



Carn Brea Parish Council

Consel Plu Carn Bre

Mr. Andrew Moyle-Browning (Clerk to the Council)
Scryuynyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB

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**You are hereby invited to a meeting of the Full Council to be held at Treloweth Community Hall,
Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on
Thursday 20th April 2023 commencing at 7:00 pm.**

**PLEASE DO NOT ATTEND THE MEETING IF YOU TEST POSITIVE OR
HAVE COVID-19 SYMPTOMS.**

Agenda

1. Chairman's welcome and safety procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.
4. To consider written request(s) for dispensations.
5. Public Participation on items on the agenda. (Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders).
6. To receive and approve the minutes of the Full Council meeting held on 16th March 2023.
7. To consider the minutes of Full Council on 16th March 2023 and receive any reports on matters referred.
8.
 - a) To receive financial statements for the month ending March 2023.
 - b) To receive and approve the payment schedule for the month of April 2023.
 - c) To nominate a member to check the invoices, cheques and RBS for the month of May 2023.
 - d) To receive and approve the bank reconciliations for the month of March 2023.
 - e) To approve transfers of money within accounts.
 - f) To consider movements to and from Earmarked Reserves.
9. To consider correspondence received.
10. To receive and note the minutes of the following committee meetings and to consider and make decisions on any recommendations and proposals to Full Council contained therein.
 - a) Health & Safety and Finance Meeting held on 23rd March 2023.
 - b) Planning Committee Meeting held on 30th March 2023.
 - c) Staffing Committee Meeting held on 13th April 2023.
 - d) Amenities and Projects Committee Meeting held on 13th April 2023.
11. To receive reports
 - (i) Chairman of the Council (ii) Police Report (iii) Finance Member (iv) Clerk
 - (v) To receive any written reports on any meetings attended.
 - (vi) To receive verbal reports on any representation made on behalf of Carn Brea Parish Council.
12. To receive Cornwall Councillor reports.

13. To receive a report regarding Neighbourhood Planning, make appropriate resolutions and approve any necessary expenditure.
14. To receive and approve the draft meeting dates for 2023/2024.
15. To consider the SLCC membership annual renewal for the Assistant Clerk and make appropriate resolutions.
16. To receive a report and update on the provision of Speed Signs within the parish and make appropriate resolutions.
17. To receive an update from the Treloweth Hall Working Party and consider recommendations for hall improvements and make appropriate resolutions.
18. To receive and review the Data Protection Policy and make appropriate resolutions.
19. To receive and review the Data Security Incident Procedure and make appropriate resolutions.
20. To receive and review the Subject Access Statement & Request Form and make appropriate resolutions.
21. To receive a verbal report on the external auditors BDO International Ltd and members to declare any conflict of interests.
22. To receive the draft Annual Report and make arrangements for finalising the report.
23. To receive and consider the Cornwall Council Service Level Agreement for the Provision of Legal Services for 2023/2024 and make appropriate resolutions.
24. To receive the Annual Health & Safety Audit and General Risk Action Plan.
25. To Co-opt a member for the Barncoose Ward.
26. To Co-opt a member for the Pool Ward.
27. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.
28. To receive the confidential minutes of the Full Council Meeting held on 16th March 2023.
29. To receive the resolutions and consider recommendations of the Staffing Committee Meeting held on 13th April 2023.
30. To receive a report and consider a quotation for the monthly subscription of Adobe Acrobat Pro software and make appropriate resolutions.
31. To receive a report and quotation and consider the renewal of the council's annual subscription to CALC and make appropriate resolutions.
32. To consider a quotation for ongoing tree management works and make appropriate resolutions.
33. To receive a report and consider the renewal of the Microshade Contract and make appropriate resolutions.
34. To receive a report and quotation to renew the council's Gas and Electric contracts and make appropriate resolutions.
35. To consider nominations for awards and make appropriate resolutions.

Given under my hand this 14th April 2023.

Andrew Moyle-Browning
Parish Clerk



This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public.

Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.