



Carn Brea Parish Council

Person Specification

Groundsperson/Handyperson

Criteria	Essential	Desirable
Education, professional qualification and training	<ul style="list-style-type: none"> • Good general standard of education. • Brushcutting/Trimmers • Hedgetrimmer • Leaf Blowers • Using a Pole Pruner • Chainsaw Maintenance, Cross-cutting, Felling and Processing Trees up to 3800mm • First Aid <p>You must be willing to undergo the appropriate training necessary for the role of Grounds/Premises Maintenance Operatives.</p>	<ul style="list-style-type: none"> • City & Guilds Level 2 Principles of Safe Handling and Application of Pesticides • City & Guilds Level 2 Safe Application of Pesticides Using Handheld Equipment • Basic Training on the identification and control of Japanese knotweed • Manual Handling training • COSHH • Working Alone • Working at Heights
Knowledge	<ul style="list-style-type: none"> • Health & Safety legislation working knowledge • Knowledge of machines and tools, including their design, uses, repair and maintenance 	<ul style="list-style-type: none"> • Undergo Health & Safety training where needed
Organisational Skills	<ul style="list-style-type: none"> • Ability to priorities workload and maintain varying deadlines • Ability to identify and respond to unexpected events and opportunities • Ability to work calmly to deadlines under pressure • Ability to demonstrate a methodical, organised and flexible approach to work • Well organised and good time management • Ability to work flexibly to meet the needs of the Parish Council 	
Communication Skills:	<ul style="list-style-type: none"> • Ability to work as part of a team • Ability to project positive image of the Parish Council and local community and a positive attitude • Effective listening skills • Ability to maintain a high level of confidentiality and discretion at all times • The ability to interact and communicate with staff, Councillors and members of the public • Diplomacy and tact 	<ul style="list-style-type: none"> • Experience of speaking to contractors • Experience in getting quotations for work or equipment needed
Experience:	<ul style="list-style-type: none"> • Grounds Maintenance Experience • Working with minimal supervision • Experience in operating light and heavy equipment including mowers, strimmer's, hedge cutters and other landscaping machinery 	
Personal Qualities and attributes	<ul style="list-style-type: none"> • Ability to work professionally and on own initiative as well as follow instructions • Physically fit and able to lift and move large objects/materials around • Full clean driving license • Commitment to providing a high quality of service • Self-Motivated • Be able to work in all weather conditions including rain, snow etc. 	