



Carn Brea Parish Council
Consel Plu Carn Bre



Minutes of the Amenities and Projects Committee of the above Council held on Thursday 10th March 2022 at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR153QB at 7:00 pm.

Minutes

Present: Councillor S. Dale (Chairman), M. Moyle (Vice Chairman), E. Clemence, D. Cooper, R. Drew, P. Holmes, C. Jordan, J. Pollock and B. Watkins.

Also Present: Sarah-Jane Noakes (Acting Clerk)

22/03/AP/01 Welcome and safety procedures.

The Chairman welcomed the meeting and explained the safety procedures.

22/03/AP/02 To receive apologies for absence.

Cllr. M. Davis

22/03/AP/03 a) Members to declare pecuniary and non-pecuniary interests (including the details thereof) in respect of any items on this agenda.

There were no declarations of interests received.

b) To consider any written applications for dispensations on items on the agenda.

There were no written applications for dispensations received.

**22/03/AP/04 Public Participation on items on the agenda.
 (Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)**

There were no members of the public present.

22/03/AP/05 To receive and approve the minutes of the Amenities and Projects Committee held on 3rd February 2022.

The minutes were supplied ahead of the meeting.

Resolved: that the minutes of the Amenities and Projects Committee held on 3rd February 2022 are approved and signed by the Chairman as a true record of the meeting.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

Signature

22/03/AP/06 To consider and note any matters arising from the minutes under item 5.

22/02/A&P/18 The Clerk reported that there was no update on the possible installation of a notice board at the Co-Op.

22/02/A&P/20 The Clerk reported that the landmark tree had been planted.

22/03/AP/07 To receive a report on council owned land and make appropriate resolutions/recommendations.

Moorfield Road Open Space

The meeting noted that the Grounds Person had been tidying up the borders at the park and that there were plans to improve all entrances to the specification of the trial improvements to the first entrance.

The meeting was informed that following an assessment completed by the Grounds Person and Cllr. Paton, there was one tree that requires attention. Cllr. Paton has volunteered to assist in completing the work. Due to the work needed involving working at heights it was agreed that the Clerk liaise with the Grounds Person, Cllr. Paton and Ellis Whittam in order to make appropriate arrangements for the work to be completed in line with Health and Safety requirements.

The Clerk reported that there have been reports of increased dog fouling in the open space.

The meeting expressed thanks to the Grounds Person for all of his hard work on improving the park.

The meeting agreed to consider planting bulbs in the borders at a future meeting.

22/03/AP/08 To receive a report on council owned assets and make appropriate resolutions/recommendations.

Planters – Moorfield

The meeting was informed that one of the wooden planters was rotting. The meeting considered the impact of future plans to improve/extend Treloweth Community Hall and considered several options, which included fixing the planter, removing the planter and removal of other wooden planter.

The meeting agreed to arrange for monitoring of the damage and when appropriate the Grounds Person arrange for the removal of the damaged planter.

Carnkie Bench

The meeting was informed that a bench at Carnkie had been retired.

The meeting considered possible options for repair and replacement and agreed to monitor the situation.

Benches

Benches within the parish will be scheduled for repainting during good weather.

Trailer Cover

The meeting considered the reasons that the Grounds Person is not using the cover for the trailer along with the concerns expressed by the Clerk of protecting the trailer and increasing the longevity.

The meeting considered the options of using the purchased cover and possible purchase of tarpaulin to be used while not in use.

Resolved to recommend: **that Carn Brea Parish Council purchase a tarpaulin to protect the trailer when not in use.**

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

Phone Boxes

The two phone boxes in the parish will be painted during good weather and a broken glass pane will be replaced once purchases.

Memorial Bench

Thanks were given to Cllr. Drew for his assistance in installing the memorial bench at Appin Gardens.

22/03/AP/09 To receive a report regarding the parish newsletter and make appropriate resolutions/recommendations.

Cllr. Drew reported that the spring edition of the newsletter had been delivered and a request for articles for the summer edition had been made with the deadline for replies to be received by 17th March 2022.

