



Carn Brea Parish Council

— Consel Plu Carn Bre —

Mr. Andrew Moyle-Browning (Clerk to the Council)
Scryuynyas dhu Consel

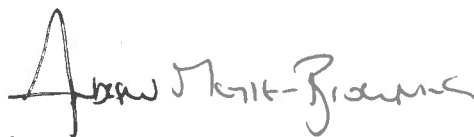
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**You are invited to a meeting of the Staffing Committee to be held at
Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB
on Thursday 6th March 2025 at 7:00pm.**

Agenda

1. Welcome and safety procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.
4. To consider written request(s) for dispensations.
5. Public Participation on items on the agenda.
(Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)
6. To receive and approve the minutes of the Staffing Committee held on 6th February 2025.
7. To consider the minutes of the Staffing Committee held on 6th February 2025 and receive any reports on matters referred.
8. To receive and review the Absence Management Policy with proposed amendments and make appropriate recommendations.
9. To receive and review the Disciplinary Policy with proposed amendments and make appropriate recommendations.
10. To receive and review the Dignity at Work (Bullying & Harassment) Policy with proposed amendments and make appropriate recommendations.
11. To receive and review the Risk Assessment for Preventing Sexual Harassment and make appropriate recommendations.
12. To receive and consider the proposed wording for section 4.1 – ‘Flexible Working’ of the Employee Handbook 2025 and make appropriate resolutions.
13. To nominate a member to attend the next Council Team Meeting.
14. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.
15. To receive and approve the Confidential Minutes of the Staffing Committee held on 6th February 2025.

16. To consider the Confidential Minutes of the Staffing Committee held on 6th February 2025 and receive any reports on matters referred.
17. To consider and make arrangements to review how Council employee overtime and TOIL are processed, recorded and approved and make appropriate recommendations.
18. To receive a report from the Clerk and consider a request received following the Council employee Annual Appraisals completed in February 2025 and make appropriate recommendations/resolutions.
19. To receive the Clerk's report and make appropriate recommendations / resolutions.
20. Staffing matters.



Given under my hand this: 27th February 2025

Mr. Andrew Moyle-Browning (Parish Clerk)

This meeting has been advertised as a public meeting and as such could be filed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Please refer to the Council's Broadcasting or Using Social Media at Council Meetings Policy available on our website.