



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
Scryuynyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
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You are hereby invited to an Extraordinary meeting of the Staffing Committee to be held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Tuesday 31st March 2026 commencing at 7:00 pm.

Agenda

1. Welcome and Fire safety procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.
4. To consider written request(s) for dispensations.
5. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).
6. To receive and approve the minutes of the Extraordinary Staffing Committee meeting held on 5th March 2026 and receive a report on any matters referred.
7. To receive an update on the proposed Council Employee and Councillor development day.
8. To make arrangements for the review of the Council's policies relating to employees as outlined in the Committees Terms of Reference following the Annual Worknest review.
9. To nominate a member to attend the next Council Team meeting in May 2026.
10. To nominate a member to complete the quarterly employee welfare checks in June 2026.
11. To receive and review the Staffing Committee Terms of Reference and make recommendations for any amendments ahead of the Annual Meeting on 14th May 2026.
12. To receive the Guide to The Employment Rights Act 2025, and the Guide to April 2026 Employment Law Changes and consider appropriate actions required to comply with the upcoming changes to legislation.
13. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.
14. To receive and approve the Confidential Minutes of the Extraordinary Staffing Committee held on 5th March 2026 and receive a report on any matters referred.
15. To receive an update on the Council Employees Job Description consultation and make appropriate resolutions.

16. To receive the Clerks report and make appropriate recommendations / resolutions.
17. Staffing Matters.

Given under my hand this 24th March 2026.

Andrew Moyle-Browning
Parish Clerk

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.

Please be aware that while every effort is made to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.