



Carn Brea Parish Council

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Minutes of the Full Council meeting held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 16th February 2023 commencing at 7:00 pm.

Minutes

Present: Councillors: R Drew (Chairman), S. Dale (Vice Chairman), D. Cooper, M. Davis, P. Holmes, C. Jordan, M. Moyle, J. Paton, J. Pollock, M. Rainbird and B. Watkins.

Also Present: Andrew Moyle-Browning (Clerk), Anita Hopkinson (Admin Assistant)
Cornwall Councillors: Cllr D Crabtree

23/02/01 Chairman's welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.
Cllr Drew informed the Council that Cllr Tellam has tendered his resignation from being a Pool Ward Councillor and with the council's approval he would be writing to him on behalf of the Council thanking him for his service.

23/02/02 To receive apologies for non-attendance.

Cllr M Roberts, Cllr E Glanville, Cllr S Weedon (CC)

23/02/03 Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

23/02/04 To consider written request(s) for dispensations.

There were no written request(s) for dispensation.

23/02/05 Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders).

There were no members of the public present.

23/02/06 To receive and approve the minutes of the Full Council meeting held on 19th January 2023.

The minutes of Full Council meeting held on 19th January 2023 were circulated before the meeting.

Resolved: That the minutes of Full Council held on 19th January 2023 are approved.

Proposed: Cllr. P. Holmes

Seconded: Cllr. C. Jordan

23/02/07 To consider the minutes of Full Council on 19th January 2023 and receive any reports on matters referred.

The Clerk provided an update on the following matters referred.

23/01/12 – A&P Recommendation - Approved recommendation to make enquiries for additional costs to provide hanging baskets in Four Lanes for approval at a future meeting. Costs were provided by our contractor for the addition of 20 baskets, however following a full survey conducted in Four Lanes, NGED have confirmed that they would not grant permission to attach hanging baskets to the pylons as per their policy.

23/01/12 – A&P Recommendation - Picnic in the Park working party has taken place and will meet again on 2nd March.

23/01/12 – A&P Recommendation - The Speed Signs working party has now taken place with a full report to be presented to Full Council in March.

23/01/22 – Delegated powers - The Council Vehicle Tracker contract has been renewed.

Cllr Moyle referred back to the Minutes from the Full Council Meeting held on 19th January 2023 and his comments regarding excessive papers on the table. He felt that it was unacceptable that again too many were on the table at the meeting. The Clerk reminded the councillors that due to the large amount of confidential paperwork for review at the meeting, they were invited to attend earlier to enable them to preview the information ahead of the meeting. The Clerk also reiterated that it was standard practice that confidential information on pink paper was provided on the table at the meeting and not sent out with the meeting pack. Cllr Drew suggested that he and the Clerk look into this further and report back to Full Council.

23/02/08

a) To receive financial statements for the month ending January 2023.

Members of the Council received the financial statements for the month ending January 2023 and were invited to ask questions.

Resolved: that the financial statements for the month ending January 2023 are approved.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

b) To receive and approve the payment schedule for the month of February 2023.

The payment schedule for the month of February 2023 was tabled for approval and the meeting was informed that Cllr. Dale had completed the financial checks and found no discrepancies.

Resolved: that the payment schedule for the month of February 2023 is approved.

Proposed: Cllr. S. Dale

Seconded: Cllr. C. Jordan

c) To nominate a member to check the invoices, cheques, and RBS for the month of March 2023.

Resolved: That Cllr. Davis complete the financial checks for the month of March 2023.

Proposed: Cllr. R. Drew

Seconded: Cllr. B. Watkins



d) To receive and approve the bank reconciliations for the month of January 2023.

Members of the Council received the bank reconciliation for the month of January 2023.

Resolved: That the bank reconciliations for the month of January 2023 are approved.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

e) To approve transfers of money within accounts.

Resolved: that £20,000.00 is transferred from the Lloyds Premier to the Lloyds Treasurer Account. That £18,000.00 is transferred from the Lloyds Treasurer to the Unity Current Account.

Proposed: Cllr. M. Davis

Seconded: Cllr. J. Paton

f) To consider movements to and from Earmarked Reserves.

There were no movements to and from Earmarked Reserves to consider.

23/02/09 To consider correspondence received.

23/005 Tamar Toll Action Group Abolishing all tolls.

23/006 Cornwall Council Local Resource List.

The meeting agreed to adding the link from Cornwall Council Local Resource List to Carn Brea Parish Council Website and Facebook.

Resolved: to note the two items of correspondence received with the one agreed action.

