



# Carn Bre Parish Council

— Consel Plu Carn Bre —

Minutes of the Full Council held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 16<sup>th</sup> March 2023 at 7:00 pm.

## Minutes

**Present:** Councillors R. Drew (Chairman), S. Dale (Vice Chairman), D. Cooper, M. Davis, E. Glanville, P. Holmes, C. Jordan, M. Moyle, J. Paton, J. Pollock, M. Rainbird and B. Watkins.

**Also Present:** Andrew Moyle-Browning (Clerk) and Sarah-Jane Noakes (Assistant Clerk).  
Cllr. D. Crabtree (CC). Cllr. P. Desmonde (CC). Mr. Salisbury.

### 23/03/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures. The Chairman highlighted the recent tragic accident in Agar Road and advised that an item would be added to the Facebook page offering condolences to the family, school and wider community along with showing appreciation to the emergency services.

### 23/03/02 To receive apologies for non-attendance.

Cllr. M. Roberts (Illness). Cllr. S. Weedon (CC).

### 23/03/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

Cllr. Cooper declared a pecuniary interest in item 22.  
Cllr. Moyle declared a non-pecuniary interest in item 26.

### 23/03/04 To consider written request(s) for dispensations.

There were no written requests for dispensations received.

### 23/03/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders).

There was one member of the public present.

### 23/03/06 To receive and approve the minutes of the Full Council meeting held on 16<sup>th</sup> February 2023.

Members received the draft minutes of the Full Council meeting held on 16<sup>th</sup> February 2023 ahead of the meeting.

**Resolved:** that the minutes of the Full Council meeting held on 16<sup>th</sup> February 2023 are approved.

**Proposed:** Cllr. C. Jordan

**Seconded:** Cllr. J. Pollock

**23/03/07** To consider the minutes of Full Council on 16<sup>th</sup> February 2023 and receive any reports on matters referred.

**23/02/18** The opening of a Barclays Business savings account is in progress.

**23/02/28** Consultation, Land by South Crofty. Letter sent and no response received.

**23/02/30** Utilities Surveys will be completed week commencing 24<sup>th</sup> April 23 with the topographical surveys to be completed week commencing 1<sup>st</sup> May 23.

**23/03/08** a) To receive financial statements for the month ending February 2023.

Members received financial statements for the month ending February 2023 ahead of the meeting.

**Resolved:** that the financial statements for the month ending February 2023 are approved.

**Proposed:** Cllr. M. Davis

**Seconded:** Cllr. D. Cooper

b) To receive and approve the payment schedule for the month of March 2023.

The payments schedule for the month of March 2023 was tabled at the meeting. Cllr. Davis confirmed he had attended the office to complete the financial checks and that all the accounts were in order.

**Resolved:** that the payment schedule for the month of March 2023 is approved.

**Proposed:** Cllr. M. Davis

**Seconded:** Cllr. C. Jordan

c) To nominate a member to check the invoices, cheques and RBS for the month of April 2023.

**Resolved:** that Cllr. Davis completes the financial checks for the month of April 2023.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. B. Watkins

d) To receive and approve the bank reconciliations for the month of February 2023.

Members received the bank reconciliations for the month of February 2023 ahead of the meeting.

**Resolved:** that the bank reconciliation for the month of February 2023 are approved.

**Proposed:** Cllr. M. Davis

**Seconded:** Cllr. B. Watkins

e) To approve transfers of money within accounts.

**Resolved:** that £ 20,000.00 is transferred from the Lloyds Premier to the Lloyds Treasurer Account. That £ 18,000.00 is transferred from the Lloyds Treasurer to the Unity Current Account.

**Proposed:** Cllr. M. Davis

**Seconded:** Cllr. D. Cooper



**f) To consider movements to and from Earmarked Reserves.**

Members received earmarked reserves reports which detailed transfers approved at the Annual Finance Meeting which have now been processed. The Clerk advised the meeting that releases will be processed at year end.