The Clerk reported on a complaint received along with reports of delivery outside of the parish.

The Clerk also reported on concerns raised by residents regarding the article encouraging people to view the lighting of the beacon from Wheal Fortune Park.

Cllr. Jordan reported he had received two copies of the newsletter.

Cllr. Dale reported he was looking into other options of distribution and ways we could reach those that Royal Mail do not reach.

22/03/AP/10 To receive an update on the implementation of social media use.

Cllr. Dale reported that the Facebook page up and running with 23 followers.

Resolved to recommend: **that meeting dates and agendas are added to Facebook along with the newsletter.**

Proposed: Cllr. D. Cooper

Seconded: Cllr. E. Clemence

Handwritten signature/initials

22/03/AP/11 To consider arrangements needed for events to be held in 2022 and make appropriate resolutions/recommendations.

Queens Jubilee

The meeting considered the need to hold a working party to make arrangements due to the current demands on the office.

The meeting received an update on enquiries regarding a band playing at the Big Lunch.

Resolved to recommend: that St Stithians Band are booked for 4 hours totalling £300 for the Big Lunch

Proposed: Cllr. R. Drew

Seconded: Cllr. D. Cooper

The meeting agreed to call a working party week beginning 21st March 2022 and Cllr. Dale to make arrangements sending invitations to all members of the Council.

Garden Competition

The meeting received draft competition forms with suggested entry categories.

It was agreed that Cllr. Moyle make enquiries with Trevenson Moore Garden Centre if they would be able to supply a judge for the event and other members let the office know if there is anyone they know who would be suitable for judging.

Resolved: that the garden competition entry forms supplied are used and the Clerk make arrangements for advertising the event.

Proposed: Cllr. S. Dale

Seconded: Cllr. C. Jordan

22/03/AP/12 To consider the amended draft Climate Action Plan and make appropriate resolutions/recommendations.

Cllr. Drew supplied a revised Draft Climate Action Plan following consultation with members of the Council.

Cllr. Holmes expressed that the Council should be more proactive in seeking areas of land for tree planting and allotments.

Cllr. Drew informed the meeting he would be liaising with the Forest for Cornwall to invite them to a future meeting in order to advise the Council on tree planting.

Resolved: that the Draft Climate Action Plan is considered at the next Amenities and Projects Committee.

Proposed: Cllr. R. Drew

Seconded: Cllr. P. Holmes

- 22/03/AP/13 To receive an update from Cllr. Holmes and Cllr. Pollock regarding the process and anticipated costs to relocate the warm memorial from Pool Wesley.**

Cllr. Holmes reported that currently there was no report due to the owner concentrating on a planning development related to the rear of the premises.

- 22/03/AP/14 To receive a report from the Treloweth Community Hall Working Party.**

A written report and maps were supplied to the meeting.

The meeting considered where the underground services were located in relation to where toilets could be located.

A discussion took place about accessible toilets and possible gender-neutral toilets.

A vote of thanks was expressed to the Treloweth Community Hall Working Party.

Resolved: to receive the report from the Treloweth Community Hall Working Party and consider possible recommendations to Full Council at the next meeting of the Amenities and Projects Committee.

Proposed: Cllr. R. Drew

Seconded: Cllr. C. Jordan

- 22/03/AP/15 Explore future projects and litter picking within the parish.**

The Clerk reported that this item was requested by the committee due to views expressed by the Grounds Person and Cllr. Drew on possible improvements that could be made within the parish.

The meeting was asked to consider possible assets and land within the parish that the council may wish to manage in the future. Members were encouraged to look at their wards and report ideas to the office in order for the matter to be considered at a future meeting of the committee.

Cllr. Cooper requested signage for cyclists in the parish and informed the meeting she is developing a report for a future meeting.

The Clerk highlighted to need to check if the Council has the appropriate powers when considering new projects.

- 22/03/AP/16 To receive a report on outstanding actions and make appropriate recommendations/resolutions.**

The Clerk reported on outstanding actions and the delays due to staff shortages and completion of audit.

Meeting Closed at 8:23 pm