



# Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)  
Scryuynyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB  
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**You are hereby invited to a meeting of the Health & Safety and Finance Committee to be held at  
Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on  
Thursday 1<sup>st</sup> June 2023 commencing at 7:00 pm.**

**PLEASE DO NOT ATTEND THE MEETING IF YOU TEST POSITIVE OR  
HAVE COVID-19 SYMPTOMS.**

## Agenda

1. Welcome and safety procedures.
2. To appoint a Chair of the Health & Safety and Finance Committee.
3. To appoint a Vice Chair of the Health & Safety and Finance Committee.
4. To receive apologies for non-attendance.
5. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.
6. To consider written request(s) for dispensations.
7. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker has a limit of 3 minutes under Council Standing Orders).
8. To receive and approve the minutes of the Health & Safety and Finance meeting held on 23<sup>rd</sup> March 2023.
9. To consider the minutes of the Health & Safety and Finance meeting held on 23<sup>rd</sup> March 2023 and receive any reports on matters referred.
10. To make arrangements for the review of the effectiveness of the Council's Internal Audit arrangements.
11. To make arrangements for the provision of an Internal Auditor and make appropriate recommendations / resolutions.
12. To receive an up-to-date report on Income & Expenditure and make appropriate recommendations/resolutions.
13. To review the hire costs for Treloweth Community Hall for the year 2023/2024 and make appropriate recommendations.
14. To receive a report and consider the VAT de minimis level and make appropriate recommendations/resolutions.

15. To make arrangements for the preparation of the budget spend for 2024 / 2025 and make appropriate recommendations / resolutions.
16. To receive and review proposed changes to the Health & Safety Monitoring Check Sheets and make appropriate recommendations / resolutions.
17. To receive a report on Health & Safety matters.

**Given under my hand this 25<sup>th</sup> May 2023.**

A handwritten signature in black ink, reading "Andrew Moyle-Browning". The signature is written in a cursive, flowing style.

Andrew Moyle-Browning  
**Parish Clerk**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.

Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.