**Resolved:** that the transfers detailed in the earmarked reserves report are approved.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. S. Dale

**23/03/09 To consider correspondence received.**

Members received one item of correspondence ahead of the meeting.

23/007 Cornwall Council Draft Action Notes CPIR and Community Capacity Fund.

**Resolved:** that correspondence received is noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. C. Jordan

**23/03/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.**

**a) Planning Committee Meeting held on 23<sup>rd</sup> February 2023.**

Members received the draft minutes of the Planning Committee held on 23<sup>rd</sup> February 2023 ahead of the meeting.

**Resolved:** that the following recommendation from the Planning Committee is approved:  
that Full Council highlight 3 cases in which planning applications have fallen short and request what action can be taken to improve the quality of planning applications.

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. B. Watkins

**Resolved:** that the minutes of the Planning Committee meeting held on the 23<sup>rd</sup> February 2023 are noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. S. Dale

**b) Staffing Committee Meeting held on 2<sup>nd</sup> March 2023.**

Members received the draft minutes of the Staffing Committee meeting held on 2<sup>nd</sup> March 2023.

**Resolved:** that the following recommendations from the Staffing Committee held on 2<sup>nd</sup> March 2023 are approved:-

- That item vi under the Role of the Employee be removed.
- That the draft Employee Appraisal Policy as amended is approved.

**Proposed:** Cllr. E. Glanville

**Seconded:** Cllr. J. Pollock

**Resolved:** that the minutes of the Staffing Committee held on 2<sup>nd</sup> March 2023 are noted.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. E. Glanville



The draft minutes of the Amenities and Projects Committee held on 9<sup>th</sup> March 2023.

**Resolved:** That the following recommendation from the Amenities and Projects Committee held on 9<sup>th</sup> March 2023 is approved:-

**Resolved:** That the following recommendation from the Amenities and Projects Committee held on 9<sup>th</sup> March 2023 is approved:-

- That the office obtain quotations to provide planters at Carnkie, Carn lane and Piece for consideration by Full Council.

**Proposed:** Cllr. B. Watkins                      **Seconded:** Cllr. D. Cooper

**Resolved:** That the following recommendation from the Amenities and Projects Committee held on 9<sup>th</sup> March 2023 is approved:-

- That Carn Brea Parish Council hold a competition for children who attend schools within the parish, the brownies and rainbows up to the age of 16 to design a Christmas card which will be distributed electronically. Delegated powers to the office to make appropriate arrangements for running and judging the competition along with the purchase of prizes up to a cost of £100.

**Proposed:** Cllr. M. Moyle                      **Seconded:** Cllr. M. Davis

**Resolved:** that the draft minutes of the Amenities and Projects Committee meeting held on 9<sup>th</sup> March 2023 are noted.

**Proposed:** Cllr. S. Dale                      **Seconded:** Cllr. P. Holmes

**23/03/11 To receive reports**

(i) **Chairman of the Council**

A written report from the Chairman was tabled at the meeting reporting on meetings and training attended.

**(ii) Police Report**

Cllr. Dale reported on attending a Police Liaison Group meeting in which a number of topics were covered:-

- Vehicle damages in Moorfield Road and Pool.
- PCSO's being issued with laptops.
- New Chief constable visit to Camborne and tour of hot spots within the sector.
- County Lines drug lines disruption activity.
- Appointment of a new Assistant Chief Constable.
- Serious road traffic collision near Wilson Way/Agar Road. The Council's thoughts are with the family, friends and parish community.

(iii) **Finance Member**

Cllr. Davis reported that he had completed the financial checks for the month and that all records are accurate.

murder

**(iv) Clerk**

The Clerk reported on the following:-

- Padlocks on open spaces allow emergency vehicle access and SWAST have confirmed codes have been received.
- Closed session papers included in meeting packs will be on white paper, highlighted as confidential and can be kept. Any sensitive material not distributed in packs will be printed on Pink Paper, placed on the table on the night of the meeting and will be collected at the end of the meeting.
- The Council have signed up to the Keep Britain Tidy Campaign and the Grounds person actively litter picks around the parish.
- Dog bins have been re-sited as a deterrent due to suspected ongoing theft.

