



Carn Brea Parish Council

Consel Plu Carn Bre



Minutes of the Regeneration & Projects Committee meeting held at Treloweth Community Hall, on Thursday 13th September 2018 commencing at 7.00 p.m.

PRESENT: Councillors A. Blakeway (Chair), F. MacDonald (Vice Chair), C. Bickford, R. Drew, B. Fielder, R. Hendry and C. Jordan

ALSO PRESENT: Councillor D. Wills and S. Willsher (Clerking and taking Minutes)

18/09R/1 CHAIRMAN'S WELCOME AND FIRE PROCEDURES

The Chair welcomed the meeting and explained the fire procedure.

18/09R/2 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr D. Cousins, Cllr M. Moyle, Cllr R. Shepherd and Cllr P. Sheppard

18/09R/3 MEMBERS TO DECLARE PECUNIARY AND NON PECUNIARY INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA

There were no interests declared.

TO CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATIONS ON ITEMS ON THE AGENDA

There were no requests for dispensations.

18/09R/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM 20 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

18/09R/5 TO RECEIVE AND APPROVE THE MINUTES OF THE REGENERATION AND PROJECTS COMMITTEE HELD ON 14TH JUNE 2018

Resolved: that the minutes of the Regeneration and Projects Committee held on the 14th June 2018 be accepted and approved

Proposed: Cllr R. Drew

Seconded:

Cllr R. Hendry

18/09R/6 CONSIDERATION OF REPORTS ON THE MINUTES

Cllr R. Hendry reported that the offer of a defibrillator to Carnkie Community Group had been withdrawn and therefore the Group wanted the telephone box removed as they considered it to be an eyesore. In response to a question Cllr R. Drew confirmed that enquiries had been made with BT regarding taking over the telephone box for £1, the Council had not made a decision on whether or not to take over the phone box and there was no obligation to BT.

Cllr R. Drew reported that the agreement for the transfer of the bus shelters and associated maintenance to Cornwall Council had been signed and returned.

18/09R/7 TO DISCUSS UPDATES TO BE MADE TO CARN BREA PARISH COUNCIL'S WEBSITE

The website was being looked at and updated monthly which was working well.

It was noted that information on Cllr D. Wills needed to be added to the website. Cllr F. MacDonald said that this had been raised with the Clerk along with some other points which would be updated shortly.

The Council's policies would be added to the website once they had been reviewed.

Cllr R. Drew had been looking at the websites of other parish councils most of which included general information on the area and work of the Council. He felt that some general information would be an asset to Carn Brea Parish Council's website and offered to gather some information for members to consider at a future meeting.

18/09R/8 TO RECEIVE AN UPDATE ON THE FOLLOWING PROJECTS**A) PLAQUE FOR POOL POLICE STATION**

The unveiling of the plaque for Pool Police Station was still to be arranged. It was agreed that Cllrs R. Drew and M. Moyle would liaise to organise the unveiling.

B) ADDITIONAL NAMES ON WAR MEMORIAL

It was agreed that the Clerk would write to Cllr P. Holmes prompting him for the information he agreed to supply on additional names on the war memorial.

C) MEMORIAL BENCH AT APPIN GARDENS

Full Council had approved the installation and purchase of the bench and the associated expenditure. The Guinness Trust had agreed that the bench could be installed and the location it was to be put in. The Council's handyman was currently engaged in more urgent tasks, but it was hoped the bench would be installed before too long. Members discussed the future maintenance of the bench. It was noted that the bench was made from resin which was really tough and low maintenance.

Resolved to recommend: that the Clerk orders the memorial bench for Appin Gardens

Proposed: Cllr R. Drew

Seconded: Cllr R. Hendry

D) ANCIENT CROSS AT WHITCROSS HILL

The application form had been completed and sent to Historic England for approval. Once the approval had been received the work to clear the vegetation and carefully paint the ancient cross could begin.