Proposed: Cllr. R. Drew

Seconded: Cllr. B. Watkins

23/02/10 To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.

a) Planning Committee Meeting held on 26th January 2023.

Resolved: that the minutes of the Planning Committee meeting held on 26th January 2023 are noted.

Proposed: Cllr. S. Dale

Seconded: Cllr. D. Cooper

b) Staffing Committee Meeting held on 2nd February 2023.

The following resolved to recommend was considered: that CBPC provide 10 high visibility vests in various sizes with heat pressed standard logo on the back, 4 high visibility wet weather jackets in appropriate sizes with heat pressed standard logo on the back, 5 polo shirts each with heat pressed standard logo on the front for the grounds person and caretaker with 3 provided for the temporary caretaker and up to 2 fleeces with embroidered written logo only on the front for any council staff member that requires or would like them, and that they choose the material and sizes in the colour combination of a Yellow polo shirt with standard green logo and a Green fleece with yellow and white written logo.



An amendment was properly proposed by Cllr Moyle and Seconded by Cllr Watkins to amend the quantity of polo shirts for the Grounds Person to 4 and the Caretaker to 3.

The amendment was put to a vote and was lost.

Resolved: that CBPC provide 10 high visibility vests in various sizes with heat pressed standard logo on the back, 4 high visibility wet weather jackets in appropriate sizes with heat pressed standard logo on the back, 5 polo shirts each with heat pressed standard logo on the front for the grounds person and caretaker with 3 provided for the temporary caretaker and up to 2 fleeces with embroidered written logo only on the front for any council staff member that requires or would like them, and that they choose the material and sizes in the colour combination of a Yellow polo shirt with standard green logo and a Green fleece with yellow and white written logo.

Proposed: Cllr. M. Davis

Seconded: Cllr. C. Jordan

Cllr. Moyle asked for it to be recorded that he was against this resolution.

Resolved: that the minutes of the Staffing Committee meeting held on 2nd February 2023 are noted.

Proposed: Cllr. B. Watkins

Seconded: Cllr. C. Jordan

23/02/11

To receive reports: -

(i) Chairman of the Council

Cllr Drew reported on meetings and events he had attended recently.

Wednesday 1st February 2023 – Possible changes to funding for the CPIR and Mining Villages

Monday 6th February 2023 – Attended Falmouth University for a Levelling Up Devolution Deal meeting.

Tuesday 7th February 2023 – CPIR & Mining Villages ANP.

Thursday 9th February 2023 – Teams call with CC Highways regarding Station Road.

Cllr Drew reported that following this meeting Yellow Lines on Station Road had got the go ahead.

(ii) Police Report

No report received.

(iii) Finance Member

Check and no issues to report.



(iv) Clerk

The Clerk reported on the following:

- That all works were now completed for the Bench at Carnkie with Bollards now installed.
- The Picnic bench installation at Moorfield Road Open Space has been completed.
- The 'Free Saplings' give away has gained interest since advertising these on our social media and on our Parish Boards with over 20% now distributed.
- Thank you to the Weaving Group who hire the hall on a weekly basis who have kindly reupholstered the Chairmans Chair.
- A resident had been in contact regarding recent vehicle vandalism in Treloweth Way, Barncoose, Merrits Way and others.
- There are now 3 Cllr Vacancies within the Parish. Pool, Barncoose and Four Lanes which are advertised on our website.

(v) To receive any written reports on any meetings attended.

Cllr Watkins provided a written report on a recent meeting held on 1st February of the Red River reclamation project.

Cllr Moyle was shocked to find out that there was no funding for the Red River reclamation project and expressed an interest in attending the next meeting. Cllr Drew suggested they contacted CPIR & Mining Village ANP for funding. Cllr Davis suggested they contacted South Crofty for funding and Cllr Holmes suggested they contact the 4 parish councils that border the river for funding. Cllr Watkins will report back to Red River reclamation project and let Cllr Moyle know when next meeting is.

Cllr Watkins provided a written report following attendance at the CPIR Climate Action Group held on 24th January.

Cllr Drew highlighted 2 areas of the report from the CPIR meeting regarding tree planting and weed control.

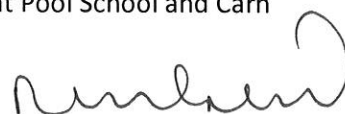
(vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.

None

23/02/12 To receive Cornwall Councillor reports.