**(v) To receive any written reports on any meetings attended.**

Members received a written report from Cllr. Watkins regarding attendance at the CPIR Climate Action Group on 28<sup>th</sup> February 2023.

**(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.**

Cllr. Dale reported that he had attended planning training and highlighted appeals to the secretary of state.

Cllr. Rainbird reported attended planning training.

**23/03/12 To receive Cornwall Councillor reports.**

Cllr. Crabtree reported on:-

- Alteration to the junction of Bridge Road and Church Road in Illogan.
- Bus services in Park Bottom and Tolvaddon.
- Council Tax Bills and increase.
- Retirement of Police Neighbourhood Beat Manager.
- Invitation to Planning Committee members within the CPIR and Mining Villages Community Network Panel Meeting to attend a meeting on 26<sup>th</sup> April.
- Heartlands meeting for ideas for revitalisation.
- Newquay and St Austal CCTV.

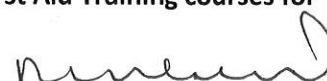
Cllr. Desmond reported on:-

- Crimes within Treloweth Way and various other housing estates.
- Complaints regarding lack of policing.
- Lack of enforcement of planning, parking and crimes.
- Levelling up bid for Pool.
- Health and Wellbeing.
- Consultation on A3047 to be held at Treloweth Community Hall on 3<sup>rd</sup> May 2023 at 2pm.
- Pool Academy merging with Athena Learning Trust.
- Planning protocols.
- Plug for Cornwall Children's Choir.

**23/03/13 To receive a report regarding Neighbourhood Planning, make appropriate resolutions and approve any necessary expenditure.**

Cllr. Moyle reported that the Steering Group are almost at a position of finalising the draft Plan and that an extraordinary meeting of Full Council will be called in order for the Council to give its comments.

The meeting offered thanks to the Steering Group for all of their hard work.

**23/03/14 To receive a report and consider the provision of Emergency First Aid Training courses for**


**the Community and make appropriate resolutions. (Cllr Paton)**

Members received a report from the Clerk along with information regarding the provision of Emergency First Aid Training ahead of the meeting.

The meeting considered the following:-

- Increasing community engagement.
- No cost to the community.
- Paediatric training helpful to parents and carers.
- Maximum of 10 per group.
- Cost to the Council.

**Resolved:** that Carn Brea Parish Council delegate powers to the Clerk in liaising with Cllr. Dale, Cllr. Cooper and Cllr. Paton to make arrangements to hold the first Emergency First Aid training session within a budget of up to £100.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. M. Moyle

**23/03/15 To receive a report and consider the provision of additional Defibrillator Units within the Parish and make appropriate resolutions.**

Members received a report from Cllr. Drew along with maps identifying the location of defibrillators in the parish.

*Cllr. Jordan left and returned the meeting during discussion.*

It was highlighted that there are several apps that can identify the location of defibrillator units.

The meeting considered possible sites in which additional defibrillator units could be installed.

**Resolved:** that Carn Brea Parish Council agree to approach the Co-op in Broad Lane to see if they would accept a defibrillator unit using our existing contractor within agreed budget.

**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. B. Watkins

**Resolved:** that Carn Brea Parish Council agreed to approach the Countryman Inn in Piece to see if they would accept a defibrillator unit using our existing contractor within agreed budget.

**Proposed:** Cllr. J. Paton

**Seconded:** Cllr. D. Cooper

Cllr. Moyle agreed to speak to the Landlord of the Countryman Inn in Piece regarding the possible sponsorship of a defibrillator.

The meeting agreed to consider the telephone box as a possible location should the Countryman Inn not accept a defibrillator unit.

**Resolved:** that Carn Brea Parish Council agreed to approach the Sportsmans Arms in Pencoy to see if they would accept defibrillator unit using our existing contractor within agreed budget.

