



# Carn Brea Parish Council

## Consel Plu Carn Bre



Miss. Sarah-Jane Noakes (Clerk to the Council)  
Scryuynyas dhu Consel

Treloweth Community Hall, Moorfield Road, Pool, Carn Brea, Redruth, Cornwall, TR15 3QB

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**You are hereby invited to a meeting of the Staffing Committee to be held at Treloweth Community Hall, Moorfield Road, Pool, Redruth, Cornwall, TR15 3QB on Thursday 13<sup>th</sup> January 2022 commencing at 7 pm.**

***In order to keep everyone safe, you are required to wear a mask unless exempt and it is recommended that you complete a lateral flow test before attending the meeting.***

***PLEASE DO NOT ATTEND THE MEETING IF YOU TEST POSITIVE OR HAVE COVID-19 SYMPTOMS.***

*Members of the council are asked to arrive between 6:30 pm & 6:45 pm and members of the public are asked to arrive between 6:50 pm & 7 pm.*

*Only limited number of seats will be available to the public if there are more than 5 members of the public present, we will have to hold the public session in several parts.*

*Please contact the Clerk ahead of the meeting to let us know if you wish to speak at the meeting. If you are unable to attend in person but wish to pose a question or comment on any items on the agenda, please email it to us at [clerk@carnbreaparishcouncil.gov.uk](mailto:clerk@carnbreaparishcouncil.gov.uk) by Wednesday 12<sup>th</sup> January 2022*

### Agenda

1. Welcome and safety procedures.
2. To receive apologies for non-attendance.
3. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda.
4. To approve written request(s) for dispensations.
5. Public Participation on items on the agenda.  
(Maximum of 20 minutes – every speaker a limit of 3 minutes under Council Standing Orders)
6. To receive and approve the minutes of the Staffing Committee held on 17<sup>th</sup> December 2021
7. To consider the minutes of the Staffing Committee held on 17<sup>th</sup> December 2021 and receive reports on matters referred.
8. To review 8.3 of the Annual Leave Policy

9. To resolve that under the 1960 Public Bodies (Admission to Meetings) Act that the press and public be excluded due to the confidential nature of the business to be discussed.
10. To receive and approve the confidential minutes of the Staffing Committee held on 17<sup>th</sup> December 2021.
11. To consider the confidential minutes of the Staffing Committee held on 17<sup>th</sup> December 2021 and receive reports on matters referred.
12. To receive and note the Clerk's report on staffing matters.
13. To make arrangements for the recruitment of the Parish Clerk/RFO.
14. To review the Grounds Staff hours.
15. Staffing matters

**Given under my hand this: 6<sup>th</sup> January 2022**



Miss Sarah-Jane Noakes  
**Acting Clerk**

*This meeting has been advertised as a public meeting and as such could be filed or recorded by broadcasters, the media and members of the public.*

*Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.*