Cllr. Crabtree reported:

- The rollout of the 20mph speed limit will take place later this year.
- There has been an increase in dog fouling on pavements – locations to be reported to dog warden.
- World Heritage Partnership Board will be holding its next meeting at Heartlands.
- Time is running out to have our say on Devolution – consultation closes at midnight Friday.
- CPIR and Mining Villages Network will have separate pot of funding for various community projects and not just road schemes.
- He attended the Mining Villages Regeneration Group meeting in St Day where it was commented that there was still no representation from Carn Brea Parish Council. Next meeting in Gwenap in April.
- Hydro Energy Laundry has received planning permission to build at Tolvaddon and once established may be able to provide the power to heat Pool School and Carn Brea Leisure Center.



- 23/02/13 To receive a report regarding Neighbourhood Planning, make appropriate resolutions and approve any necessary expenditure.**

Cllr Moyle updated the Councillors on the progress of the Draft Neighbourhood Plan. The Steering Group are reviewing draft changes to the plan following consultation and following the regulation 14 process, ahead of it being formally approved by Full Council ready for submission to Cornwall Council.

- 23/02/14 To receive a report and consider proposed amendments to the Council's Budget Action Plan and make appropriate resolutions.**

The Council had received a report from the Clerk with suggested changes to Community Action Plan Ref 9, 10 and 12 prior to the meeting.

One additional item, Community Action Plan ref 2 was tabled for the meeting to consider.

Resolved: that Carn Brea Parish Council approve the proposed amendments to the Budget Action Plan under Community Action Plan ref 9, 10 and 12.

Proposed: Cllr. S. Dale

Seconded: Cllr. B. Watkins

The council considered the proposed amendments for the 2023 Awards under Community Action Plan Ref 2 of the Budget Action Plan and discussed various options.

Resolved: that Carn Brea Parish Council approve the proposed amendments to the Budget Action Plan under Community Action Plan ref 2.

Proposed: Cllr. P. Holmes

Seconded: Cllr. D. Cooper

Resolved: that Carn Brea Parish Council leave the Clarence Coombe Award as is.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

- 23/02/15 To take nominations to fill the two vacancies on the Health & Safety and Finance committee.**

There were no nominations to fill vacancies of the Health & Safety and Finance Committee.

The Council agreed to remove this item from the March and April Full Council Agenda as Committees will be appointed at the Annual Meeting in May.

- 23/02/16 To receive a report and consider nominations for the Department for Levelling Up, Housing & Communities Birthday Honours List and make appropriate resolutions. (Cllr Dale)**

The Council received information regarding nominations for the Birthday 2024 Honours list and Cllr Dale briefed the Councillors on the document.



23/02/17 To receive and review the Code of Conduct for Members and Co-opted Members Policy and consider recommended highlighted amendments and make appropriate resolutions.

The Council received the Code of Conduct with proposed changes ahead of the meeting.

The Clerk highlighted further proposed amendments received from Councillors to the draft policy and invited any further comments from Councillors.

Resolved: that Carn Brea Parish Council approve the Code of Conduct and Co-Opted Members Policy as amended.

Proposed: Cllr. P. Holmes

Seconded: Cllr. B. Watkins

23/02/18 To receive a report and consider recommendation to open a Barclays Business Savings Account and make appropriate resolutions.

The Council received details prior to meeting and the Clerk provided a verbal report on previous resolutions and made recommendations in line with the Auditors advice.

Resolved: that Carn Brea Parish Council approve to open Barclays Business Savings Account and keep the same signatories Cllr Dale, Cllr Drew, and Cllr Jordan.

Proposed: Cllr. D. Cooper

Seconded: Cllr. B. Watkins

23/02/19 To receive and consider adopting the Draft Provision of IT Equipment and Acceptable Use Policy and make appropriate resolutions.

The Council received the draft Policy prior to meeting and the Clerk provided a verbal report.

The Clerk highlighted proposed amendments received from Councillors to the draft policy and invited any further comments or amendments from Councillors.

Resolved: that Carn Brea Parish Council approve and adopt the Draft Provision of IT Equipment and Acceptable Use Policy as amended.

Proposed: Cllr. J. Paton

Seconded: Cllr. M. Davis

23/02/20 To receive a report and consider adopting the provision of IT equipment for Councillors Phase 2 recommendation for those that wish to be provided with Council provided IT equipment and make appropriate resolutions.

The Council received the report prior to meeting and the Clerk provided a verbal report with recommendations and highlighted an amendment to be made to the use of personal devices.

Resolved: that Carn Brea Parish Council approve the Phase 2 recommendation for the provision of IT Equipment to Councillors as amended.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Moyle

Cllr. Jordan asked for it to be recorded that he was against this resolution.



- 23/02/21** To receive an update from the Coffee Morning Working Party and consider recommendation to hold future events and make appropriate resolutions for necessary expenditure.

