



# Carn Brea Parish Council

— Consel Plu Carn Bre —

Mr. Andrew Moyle-Browning (Clerk to the Council)  
Scryuynyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB  
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**You are hereby invited to attend the Annual Meeting of the above Council; to be held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 15<sup>th</sup> May 2025 commencing at 7:00 pm.**

## Agenda

1. To elect a Chairman of the Council.
2. Chairman's acceptance of office.
3. To elect a Vice Chairman of the Council.
4. To receive apologies for non-attendance and grant any extensions required to members who have sent apologies to sign their Declaration of Acceptance of Office.
5. The Clerk to confirm that Councillor Declarations of Acceptance of Office have been signed and received.
6. To consider Councillor vacancies and make arrangements for the Co-Option process to fill vacant seats.
7. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.
8. To consider written request(s) for dispensations.
9. To review the Terms of Reference for Committees and make appropriate resolutions.
10. To receive and review Standing Orders with proposed amendments and make appropriate resolutions.
11. To receive and review Financial Regulations with proposed amendments and make appropriate resolutions.
12. To receive and review the Scheme of Delegation and make appropriate resolutions.
13. To appoint Members to serve on the following Committees and Working Parties.
  - a) Health & Safety and Finance Committee.
  - b) Planning Committee.
  - c) Staffing Committee.
  - d) Open Spaces Improvement Committee.
  - e) Amenities and Projects Committee.
  - f) Climate Action Working Party.
  - g) Treloweth Community Hall Working Party.

14. To appoint a member/s of the Council to serve on outside bodies, to include:
- a) Cornwall Association of Local Councils (CALC)
  - b) Mineral Tramways
  - c) Carn Brea Village Institute
  - d) Parish Transport
  - e) Police Liaison
  - f) Tree Warden
  - g) Designated Rights of Way Officer
  - h) Neighbourhood Wellbeing Project
  - i) North Kerrier and East Penwith Community Area Partnership (CAPS)
  - j) Community Area Partnership – Climate Action Group
  - k) Community Area Partnership – Green Infrastructure Group
  - l) Mining Villages Regeneration Group (MVRG)
15. To receive and approve the Land and Assets Register and make appropriate resolutions.
16. To receive and approve the payment schedule for the month of May 2025.
17. To approve transfers of money within accounts.
18. To confirm arrangements for insurance cover in respect of all insured risks and make appropriate resolutions.
19. To receive a verbal report on the Council's and / or employee subscriptions to other bodies.
20. To review the Handling Complaints Policy and make appropriate resolutions.
21. To review the Freedom of Information Act Policy for Handling Requests for Information and Publication Scheme and make appropriate resolutions.
22. To receive the Broadcasting or Using Social Media at Council Meetings Policy and make appropriate resolutions.
23. To review and make arrangements for signatories on the Council's Bank Accounts and make appropriate resolutions.
24. To review and confirm the Chairman's Allowance in pursuance of section 15(5) of the Local Government Act 1972 and make appropriate resolutions.

**Given under my hand this 8<sup>th</sup> May 2025.**



Andrew Moyle-Browning  
**Parish Clerk**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.

Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.