



Carn Brea Parish Council

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Minutes of the Amenities and Projects Committee of the above Council held on Thursday 3rd February 2022 at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR153QB at 7:00 pm.

Present: Councillors S. Dale (Chairman), M. Moyle (Vice Chairman), E. Clemence, M. Davis, R. Drew, P. Holmes, C. Jordan and J. Pollock

Also Present: Sarah-Jane Noakes (Acting Clerk), Tracey Salmon (Minute Taker)
Councillors D. Cooper, J. Paton and B. Watkins

22/02/A&P/01 Welcome and safety procedures.

Cllr. S. Dale welcomed the meeting and explained the safety procedures.

22/02/A&P/02 To receive apologies for absence.

There were no apologies received.

- 22/02/A&P/03**
- a) **Members to declare pecuniary and non-pecuniary interests (including the details thereof) in respect of any items on this agenda.**
 - b) **To consider any written applications for dispensations on items on the agenda.**

There were no declarations of interest or written applications for dispensations received.

**22/02/A&P/04 Public Participation on items on the agenda.
(Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)**

There were no members of the public present.

22/02/A&P/05 To receive and approve the minutes of the Amenities and Projects Committee held on 4th November 2021.

The meeting received the minutes of the Amenities and Projects Committee meeting held on 4th November 2021 ahead of the meeting.

Resolved: that the minutes of the Amenities and Projects Committee meeting held on 4th November 2021 are approved and signed by the Chairman as an accurate record of the meeting.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Moyle

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22/02/A&P/06 To consider and note any matters arising from the minutes under item 5.

- 21/11/AP/12** - Grounds work has been completed. Delay in quotations for picnic benches due to office demands.
- 21/11/AP/19** - Delay in seeking quotations due to demands in the office.
- 21/11/AP/22** - Invitation to quote been arranged.
- 21/11/AP/23** - Invitation to quote been arranged.
- 21/11/AP/24** - Invitation to tender been arranged.

22/02/A&P/07 To receive a report on council owned land and make appropriate resolutions/recommendations.

Moorfield Road Open Space

One entrance has been improved. Several positive comments received, scheduling similar improvements to other entrances in due course.

Tidy up of entrance to square of land Cornwall Council own has taken place, removing vegetation.

Wheal Fortune

Grounds work has been completed which includes improving the entrance at Bosmeor Park side. Several positive comments have been received.

Rock Field

Temporary work to improve the fence has taken place and to date it is still intact and no negative comments received.

22/02/A&P/08 To receive a report on council owned assets and make appropriate resolutions/recommendations.

Treloweth Community Hall

Quotes are being sought for improvements to doors, however a rethink may be needed for the office door.

Redecoration during wet weather has been scheduled. Will be purchasing a replacement hose due to the previous hose being stolen to enable the patio slabs to be cleaned.

Memorial Bench

Delay due to needing to rethink the location as cables in previously agreed location. Now Guinness Trust have confirmed they are happy for us to pick a location, the Groundsperson needs assistance as the installation will be a two person job.

Benches

Benches in parish are scheduled for repainting during good weather

Phone Boxes

Scheduled for revamp when good weather. Cllr. Drew to advise where to get paint.

St Euny Well

Bank stabilisation needed. The meeting agreed that the Groundsperson continue with his plan for stabilisation.

Trailer – Purchased and secured in yard.



22/02/A&P/09 To receive a report regarding the parish newsletter and make appropriate resolutions/recommendations.

Cllr. Drew reported that a first draft had been completed and was supplied to the meeting. It was agreed that members contact the editors with any comments by midday on Monday.

22/02/A&P/10 To discuss options for public consultation regarding use of land the council owns.

The meeting considered public consultation firstly for Wheal Fortune. It was agreed that public consultation take place in the spring and that the office seek to purchase the previously agreed benches. Consultation to take place at the park utilising the previously purchased gazebo.