E) BOOK SHARE AT CARN BREA VILLAGE

The outside of the telephone box had been undercoated white and the final red coat was nearly finished; there was about 1 days' work left to complete the painting. Once the painting was completed the Council's handyman would need to purchase the materials and assemble the shelves inside the telephone box.

It was noted that books would be required to stock the telephone box when it was completed. Cllr R. Drew has 2 crates of books in his garage which he was using to replenish the stocks in the book share outside the Countryman Inn.

Cllr R. Drew tidies the book share outside the Countryman Inn weekly and replenished the stock of books as required about every 5-6 weeks.

A ball bearing had been fired into the book share outside the Countryman Inn and had smashed a pane of glass which had been replaced. In response to a question it was noted that the incident had not been reported to the police.

Cllr D. Wills reported that she was happy to donate books from her business to the book share; she could replenish the stock regularly. It was agreed that once the Carn Brea Village Book Share was completed, Cllr R. Drew and D. Wills would liaise to stock the scheme.

18/09R/9

TO DISCUSS ARRANGEMENTS FOR THE REMEMBRANCE DAY SERVICE AND MAKE APPROPRIATE RECOMMENDATIONS

It was noted that the Clerk had already done a lot of preparations for the Remembrance Day Service. Redruth Town Band, Father Peter Fellow, the Parade Marshal, Brownies and Rainbows had all confirmed attendance.

Resolved to recommend: that the Clerk orders 5 poppy wreaths

Proposed: Cllr F. MacDonald

Seconded: Cllr A Blakeway

Resolved to recommend: that additional hours as required are approved for staff for the Remembrance Day Service

Proposed: Cllr R. Drew

Seconded: Cllr F. MacDonald

Resolved to recommend: that the Clerk is given delegated powers in liaison with the Chair of the Regeneration and Projects Committee to order pasties and appropriate refreshments for the Remembrance Service

Proposed: Cllr R. Drew

Seconded: Cllr C. Jordan

It was agreed that the Clerk would contact Father Peter accepting his offer of the youth choir for the Service.

It was agreed that chairs would be put out for the Service. It was also agreed that the Parade Marshal would be asked if they were prepared to read the names out from the War Memorial; if the Parade Marshal did not want to read the names Cllr R. Drew volunteered to read them.

18/09R/10

TO RECEIVE THE LAST EDITION OF THE NEWSLETTER AND MAKE ARRANGEMENTS FOR THE WINTER EDITION

It was noted that everyone should have received a copy of the newsletter.

This was the first edition of the newsletter completed by the current editors who had encountered a few challenges; it was hoped that future editions would go more smoothly.

The next edition of the newsletter was due to go out in December 2018. Cllrs A. Blakeway and F. MacDonald would approach people for articles.

It was reported that residents of Four Lanes had made favourable comments about the last edition of the newsletter and had found it very informative.

18/09R/11

TO DISCUSS ARRANGEMENTS FOR THE 100TH ANNIVERSARY OF THE END OF WORLD WAR I AND MAKE APPROPRIATE RECOMMENDATIONS

The beacon has been ordered, paid for and is due to be delivered in October 2018. Once it was received there would need to be a trial erection and lighting prior to the ceremony on the 11th November 2018.

The Event Management Plan and Road Closure application form had been submitted to Cornwall Council. The application could not be approved until the details of a suitably qualified person to place the road closed sign had been submitted. Various enquiries had been made with Camborne Town Council, Will Secure etc. There were training events that Carn Brea Parish Councillors and Officers could attend. The Clerk to Illogan Parish Council said that her details could be used on the paperwork to meet the deadline for applications for road closures set by Cornwall Council and that they would need to be updated with Cornwall Council prior to the event.

Volunteers to help with the event had been sought from Redruth Town Council and Illogan Parish Council. No responses had been received to date as the Councils needed to raise the request at their next Full Council meetings.

A site visit had been held and a suitable location for the beacon had been identified.

