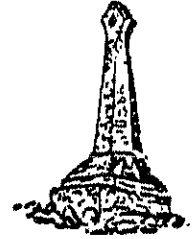




# Carn Brea Parish Council

## Consel Plu Carn Bre



Minutes of the Neighbourhood Plan Working Party meeting held at  
Treloweth Community Hall, Pool, Carn Brea on Thursday 11<sup>th</sup> January 2018, commencing at 10.00 a.m.

**PRESENT:** Councillors. R. Drew (Chairman), A. Blakeway (Vice Chairman), R. Hendry, C. Jordan, N. Miles, M. Moyle and Mrs. R. Shepherd.

**18/01/NP/1 APOLOGIES FOR ABSENCE.** Cllrs. P. Sheppard (Work Commitments)

**18/01/NP/2 WELCOME AND FIRE PROCEDURES.**

Councillor Drew welcomed everyone to the meeting. The Fire procedures were explained.

**18/01/NP/3 MEMBERS TO DECLARE PECUNIARY AND NON PECUNIARY INTERESTS (INCLUDING THE DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA.**

There were no pecuniary and non pecuniary interests declared.

**18/01/NP/4 TO CONSIDER ANY WRITTEN APPLICATION FOR DISPENSATION ON ITEMS ON THE AGENDA.**

There were no written application for dispensation.

**18/01/NP/5 TO REPORT ON MATTERS ARISING FROM THE PREVIOUS MEETING**

(17/12/NP/6) Document were supplied regarding a response received from the Public Space Officer.

**Resolved to recommend:** That Carn Brea Parish Council commission the Public Space Officer to complete an assessment of the rural parts of Carn Brea Parish.

**Proposed:** Cllr. M. Moyle **Seconded:** Cllr. A Blakeway

(17/12/NP/7) Draft Initial Questionnaire and letter supplied to the Council.

**Resolved to recommend:** That delegated powers be given to the Chair and Vice Chair of the Neighbourhood Plan Working Party, to devise an initial questionnaire to be sent to local Business within Carn Brea Parish and to report back to the next meeting. That 500 copies of the questionnaire be printed by Brewers and that the Assistant Clerk create ID Badges for Councillors who will be delivering questionnaires.

**Proposed:** Cllr. R. Hendry **Seconded:** Cllr. M. Moyle

(17/12/NP/9) Cllr. Blakeway agreed to look into setting up Interactive Mapping for the Council.

**18/01/NP/6 TO RECEIVE AN INITIAL ANALYSIS OF QUESTIONNAIRE RESPONSES**

A copy of the Initial Questionnaire Analysis was supplied to Councillors.

A vote of thanks was given to Cllr. Miles, Blakeway and MacDonald for their time given in analysing the initial questionnaires.

It was agreed that the analysis will be used to set the themes for public consultation and that a letter be sent to the 17 volunteers inviting them to attend the first public meeting.

Cllr Blakeway agreed to categorise comments into themes.

**18/01/NP/7 TO DISCUSS PLANS FOR PUBLIC CONSULTATION**

Plans for public consultation were discussed including topic tables, comment slips, evidencing of attendance and promotion of the event.

It was agreed that a request for volunteers be made at the next meeting of the Full Council.

**Cllr. Hendry and Cllr. Jordan left the meeting and returned during discussions.**

It was agreed that promotion of the first public consultation be placed in the January edition of the Newsletter, on the website, in the Starling publication and on Noticeboards within the parish. Once more information has been detected from the questionnaires, the West Briton could be contacted.

Cllr. Blakeway agreed to make contact regarding public consultation at Carnkie and Four Lanes.

**18/01/NP/8 TO DISCUSS ARRANGEMENTS FOR THE NEXT MEETING**

The next meetings of the Neighbourhood Plan Working party will be:-  
25<sup>th</sup> January 2018 at 10am  
8<sup>th</sup> February 2018 at 7pm

**MEETING CLOSED AT 11.39am**

