



# Carn Brea Parish Council

## Consel Plu Carn Bre



**Minutes of the Neighbourhood Plan Working Party meeting held at  
Treloweth Community Hall, Pool, Carn Brea on Thursday 3<sup>rd</sup> May 2018 at 7:00 pm  
(Followed immediately by a meeting of the Property Land and Assets Committee)**

**PRESENT:** Councillors. R. Drew (Chairman), A. Blakeway (Vice Chair), R. Hendry, C. Jordan, N. Miles,  
M. Moyle, Mrs. R. Shepherd and P. Sheppard

**ALSO PRESENT:** Councillor. J. Trevena

**18/05/1/NP/1 APOLOGIES FOR ABSENCE.** Councillor. F. MacDonald (Ill Health)

**18/05/1/NP/2 WELCOME AND FIRE PROCEDURES.**

Councillor Drew welcomed everyone to the meeting. The Fire procedures were explained.

**18/05/1/NP/3 MEMBERS TO DECLARE PECUNIARY AND NON- PECUNIARY INTERESTS (INCLUDING THE  
DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA.**

There were no pecuniary and non-pecuniary interests declared.

**18/05/1/NP/4 TO CONSIDER ANY WRITTEN APPLICATION FOR DISPENSATION ON ITEMS ON THE AGENDA.**

There were no written applications for dispensation.

**18/05/1/NP/5 TO RECEIVE AND APPROVE THE MINUTES OF THE NEIGHBOURHOOD PLAN WORKING PARTY  
HELD ON 26<sup>th</sup> April 2018**

**Resolved:** That the minutes of the Neighbourhood Plan Working Party held on  
26<sup>th</sup> April 2018 are approved and duly signed by the Chairman.

**Proposed:** Cllr. C. Jordan                      **Seconded:** Cllr. N. Miles

**18/05/1/NP/6 TO CONSIDER REPORTS ON THE MINUTES**

There were no reports to consider

**18/05/1/NP/7 TO RECEIVE THE DRAFT CARN BREA OPEN SPACE FULL ASSESSMENT**

Copies of the Draft Carn Brea Open Space Full Assessment were supplied to Councillors.

It was noted that only 4 replies had been submitted, Brea Playing Field is in Camborne and a map identifying areas in the report would be useful.

The meeting agreed to write to the Public Space Officer requesting a document identifying where the open spaces are that have been identified in appendix 2.

**18/05/1/NP/8 TO MAKE APPROPRIATE ARRANGEMENTS FOR THE MEETING WITH VOLUNTEERS TO BE ON CARN BREA NEIGHBOURHOOD PLAN STEERING GROUP**

Cllr. Drew updated the meeting as to the arrangements made to date.

The meeting agreed to send reminder letters to those who have not replied confirming attendance. Cllr. Drew agreed to send the letters

A draft programme was supplied to Councillors. The meeting agreed to the first three items of business and agreed that the last order of business should possibly be delayed but a draft Terms of Reference could be supplied to the volunteers.

The meeting discussed the possible composition of the Steering Group and agreed that 3 Councillors should be on the Steering Group.

The original 12 topics identified from the initial questionnaire were grouped into 6 condensed subjects. The meeting agreed to identify which of the condensed topics contained the original 12 topics. Councillors agreed in broad terms with the suggested topics and agreed that these could be suggested to the Steering Group.

A draft form to be supplied at the meeting on the 12<sup>th</sup> May 2018 was supplied. It was agreed that the heading should be groups not group as some volunteers may wish to be on more than one working group.

A draft Terms of Reference was supplied to the meeting and recommended amendments were made. The meeting agreed to have copies of the draft Terms of Reference at the meeting on 12<sup>th</sup> May 2018.

It was agreed that on the 12<sup>th</sup> May 2018, separate tables would be placed around the room with a table at the top for speakers.

Cllr. Drew and Cllr. Blakeway agreed to send a letter to volunteers with the suggested programme.

**18/05/1/NP/9 TO DISCUSS ARRANGEMENTS FOR THE NEXT MEETING**

**24<sup>th</sup> May 2018 at 10am.**

**MEETING CLOSED AT 7:53 pm**

