

# Carn Brea Parish Council Consel Plu Carn Bre



Minutes of the Neighbourhood Plan Working Party meeting held at Treloweth Community Hall, Pool, Carn Brea on Thursday 8<sup>th</sup> February 2018, following the Extraordinary Meeting of the Full Council at 7:00pm.

PRESENT:

Councillors. R. Drew (Chairman), A. Blakeway (Vice Chairman), R. Hendry, C. Jordan,

Miss. F. MacDonald, N. Miles, M.Moyle. Mrs. R. Shepherd and P. Sheppard.

18/02/NP/1

APOLOGIES FOR ABSENCE.

No apologies

18/02/NP/2

WELCOME AND FIRE PROCEDURES.

Councillor Drew welcomed everyone to the meeting. The Fire procedures were explained.

18/02/NP/3

MEMBERS TO DECLARE PECUNIARY AND NON PECUNIARY INTERESTS (INCLUDING THE

DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THIS AGENDA.

There were no pecuniary and non pecuniary interests declared.

18/02/NP/4

TO CONSIDER ANY WRITTEN APPLICATION FOR DISPENSATION ON ITEMS ON THE AGENDA.

There were no written applications for dispensation.

18/02/NP/5

TO RECEIVE AND APPROVE THE MINUTES OF THE NEIGHBOURHOOD PLAN WORKING PARTY

HELD ON 25TH JANUARY 2018

Resolved:

that the minutes of the neighbourhood plan working party held on

25<sup>th</sup> January 2018 are approved and duly signed by the Chairman.

Proposed:

Cllr. C. Jordan

Seconded:

Cllr. A. Blakeway

18/02/NP/6

TO CONSIDER THE MINUTES AND RECEIVE REPORTS ON MATTERS ARISING.

18/01/NP/5

The Acting Clerk reported that the Public Space Officer had been contacted regarding setting a deadline of 31<sup>st</sup> March 2018 for completion of work.

18/01/NP/8

Cllr. Sheppard reported that Heartlands could supply display boards.

The Acting Clerk reported that the Neighbourhood Plan team would also be

able to supply notice boards if needed.

18/01/NP/9

Cllr Blakeway supplied the meeting with a draft poster advertising public consultation and a draft letter to be sent to volunteers established from the return of questionnaires. The meeting agreed that letters and posters should

be sent.

nuneau

## 18/02/NP/7 TO DISCUSS ARRANGEMENTS FOR DISTRIBUTING BUSINESS QUESTIONNAIRES AND LETTER

Councillor. Drew supplied a map to be placed on the board and it was agreed that Councillors would identify where they had made deliveries to avoid duplication.

Councillors volunteered to deliver questionnaires and allocated areas for delivery.

## 18/02/NP/8 TO DISCUSS ARRANGEMENTS FOR PUBLIC CONSULTATION

Clir. MacDonald volunteered to design a schedule to establish Councillors availability for public consultation dates.

Cllr Miles agreed to make enquiries as to the possibility of having a table at Carn Brea Village Hall's Coffee morning on 7<sup>th</sup> April 2018. If agreed this will be added to letters and posters advertising public consultation events.

Clir. MacDonald volunteered to create an events page independently to promote public consultation events.

It was agreed that Cllr. Sheppard and the Acting Clerk enquire as to the possibility of borrowing display boards from 22<sup>nd</sup> February till 5<sup>th</sup> March 2018.

The Acting Clerk to contact the Neighbourhood Plan team to seek advice on collecting evidence at the public consultation events and seek to gain large maps needed.

# 18/02/NP/9 TO DISCUSS THE FORMAT OF INVITATIONS TO PUBLIC CONSULTATION

A letter was supplied to councillors that will be sent to the 17 volunteers identified from questionnaires filled in.

Cllr. Blakeway volunteered to write a letter to be sent to identified community groups.

Consultation with schools was discussed and it was agreed that the approach to local schools needs to be considered at a later stage.

#### 18/02/NP/10 TO DISCUSS ARRANGEMENTS FOR THE NEXT MEETING

22<sup>nd</sup> Feb 2018 at 10am 1<sup>st</sup> March 2018 at 10 am

Cllr. Blakeway suggested that the value of a Neighbourhood Plan could be demonstrated by seeking examples of where adopted Neighbourhood Plans had been used as a material consideration in planning applications, both in support and against a PA. The group agreed to Cllrs. Blakeway and Miles researching the matter and reporting to the next meeting.

### MEETING CLOSED AT 9pm

nue