**Proposed:** Cllr. M. Rainbird

**Seconded:** Cllr. B. Watkins



- 23/03/16 To receive and consider documentation from the CPIR and Mining Villages Place Shaping Board and make appropriate resolutions.**

Members received documentation from the CPIR and Mining Villages Place Shaping Board ahead of the meeting.

Cllr. Paton asked that Four Lanes park be considered.

The meeting agreed that Carn Brea Parish Council meet with the Community Link Officers in a months' time to explore what projects the Council has that may qualify for funding. It was agreed that an invitation be sent to Cllr. Desmond and Cllr. Crabtree to attend the meeting.

- 23/03/17 To review and make arrangements for the 2023 Awards ceremony and make appropriate resolutions.**

Councillors were reminded to drive awareness and actively promote the awards scheme.

**Resolved:** that the award ceremony be held at the Annual Parish Meeting in May and delegated powers are granted to the Clerk to make arrangements for plaques, prizes and refreshments within the £250 budget.

**Proposed:** Cllr. B. Watkins

**Seconded:** Cllr. S. Dale

- 23/03/18 To receive an update and receive nominations to appoint a representative for the Mining Villages Regeneration Group and make appropriate resolutions.**

The meeting was informed that David Tellam was previously the council's representative for the Mining Regeneration Group and the meeting considered a replacement.

**Resolved:** that Councillor B. Watkins is appointed as representative for the Mining Villages Regeneration Group.

**Proposed:** Cllr. S. Dale

**Seconded:** Cllr. M. Davis

It was agreed that the Clerk email the group with Cllr. Watkins details.

- 23/03/19 To receive and review consultation documents relating to the One-Way Traffic Scheme proposal at Trevenson Park South, Pool and make appropriate resolutions.**

Members received a consultation relating to the One-Way Traffic Scheme proposal at Trevenson Park South, Pool ahead of the meeting.

**Resolved:** that Carn Brea Parish Council supports the One-Way Traffic Scheme proposal.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. M. Moyle



**23/03/20 To receive documentation from Cornwall Council regarding a 2023 Off Street Parking Order and proposed changes and make appropriate resolutions.**

Members received documentation from Cornwall Council regarding a 2023 Off Street Parking Order and proposed changes ahead of the meeting.

The meeting considered concerns regarding the loss of business for towns and parishes along with a possible lack of footfall.

**Resolved:** that Carn Brea Parish Council expresses its concerns that charges rates have risen and are likely to adversely impact on business in the various town centres in the county.

**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. M. Davis

**Resolved:** that Carn Brea Parish Council notes that the charges shown in the appendix for car parks in Camborne and Redruth do not accord with the banding rates quoted at A,B and C and would request clarification.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. D. Cooper

**23/03/21 To Co-opt a member for the Barncoose Ward.**

The meeting was informed that there had been no application for the Councillor vacancy in Barncoose Ward and that the position would be advertised on our noticeboards, website and on Facebook.

**23/03/22 To Co-opt a member for the Four Lanes Ward.**

**Cllr. Desmond and Cllr. Crabtree left the meeting.**

**Cllr. Cooper left the meeting.**

The meeting received an application for the Four Lanes ward vacancy.

**Resolved:** that Tim Salisbury is co-opted as a Four Lanes Ward member.

**Proposed:** Cllr. M. Moyle

**Seconded:** Cllr. C. Jordan

Mr Salisbury was reminded that he is not a councillor until he has signed his declaration and was advised that the Clerk will be in touch to request attendance at the office to fill in declaration, appropriate paperwork and receive an induction pack.

**Cllr. Cooper returned to the meeting.**

**23/03/23 To Co-opt a member for the Pool Ward.**

The meeting was informed that there had been no application for the Councillor vacancy in Pool Ward and that the position would be advertised on our noticeboards, website and on Facebook.

**23/03/24** To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

**Resolved:** that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. S. Dale

*Mr. Salisbury left the meeting.*

**23/03/25** To receive the confidential minutes of the Full Council Meeting held on 16<sup>th</sup> February 2023.

The confidential minutes of the Full Council meeting held on 16<sup>th</sup> February 2023 were tabled.