It was also agreed to involve the community in planting bulbs in the park along with wildflowers.

22/02/A&P/11 To receive an update on the implementation of social media use.

Cllr. Dale reported that the Council's facebook page is available.

Cllr. Holmes left and returned during discussion.

It was agreed that the Facebook page detail be added to the Newsletter and put on the Council's website. It was also agreed to explore adding a contact page that links to emails.

The meeting agreed that Council Enquiries be added as an administrator.

22/02/A&P/12 To consider arrangements needed for events to be held in 2022 and make appropriate resolutions/recommendations.

Awards

The meeting agreed that a draft advert be completed and a Full Council agenda item be added to the February agenda.

Garden Competition

The meeting considered options for a garden competition which included separate judging dates for June and July along with classes to be linked to the Queens Platinum Jubilee.

The meeting agreed that Cllr. Dale, Cllr. Moyle and the Clerk work together to come up with categories and a proposal for the next meeting.

Queens Jubilee

The meeting was informed that the office was making enquires as to costing.

Resolved: that the Queens Jubilee working party meet to finalise arrangements and that all Councillors are invited.

Proposed: Cllr. S. Dale

Seconded: Cllr. M. Moyle

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22/02/A&P/13 To consider the previously discussed draft Climate Action Plan and make appropriate resolutions/recommendations.

Cllr. Drew reported that the draft Climate Action Plan was put together as an amalgamation of Climate Action Plans from some of our neighbouring and surrounding parish councils.

The meeting considered if all of the actions were significant and achievable for Carn Brea Parish Council.

It was agreed that the Clerk send a Word and PDF copy to all members requested that responses be supplied to Cllr. Drew by 20th February 2022 and that an agenda item be added to the March Amenities and Projects Committee to consider a revised draft action plan.

Resolved: that each member consider the actions within the draft Climate Action Plan and mark yes or no to the actions and return to Cllr. Drew by 20th February 22.

Proposed: Cllr. P. Holmes

Seconded: Cllr. J. Pollock

22/02/A&P/14 To receive an update following research regarding names on the additional war memorial from St Martins Methodist Church.

Cllr. Dale and Cllr. Drew reported on their completed research on names on the memorial from St Martins Methodist Church.

The meeting queried if it was a war memorial and discussed the appropriateness of Carn Brea Parish Council displaying the memorial.

A resolution that the war memorial is placed on the wall in Treloweth Community Hall was properly proposed by Cllr. Holmes and seconded by Cllr. Pollock but the motion was not carried.

Cllr. Holmes agreed to remove the war memorial and find a suitable location for it.

22/02/A&P/15 To receive an update on the purchase of a memorial plaque for those who died in service.

The meeting received an update on the purchase of a memorial plaque for those who died in service.

Cllr. Holmes informed the meeting that there were three parishioners who died in uniform but not during the war.

The meeting considered whether the previous agreement and plan for a slate plaque with the room to add names was appropriate

Resolved: that Carn Brea Parish Council do not continue with the purchase of a memorial plaque for those who died in service.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Davis

Cllr. Holmes and Cllr. Pollock requested that their names were recorded as voting against the motion.



22/02/A&P/16 To consider obtaining and erecting further war memorials (Cllr. P. Holmes).

The meeting was informed that at the committee held in July it was agreed that Cllr. Holmes and Cllr. Pollock enquire as to the process and cost involved in bringing the memorial back to Treloweth Community Hall.

Cllr. Holmes reported that there were two further memorials in the parish. One located at Illogan Highway and one at Pool Wesley and that there was no information as to the process and cost involved.

The meeting confirmed that the names are shown on the memorial at Treloweth Community Hall.

A resolution that Carn Brea Parish Council do not obtain the memorial as the names are already show on the memorial at Treloweth Community hall was proposed by Cllr. M. Davis but there was no seconder.

The meeting also considered if the memorial would be able to be removed due to listed building consent.