Cllr Dale provided an update on the recent Working Party Meeting, including plans to hold future events to tie in with a Family Defibrillator Training Event and the Moorfield Road Consultation, and asked for Councillors to consider approving additional Terms of Reference for the Working Party in order to hold these additional events and gather ideas from the community via the newsletter.

Resolved: that terms of reference are extended to the Coffee Morning Working Party to review the possibility of future coffee morning events and create a Poll to go in the Spring Newsletter asking for views and ideas from the community and report back to Full Council with proposals.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Moyle

- 23/02/22** To Co-opt a member for the Barncoose Ward.

There were no applications for the Barncoose Ward received.

- 23/02/23** To Co-opt a member for the Four Lanes Ward.

There were no applications for the Four Lanes Ward received.

- 23/02/24** To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.

Resolved: that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed:

Proposed: Cllr. R. Drew

Seconded: Cllr. S. Dale

Cllr Crabtree left the meeting.

- 23/02/25** To receive the confidential minutes of the Full Council Meeting held on 15th December 2022.

The meeting received the confidential minutes of Full Council meeting held on 15th December 2022 prior to meeting.

Cllr Dale highlighted some grammatical errors and asked for these to be changed.

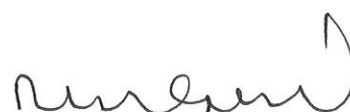
Resolved: that the confidential minutes of Full Council meeting held on 15th December 2022 are approved.

Proposed: Cllr. S. Dale

Seconded: Cllr. B. Watkins

- 23/02/26** To receive the confidential minutes of the Full Council Meeting held on 19th January 2023.

There were no confidential minutes to review. Approved under item 6.



- 23/02/27** To receive the resolutions and consider recommendations of the Staffing Committee Meeting held on 2nd February 2023.

Approved under item 10b.

- 23/02/28** To receive and review consultation documents and consider the devolution of the land by South Crofty (part of mine site adj western side of Dudnace Lane) and make appropriate resolutions.

The Council received and reviewed the consultation documents regarding devolution of the land by South Crofty and made appropriate resolutions regarding making further enquiries before consideration at a future meeting.

- 23/02/29** To receive and consider quotations for the provision of Corporate Wear for the Council Staff and make appropriate resolutions.

The meeting received two quotations for Corporate Wear on the table and the Clerk provided a verbal summary and total cost for each supplier.

Resolved: that Carn Brea Parish Council approve quote number 2 and approve for staff to select their items to a max budget of £416.50.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Davis

Resolved: that delegated powers are given to the Clerk in liaising with the Chairman and Vice Chairman of Staffing in line with financial regulations to purchase workwear items, using the approved supplier to provide branding.

Proposed: Cllr. C. Jordan

Seconded: Cllr. M. Davis

- 23/02/30** To receive a report and consider quotations for Land Surveys of Wheal Fortune Open Space and Moorfield Road Open Space as part of the Open Spaces Working Party Projects and make appropriate resolutions.

The meeting was provided with the quotations for Land Surveys on the table and the Clerk gave a verbal report and summarised the rationale for the surveys.

The Council discussed whether the matter be dealt with at the meeting or deferred to a future meeting.

Cllr Davis properly proposed that the item be referred to the Full Council Meeting in March to allow further reading of the papers. The proposal was seconded by Cllr Watkins.

A vote was taken, and the vote was split (5/5). The Chairman used his casting vote as detailed in Standing Orders 3 / q and the proposal was not carried.

The proposal was put to a vote and was lost.

Cllr Paton, having knowledge of land surveying, spoke on the details contained within the quotes.

Resolved: that quote 2 be accepted.

Proposed: Cllr. M. Rainbird

Seconded: Cllr. J. Paton



23/02/31 To receive an update and consider options for ongoing Management Works following the Tree Inspection Survey and make appropriate resolutions.

The Council received excerpts from the report prior to meeting and the Clerk provided a verbal report and made recommendations.

Resolved: that the Clerk obtain quotations for the ongoing tree management works highlighted in the report.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

23/02/32 To receive and consider renewal of the annual subscription for the Clerks and Councils Direct publication and online access and make appropriate resolutions.

The Council received the information prior to meeting.

The meeting considered the local councils update plus web library service or local council update printed edition only.

Resolved: that the renewal of the subscription for Clerks Direct paper and online publication is approved.

Proposed: Cllr. P. Holmes

Seconded: Cllr. M. Moyle

Meeting closed at: 9.25pm

A handwritten signature in black ink, appearing to be 'M. Moyle', located at the bottom right of the page.