**Resolved:** that the confidential minutes of the Full Council meeting held on 16<sup>th</sup> February 2023 are approved.

**Proposed:** Cllr. C. Jordan

**Seconded:** Cllr. M. Rainbird

**23/03/26** To receive the resolutions and consider recommendations of the Staffing Committee Meeting held on 2<sup>nd</sup> March 2023.

*The Assistant Clerk and Cllr. Moyle left the meeting.*

The meeting received the resolutions and approved a recommendation from the Staffing Committee meeting held on 2<sup>nd</sup> March 2023.

**The Assistant Clerk and Cllr. Moyle returned to the meeting.**



**23/03/27 To receive and consider quotations for the provision of Weed Control within the Parish for 2023 and make appropriate resolutions.**

Members received quotations for the provision of Weed Control within the Parish ahead of the meeting.

Cllr. Davis highlighted that within the Climate Action Plan the Council should commit to using local suppliers wherever possible for the supply of goods and services and consider potential carbon emissions, not just pricing when awarding contracts but that this information was not available when considering quotations. It was requested that the contractors location be identified.

The Clerk advised against giving the location as it could identify the contractors, the meeting therefore considered the option of using a radius.

The meeting considered the complexity of identifying location of contractors due to addresses sometimes being a head office but that employees carrying out the work may be based locally and that the supplier may be based locally but sourcing products further away than other suppliers.

The Clerk suggested a procurement policy be drafted in order to be transparent to contractors.

**The meeting agreed that the Clerk develop a procurement policy taking into account concerns raised.**

**Resolved: that quote 3 is accepted for the treatment of weeds.**

**Proposed:** Cllr. M. Davis

**Seconded:** Cllr. C. Jordan

**23/03/28 To receive quotations for phase 1 improvement works at Wheal Fortune Open Space and make appropriate resolutions.**

Members received quotations for phase 1 improvements works at Wheal Fortune Open Space ahead of the meeting. The maximum total for all items quoted is £4,503.75 (excluding VAT).

**Resolved: that company 4 is accepted for the purchase of 2, 3 seater benches at Wheal Fortune Park, with hard ground anchoring kit, to be installed on a concrete platform.**

**Proposed:** Cllr. R. Drew

**Seconded:** Cllr. B. Watkins

**Resolved: that the council purchase 2 disabled friendly picnic benches, with hard ground anchoring kit, to be set on concrete platform at Wheal Fortune Park.**

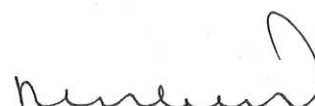
**Proposed:** Cllr. P. Holmes

**Seconded:** Cllr. J. Pollock

**Resolved: that company 1 is accepted for the purchase of 2 brown disabled friendly picnic benches.**

**Proposed:** Cllr. E. Glanville

**Seconded:** Cllr. C. Jordan



**Resolved:** that company 1 is accepted for the purchase of 1 goal post at Wheal Fortune Park.

**Proposed:** Cllr. C. Jordan

**Seconded:** Cllr. M. Davis

**Resolved:** that company 3 is accepted for the purchase of 1 basketball hoop at Wheal Fortune Park.

**Proposed:** Cllr. M. Davis

**Seconded:** Cllr. S. Dale

**23/03/29** To receive a report and consider a quotation for the provision of Litter Bins on Agar Road and associated costs to maintain and empty and make appropriate resolutions.

Members received a report and costings for the provision of litter bins on Agar Road ahead of the meeting.

The meeting agreed that item 29 is deferred until April's Full Council meeting.

The meeting agreed that the Clerk obtain quotation for the provision of the installation of 3 bins and the cost for collection of rubbish.

The meeting agreed that the Clerk obtain quotations for the provision of 1 bin and cost of collection at Wheal Fortune Park.

Meeting closed at 9:19 pm