Resolved: that Cllr. Holmes and Cllr. Pollock enquire if the new owners are agreeable to the war memorial being removed and relocated to Carn Brea Parish Council and who would be responsible. Cllr. Holmes and Cllr. Pollock to gather information as to the process and cost of removal, relocation and installation.

Seconded: Cllr. R. Drew

Seconded: Cllr. M. Moyle

Cllr. E. Clemence left the meeting.

22/02/A&P/17 To receive an update on the West Tolgus Notice Board and make appropriate resolutions/recommendations.

The meeting received a report as to the previous agreements made and arrangements made to date.

The meeting considered the appropriateness of a notice board in West Tolgus and the possibility of relocating the board to a more suitable location.

Resolved: that Carn Brea Parish Council no longer consider installation of a notice board at West Tolgus but that the notice board is moved to the Co-op in Broad Land. The Council to review the need of a notice board at West Tolgus should there be a public need.

Proposed: Cllr. S. Dale

Seconded: Cllr. R. Drew

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22/02/A&P/18 To consider installation of a notice board outside the Co-op.

Cllr. Drew reported that there was agreement in principle from the manager at the Co-op to install a notice board and they are happy to meet to discuss possible location.

The meeting considered there may be a cost for installation.

Resolved: that Carn Brea Parish Council investigate the possibility of putting a parish notice board at the Co-op in Broad Lane.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Moyle

22/02/A&P/19 To receive an update regarding previous damage to Treloweth Hall and Moorfield Road open space.

The Clerk gave a report regarding various damage to Treloweth Community Hall and Moorfield Road open space and the improvements and repairs that have taken place.

Resolved: that the Clerk seek to resolve the matter and report back to Full Council.

Proposed: Cllr. R. Drew

Seconded: Cllr. M. Moyle

22/02/A&P/20 To receive an update on the planting of the landmark tree and make appropriate resolutions/recommendations.

The Clerk gave a report on the landmark tree which included the need to relocate to a different location and that a planter with plants surrounding the tree is no longer an option.

Currently looking to hire equipment to check for underground services that will also be utilised to check services at other locations.

Resolved: that the Clerk make arrangements for planting of the tree in February and dedication ceremony to be arranged for big lunch.

Proposed: Cllr. C. Jordan

Seconded: Cllr. R. Drew

22/02/A&P/21 To receive a report from the Treloweth Community Hall Working Party.

Cllr. Drew reported that the working part met on 11th and 31st January 2022 and that progress is being made by the group.

The group would not advocate decanting staff out of TCH to be based elsewhere and are looking at the potential for expanding the building into the car park. The next meeting will be held on 14th February 2022.

The meeting noted the report and it was agreed that an agenda item be placed on the next committee agenda for a further update.

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22/02/A&P/22 To review the Asset Register.

A copy of the reviewed asset register was supplied. Cllr. Dale informed the meeting that there was an error on the review date but that the dates on the database show review during the months of January and February.

The Clerk reported that there were 20 chairs that needed retiring due to fabric being ripped and therefore no longer being fire safe.

Resolved: that the review of the Asset Register is approved and that the Clerk make arrangements for the retiring and disposal of the 20 fabric chairs.

Proposed: Cllr. M. Moyle

Seconded: Cllr. P. Holmes

22/02/A&P/23 To receive a report on outstanding actions and make appropriate recommendations/resolutions.

The Clerk reported on the 16 outstanding actions.

The meeting agreed that the office seek quotations for a new flagpole and remove the old flag pole. It was agreed that a pole could be put into a tabernacle with the ability to fold it down.

The meeting also discussed a request from the Grounds person with regard to extending litter picks within the parish along with considering future projects for the Grounds team.

The meeting agreed that an agenda item to explore future projects and litter picking within the parish be placed on the Amenities and Projects agenda once a second Grounds person has been appointed.

MEETING CLOSED AT 8:40pm

Handwritten signature
10.03.2022