receive the resolutions and consider recommendations of the Staffing Committee Meeting held on 11th May 2023.

A copy of resolutions made and recommendations from the Staffing Committee meeting held on 11th May 2023 were received and considered.

Resolved: that the following recommendation from the Staffing Committee is approved:-
that the Staff Temporary Fuel Allowance scheme be removed with the last payment to be made in May 2023.

Proposed: Cllr. E. Glanville

Seconded: Cllr. B. Watkins

- 23/05/33** To receive and consider an invoice for legal works in relation to the devolution of land and make appropriate resolutions.

Members received correspondence from the Council's solicitor along with an invoice regarding works completed for the devolution of land.

Resolved: that Carn Brea Parish Council approve the payment of £5,095.64 for legal works in relation to the devolution process.

Proposed: Cllr. S. Dale

Seconded: Cllr. C. Jordan

Meeting closed at 8:14 pm