The Fire Brigade has been contacted and they have requested that details of the event are shared with them. It was noted that the Event Management Plan submitted to Cornwall Council should be shared with the emergency services as part of Cornwall Councils procedures.

If the Beacon cannot be lit on Carn Brea, i.e. due to excessive wind speed etc., it would be lit outside of Treloweth Community Hall and the whole event would be held in one place. If the road closure application was not approved by Cornwall Council the whole event would also be held outside of Treloweth Community Hall. If the whole event is held outside of Treloweth Community Hall volunteers would still be needed although not as many.

Resolved to recommend: that the Clerk contacts Pool Academy to enquire whether they would like to be involved in the ceremony.

Proposed: Cllr F. MacDonald

Seconded: Cllr A Blakeway

It was noted that the national organisation would supply a press release at the beginning of November which could be adapted for local events. It was agreed that a poster inviting people to view the lighting of the Beacon from Treloweth Community Hall would be designed to start advertising the event prior to November 2018. The Clerk would look into the publication dates for the Gazette and whether the ceremony could be advertised in the paper.

Resolved to recommend: that additional hours as required are authorised for Council staff for the Lighting of the Beacon event to be held on the evening of the 11th November 2018 and that Cllrs are approached and asked if they will volunteer to help.

Proposed: Cllr R. Drew

Seconded: Cllr F. MacDonald

Resolved to recommend: that appropriate refreshments are ordered for the Lighting of the Beacon event to be held on the 11th November 2018.

Proposed: Cllr R. Drew

Seconded: Cllr C. Bickford

It was agreed that it was not appropriate for names to be read from the War Memorial on this occasion.

The content of the ceremony was discussed. It was agreed that the ceremony should be non-religious. Members would look into suitable songs, poems etc. that could be included in the ceremony. The content of the ceremony would be agreed at a future meeting; Cllr. Drew would come to the meeting with ideas for the content.

18/09R/12

TO DISCUSS CENTENARY OF WWI RECREATIONAL SPACES AND MAKE APPROPRIATE RECOMMENDATIONS

It was noted that Cllr P. Holmes had requested that this item was considered; the closing date for applications was the 11th November 2018.

Further to discussions about suitable sites, devolution, timescales etc. it was:

Resolved to recommend: that no further action to be taken on WWI recreational spaces due to the close submission deadline and that this item is removed from future agendas.

Proposed: Cllr R. Hendry **Seconded:** Cllr F. MacDonald

18/09R/13

TO DISCUSS ARRANGEMENTS FOR THIS YEAR'S CHRISTMAS CARD AND AGREE ASSOCIATED EXPENDITURE

It was reported that there was currently an offer on Christmas cards to buy 100 and get 100 free. The cards needed to be ordered in September 2018 although the imagery did not need to be supplied until mid-November 2018.

Resolved to recommend: that the Clerk orders Christmas cards in September 2018 in the buy 100 get 100 free offer

Proposed: Cllr C. Bickford **Seconded:** Cllr B. Fielder

It was noted that the design used on the 2017 Christmas cards was on a 12 month license from the photographer and therefore it could not be used in 2018. It was agreed that Cllrs R. Drew and F. MacDonald would look into options available from photographers able to supply a suitable winter scene and they would report to the next meeting. The design would be decided in the October meeting of the Regeneration and Projects Committee meeting.

It was also agreed that the design of future Christmas cards would be considered earlier in the year, i.e. between March and July, to enable more time to consider options and to host a competition if members wanted.

18/09R/14

TO DISCUSS ANY POSSIBLE NEW PROJECTS AND MAKE APPROPRIATE RECOMMENDATIONS

There were no new projects raised.

It was noted that the Clerk was starting to look at the budgets for the 2019/2020 fiscal year, if members had any projects in mind that would involve expenditure please contact the Clerk or the Chairman of the Finance Committee to discuss.

Meeting Closed at 8.09pm

