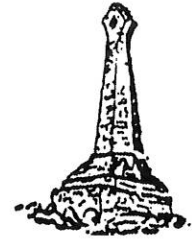




Carn Brea Parish Council

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Minutes of the Neighbourhood Plan Working Party meeting held at
Treloweth Community Hall, Pool, Carn Brea on Thursday 5th April 2018 at 7:00 pm
(Followed immediately by a meeting of the Property Land and Assets Committee)

PRESENT: Councillors R. Drew (Chairman), A. Blakeway (Vice Chairman), R. Hendry, C. Jordan,
Miss. F. MacDonald, N. Miles, M. Moyle, Mrs. R. Shepherd and P. Sheppard.

18/04/1/NP/1 APOLOGIES FOR ABSENCE.
No apologies were received.

18/04/1/NP/2 WELCOME AND FIRE PROCEDURES.

Councillor Drew welcomed everyone to the meeting. The Fire procedures were explained.

**18/04/1/NP/3 MEMBERS TO DECLARE PECUNIARY AND NON- PECUNIARY INTERESTS (INCLUDING THE
DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA.**

There were no pecuniary and non-pecuniary interests declared.

18/04/1/NP/4 TO CONSIDER ANY WRITTEN APPLICATION FOR DISPENSATION ON ITEMS ON THE AGENDA.

There were no written applications for dispensation.

**18/04/1/NP/5 TO RECEIVE AND APPROVE THE MINUTES OF THE NEIGHBOURHOOD PLAN WORKING PARTY
HELD ON 22nd March 2018**

Resolved: That the minutes of the Neighbourhood Plan Working Party held on
22nd March 2018 are approved and duly signed by the Chairman.

Proposed: Cllr. Miss. F. MacDonald **Seconded:** Cllr. R. Hendry

18/04/1/NP/6 TO CONSIDER REPORTS ON THE MINUTES

Councillors were reminded to email completed Open Space Surveys by 9th April 2018.

**8/04/1/NP/7 TO REVIEW PUBLIC DISPLAY EVENT HELD ON 23RD AND 24TH MARCH 2018 AND DISCUSS
ARRANGEMENTS FOR FURTHER PUBLIC DISPLAY EVENTS TO BE HELD**

It was reported that the public display events at Four Lanes were well attended and comments were received regarding how useful the event was.

Cllr. Blakeway supplied analysis of the Four Lanes public events and the Chairman thanked Cllr. Blakeway for completing the analysis.

The public display event to be held at Carn Brea Village Hall on Saturday 7th April was discussed and arrangements confirmed.

18/04/1/NP/8 TO RECEIVE A REPORT FOLLOWING THE RETURN OF QUESTIONNAIRES FROM BUSINESSES IN THE PARISH, TO DISCUSS AND TO DECIDE ANY FURTHER ACTIONS.

Councillors were informed that 21 questionnaires had been received and that analysis will take place in due course, to be reviewed at the next meeting.

18/04/1/NP/9 TO SET A DATE FOR THE STEERING GROUP'S FIRST MEETING

The meeting agreed that the first date for the Steering Group will be held on Saturday 12th May 2018 at 10am. The Chairman and Vice Chairman of the Neighbourhood Plan Working Party agreed to compose a letter to be sent to all volunteers established through consultation events. It was agreed that a stamped addressed envelope be enclosed to return acknowledgement of attendance forms.

It was discussed that attendance by Illogan Parish Neighbourhood Plan Steering Group would be beneficial to inform the meeting of what it means to be on a steering group and to offer advice.

Councillor Drew volunteered to contact the Chairman of Illogan Parish Neighbourhood Plan Steering Group, to invite them to attend the first Steering Group meeting.

The Clerk agreed to contact Cornwall Council to establish when they will be holding the next workshops.

Councillors were asked to look up information regarding steering groups and think about how the group could be set up.

Cllr. Sheppard left the meeting

18/04/1/NP/10 TO DISCUSS ARRANGEMENTS FOR THE NEXT MEETING

Cllr. Sheppard returned to the meeting

26th April 2018 at 10am

3rd May 2018 at 7pm before the Property Land and Assets Committee meeting

MEETING CLOSED AT 7.30pm

